



Legislation Details (With Text)

File #: 21-0128 **Version:** 1 **Name:** Website Development and Design Services

Type: Resolution **Status:** Adopted

File created: 1/29/2021 **In control:** Administration

On agenda: 4/7/2021 **Final action:** 4/7/2021

Title: Dept/ Agency: Administration/Division of Central Purchasing
 Action: () Ratifying (X) Authorizing () Amending
 Type of Service: Bid Contract(s)
 Purpose: To provide Website Development and Design Services.
 Entity Name(s)/Address(s):
 KJD Media, LLC, of Morristown, New Jersey 07960
 Contract Amount: Not to exceed \$100,000.00
 Funding Source: 2020 Budget/Department of Public Safety/NW011-190-1902-72220-B2020
 Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months
 Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
 () Fair & Open () No Reportable Contributions () RFP () RFQ
 () Private Sale () Grant () Sub-recipient () n/a
 Additional Information:
 To provide website development and design services to the Department of Public Safety, pursuant to the Consent Decree.

Advertisement Date: November 4, 2020
 Bids Solicited: Six (6)
 Bids Received: One (2)

Sponsors:

Indexes:

Code sections:

Date	Ver.	Action By	Action	Result
4/7/2021	1	Municipal Council	Adopt	Pass

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Advertisement Date: November 4, 2020

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WHEREAS, on November 4, 2020 the City of Newark, through its Purchasing Agent, QPA, (the “City”) advertised to solicit bids for contractors to provide Website Development and Design Services for the Department of Public Safety as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing also distributed nine (9) bid proposal packages to prospective vendors following the date of advertisement; and

WHEREAS, the Division of Central Purchasing also published the bid package on the City of Newark’s website to provide broader access and download capability to potential bidders; and

WHEREAS, on November 19, 2020, the Division of Central Purchasing received two (2) bids in response to this advertisement; and

WHEREAS, one (1) vendor was deemed nonresponsive due to not completing the Non-Collusion affidavit and altering the price sheet; and

WHEREAS, the Director of Public Safety recommended that a single award be made to KJD Media LLC, of Morristown, New Jersey 07960, the responsive and responsible bidder; and

WHEREAS, the Purchasing Agent, QPA, concurs with the recommendation from the Director of Public Safety that a single award be made to KJD Media LLC, of Morristown, New Jersey 07960, the only responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding bid for consideration until such time as an award is made, as the law permits; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Business Administrator, are hereby authorized to enter into and execute a contract with KJD Media LLC, of Morristown, New Jersey 07960, to provide Website Development and Design Services for the City’s Department of Public Safety, whose bid was received on the advertised due date and determined to be the only responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for a period not to exceed twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15 to commence on date contract is executed, at a cost not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16.

Funds for 2020 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).

4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: Department of Public Safety/NW011-190-1902-72220-B2020. This contract shall not exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00) for a period to be established and not to exceed twenty-four (24) consecutive months for one (1) vendor with the start date of the contract commencing when the contract is fully executed.
5. The Purchasing Agent, QPA, shall file a copy of this resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designee, the Business Administrator, to enter into and execute a contract with KJD Media LLC, of Morristown, New Jersey 07960 to provide Website Development and Design Services to the City's Department of Public Safety, at a cost not to exceed \$100,000.00 for a period to be established and not to exceed twenty-four (24) consecutive months with the start date commencing when the contract is fully executed.