



Legislation Details (With Text)

**File #:** 23-1080      **Version:** 1      **Name:** Resolution: Arleo & Donohue, LLC (2023-2024)  
**Type:** Resolution      **Status:** Adopted  
**File created:** 7/5/2023      **In control:** Municipal Council and City Clerk  
**On agenda:** 8/2/2023      **Final action:** 8/2/2023

**Title:** Dept/ Agency: Offices of Municipal Council/City Clerk  
Action:  Ratifying  Authorizing  Amending  
Type of Service: Professional Services Contract  
Purpose: To provide legal services, consultation and representation of the Municipal Council and the City Clerk, including Production of Records and/or Documents for Federal and/or State Agencies.  
Entity Name: Arleo & Donohue, LLC  
Entity Address: 622 Eagle Rock Avenue, West Orange, New Jersey 07052  
Contract Amount: Not to exceed \$50,000.00  
Funding Source: 2023 Budget/Office of the City Clerk/NW011-020-0201-96110-B2023  
Contract Period: June 22, 2023 through June 21, 2024  
Contract Basis:  Bid  State Vendor  Prof. Ser.  EUS  
 Fair & Open  Non Fair & Open  No Reportable Contributions  RFP  RFQ  
 Private Sale  Grant  Sub-recipient  n/a  
Additional Information:  
Partial Certification of Funds in the amount of \$25,000.00.

**Sponsors:**

**Indexes:**

**Code sections:**

Date	Ver.	Action By	Action	Result
8/2/2023	1	Municipal Council	Adopt	Pass

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**WHEREAS,** the Municipal Council and the City Clerk has a need for legal services, as it pertains to consultation and representation on matters including, but not limited to the production of

records and/or documents for Federal and/or State agencies; and

**WHEREAS**, the City of Newark (the “City”) wishes to enter into a contract with Arleo & Donohue, L.L.C., 622 Eagle Rock Avenue, West Orange, New Jersey 07052, to provide legal services, as it pertains to consultation and representation to the Municipal Council and the City Clerk, on matters including, but not limited to the production of records and/or documents for Federal and/or State agencies, in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00), for the period commencing June 22, 2023 through June 21, 2024; and

**WHEREAS**, Legal Services is essential for the Municipal Council and the City Clerk to continue consultation and representation of the Municipal Council and the City Clerk, including Production of Records and/or Documents for Federal and/or State Agencies; and

**WHEREAS**, Legal Services are Professional Services, exempt from the requirement for public bidding, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that notice of the award of contracts for “Professional Services” without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this Contract is awarded without competitive bidding as an exception to public bidding, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) professional services; and

**WHEREAS**, Local Public Contracts Law N.J.S.A. 40A:11-1, et seq. requires a Resolution of the Governing Body authorizing the award of contracts for professional services and further requires that the contract itself must be available for public inspection; and

**WHEREAS**, The City Clerk has determined and certified in writing that the value of this contract will not exceed \$50,000.00, Bus. Unit: NW011, Dept. 020, Div./Proj.: 0201, Acct: 96110, Ref.: B2023; and

**WHEREAS**, this contract is being awarded pursuant to a “Non-Fair and Open” process pursuant to State Pay-to-Play Law N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Arleo & Donohue, L.L.C., has completed and submitted a Business Entity Disclosure Certification which certifies that Arleo & Donohue, L.L.C. has not made any reportable contributions to a political or candidate committee in the City of Newark in the previous year, and the contract will prohibit Arleo & Donohue, L.L.C. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, Newark, New Jersey, Municipal Code § 2:4-22C.1, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to Newark Municipal and County of Essex Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark Municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds; and

**WHEREAS**, the law firm has certified that it is in compliance with the aforementioned

Contractor Pay-to-Play Reform Ordinance, 2:4-22C.1; and

**WHEREAS**, this contract has been determined and certified in writing to have a value in excess of \$17,500.00 and is being awarded as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5 et., seq, and

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The City Clerk is hereby authorized to enter into and execute a contract with Arleo & Donohue, L.L.C., 622 Eagle Rock Avenue, West Orange, New Jersey 07052, to provide legal services, as it pertains to consultation and representation to the Municipal Council and the City Clerk, on matters including, but not limited to the production of records and/or documents for Federal and/or State agencies, in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00), for the period commencing June 22, 2023 through June 21, 2024.
2. Pursuant to N.J.A.C. 5:30-5(a), Budget, attached hereto is the Chief Finance Officer's Certification, which states funds in the amount of Twenty-Five Thousand Dollars And Zero Cents \$25,000.00 are available in the 2023 Budget, Business Unit: NW011; Dept.: 020; Div./Proj.: 0201; Activity: A; Account #: 96110; Budget Ref.: B2023. The Certification shall be filed, along with the original resolution and the executed contract in the Office of the City Clerk.
3. This contract is being awarded pursuant to and in compliance with the Non-Fair and Open Procedures of the Pay-to-Play Law, N.J.S.A 19:44A-20.5 et, seq. and the City of Newark Contractor-Pay-to-Play Ordinance, 2:4-22C.1, and as an exception to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) because legal counsel is a professional service.
4. Arleo & Donohue, L.L.C., has represented that they are qualified by their training and experience to provide the required legal services, which the City Clerk certifies is essential and necessary to conduct the Department's affairs.
5. There shall be no advance payments made against this contract in accordance with N.J.S.A. 40A:5-16.
6. The Business Entity Disclosure Certification and the Determination of Value are attached in support of this Resolution and shall be placed on file with the Office of the City Clerk.
7. The contract is ratified from June 22, 2023, to the date of adoption of this authorizing resolution.
8. The contract will contain language prohibiting any contributions in violation of any state or local law.
9. A copy of the executed agreement herein authorized shall be filed in the Office of the City Clerk and shall be made available for public inspection.

10. There shall be no amendments or changes to this contract without approval of the Municipal Council.
11. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this Resolution.

### **STATEMENT**

This Resolution ratifies and authorizes the City Clerk to enter into a contract with Arleo & Donohue, L.L.C., 622 Eagle Rock Avenue, West Orange, New Jersey 07052, to provide legal services, as it pertains to consultation and representation to the Municipal Council and the City Clerk on matters including, but not limited to the production of records and/or documents for Federal and/or State agencies, in an amount not to exceed \$50,000.00, for the period commencing June 22, 2023 through June 21, 2024. This authorization shall be ratified to June 22, 2023 from the date of adoption of this Resolution.