



Legislation Details (With Text)

**File #:** 23-0555      **Version:** 1      **Name:** Extra Duty Solutions  
**Type:** Resolution      **Status:** Returned to Administration  
**File created:** 4/10/2023      **In control:** Administration  
**On agenda:** 9/7/2023      **Final action:** 9/20/2023  
**Title:** Dept/ Agency: Administration/ Division of Central Purchasing  
Action: ( ) Ratifying (X) Authorizing ( ) Amending  
Type of Service: Cooperative Purchasing Agreement  
Purpose: To authorize the City of Newark to execute a Membership Agreement with Purchasing Cooperative of America and utilize Contract PCA-OD-370-22 for the administration of extra-duty assignments for the Department of Public Safety.  
Entity Name: Hart Halsey LLC dba Extra Duty Solutions  
Entity Address: 1 Waterview Drive, Suite 101, Shelton, Connecticut 06484  
Contract Amount: \$0.00  
Funding Source: Not Applicable  
Contract Period: Upon Municipal Council approval through September 13, 2023, inclusive of any extensions granted by the PCA  
Contract Basis: ( ) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS  
( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ  
( ) Private Sale ( ) Grant ( ) Sub-recipient (X) N/A  
Additional Information:  
This Cooperative Purchasing Agreement will provide for Membership in the Purchasing Cooperative of America and to utilize Contract PCA-OD-370-22 to contract with Extra Duty Solutions to administer the scheduling, invoicing and payment of officers assigned extra-duty employment assignments. Utilization of this contract will minimize costs and increase efficiency for the Department of Public Safety.  
Deferred 7R1-ac 090723

**Sponsors:**

**Indexes:**

**Code sections:**

Date	Ver.	Action By	Action	Result
9/20/2023	1	Municipal Council	Returned to Administration	Pass
9/7/2023	1	Municipal Council	Defer	Pass

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**Deferred 7R1-ac 090723**

**WHEREAS**, on January 25, 2022 the Municipal Council adopted Ordinance 6PSF-b(s) which increased the rates of compensation and associated fees for police officers' contracted extra duty employed; and

**WHEREAS**, ordinance 6PSF-b(s) also allows the City to utilize a third-party administrator to administer the scheduling, invoicing and payment of officers assigned extra-duty employment assignments; and

**WHEREAS**, the City of Newark ("City"), in furtherance of its goals to search for lower costs, greater efficiency and improved product quality, wishes to enter into an Interlocal Contract for Cooperative Purchasing; and

**WHEREAS**, cooperative purchasing is an inclusive term used to describe all purchasing systems where two (2) or more local contracting units join together for the provision or performance of goods or services as provided for by the Local Public Contracts Law, N.J.S.A. 40A:11-1et seq.; and

**WHEREAS**, the purchase of goods or services, by two (2) or more contracting units, increases proportionate saving in costs gained by an increased level of production; and

**WHEREAS**, the City, a sub-political body of the State of New Jersey is permitted to join Cooperative Purchasing Programs, pursuant to N.J.S.A. 52:34-6.2(b)(3); and

**WHEREAS**, N.J.S.A. 40A:11-10(a)(1) authorizes two (2) or more contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreement for its administration; and

**WHEREAS**, Purchasing Cooperative of America, (hereinafter "PCA"), maintains National Cooperative Purchasing Agreement Contracts, which are competitively awarded and nationally leveraged cooperative purchasing contracts, through which members can make purchases; and

**WHEREAS**, the City of Newark, by joining the PCA at no cost, can participate in the National Cooperative Purchasing Agreement Contracts to purchase municipal equipment at a competitive bid advantage; and

**WHEREAS**, the State of New Jersey passed Public Law 2011, Chapter 139, that allows local contracting units to utilize national cooperative contacts as an acceptable procurement method, explained in detail in the New Jersey Department of Community Affairs, Division of Local Government Services, Local Finance Notice No. LFN 2012-10, dated May 14, 2012; and

**WHEREAS**, PCA has offered the City of Newark the opportunity to participate in their Cooperative Purchasing System; and

**WHEREAS**, the City desires to enter into an agreement with Purchasing Cooperative of America to become a member and utilize Contract #PCA-OD-370-22 with Hart Halsey LLC dba Extra Duty Solutions, 1 Waterview Drive, Suite 101, Shelton, CT 06484 to administer the scheduling, invoicing and payment of officers assigned extra-duty employment assignments for the Department of Public Safety from the date of adoption of this Resolution through September 13, 2023, inclusive of any extensions granted by the PCA; and

**WHEREAS**, there is no cost to the City for Extra Duty Solutions to fully administer the City's extra duty program, as specified in the pricing proposal attached hereto; and

**WHEREAS**, the membership agreement with Purchasing Cooperative of America shall remain active and continuous until either party terminate the membership agreement; and

**WHEREAS**, the City will publish the intent to contract with Extra Duty Solutions through the national cooperative as required by LFN 2012-10, which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor of the City of Newark and/or his designees, the Qualified Purchasing Agent, QPA and/or the Business Administrator are hereby authorized to enter into and execute a Cooperative Pricing Agreement with Purchasing Cooperative of America and utilize contract #PCA-OD-370-22 with Hart Halsey LLC dba Extra Duty Solutions, 1 Waterview Drive, Suite 101, Shelton, CT 06484 to purchase administration services of extra-duty employment assignments for the Department of Public Safety, for the period commencing upon approval of this resolution by the Municipal Council through September 13, 2023, inclusive of any extensions granted by the PCA.
2. The Division of Central Purchasing through the Qualified Purchasing Agent, QPA, shall ensure that the goods and/or services procured through the system comply with applicable laws of the State of New Jersey, Local Public Contracts Law, N.J.S.A. 40A:11-1et seq. and all other provisions of the revised statutes of the State of New Jersey.
3. Any purchases procured through Purchasing Cooperative of America are subject to Municipal Council approval.
4. There shall be no amendments of this resolution without the approval of the Municipal Council.
5. There shall be no advance payments on this Cooperative Contract in accordance with N.J.S.A. 40A:5-16.
6. A duly executed copy of the Cooperative Purchasing Contract is attached hereto to be forthwith filed in the Office of the City Clerk by the Qualified Purchasing Agent.

7. If required by State law, the City Clerk shall provide the appropriate notice of the authorization of this contract usage to the State Comptroller, no later than twenty (20) business days following such authorization, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

### **STATEMENT**

This Resolution authorizes the Mayor and/or his designees, the Business Administrator and the Purchasing Agent, QPA, to enter into execute a membership agreement with Purchasing Cooperative of America and utilize contract #PCA-OD-370-22 with Hart Halsey LLC dba Extra Duty Solutions, 1 Waterview Drive, Suite 101, Shelton, CT 06484 to purchase administration services of extra-duty employment assignments for the period commencing upon approval of this resolution by the Municipal Council through September 13, 2023, inclusive of any extensions granted by the PCA.