



Legislation Details (With Text)

File #: 17-0353 **Version:** 1 **Name:** Maintenance & Repair Overhead Doors Installation and Accessories
Type: Resolution **Status:** Adopted
File created: 2/27/2017 **In control:** Administration
On agenda: 4/5/2017 **Final action:** 4/5/2017

Title: Dept/ Agency: Administration/Division of Central Purchasing
Action: () Ratifying (X) Authorizing () Amending
Type of Service: Bid Contract(s)
Purpose: Maintenance and Repair Overhead Doors, Installation and Accessories
Description: Overhead Doors
Entity Name(s)/Address(s): Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110
Contract Amount: Amount not to exceed \$371,000.00
Funding Source: 2017 Budget/ Department of Public Works: NW011-160-1605-83420-B2017/
Department of Water and Sewer Utilities: NW037-750-7502-72220-B2017
Contract Period: To be established for a period not to exceed two (2) years
Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
() Fair & Open () No Reportable Contributions () RFP () RFQ
() Private Sale () Grant () Sub-recipient () n/a
Additional Information:
Advertised date: November 29, 2016
Bids solicited: Twelve (12)
Bids received: Two (2)

Sponsors: Council of the Whole

Indexes:

Code sections:

Date	Ver.	Action By	Action	Result
4/5/2017	1	Municipal Council	Adopt	Pass

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WHEREAS, on November 29, 2016, the City of Newark, through its Supervising Procurement Specialist, advertised to solicit bids for contractor(s) to provide to the City of Newark, Maintenance and Repair: Overhead Doors, Installation and Accessories, for the Department of Public Works, and the Department of Water and Sewer Utilities, as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing also distributed twelve (12) bid proposal packages to prospective vendors following the date of advertisement; and

WHEREAS, on December 22, 2016, the Division of Central Purchasing received two (2) bids in response to this advertisement; and

WHEREAS, the Supervising Procurement Specialist recommends that a contract for the provision of Maintenance and Repair: Overhead Doors, Installation and Accessories, be awarded to Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110, the lowest responsive, responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the responsive, responsible bidder consented to hold prices until such time as an award is made as the law allows; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Supervising Procurement Specialist, is hereby authorized to enter into a contract to purchase Maintenance and Repair: Overhead Doors, Installation and Accessories from Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110, whose bid was received on the advertised due date and who was determined to be the lowest, responsive responsible bidder in accordance with the bid specifications. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A.40A:11-15.
2. There shall be no amendments or change to this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Pursuant to N.J.A.C.5:30-5.5(d), funds for 2017 and subsequent years are contingent upon appropriations.
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred, each time an order is placed from Account line(s) NW011, 160, 1605, 83420, B2017 Public Works and NW037 750, 7502, 72220, B2017 Water and Sewer Utilities covering the amount of the order. This contract shall not exceed a total of Three Hundred and Seventy-One Thousand Dollars and Zero Cents (\$371,000.00) for a two (2) year term.

5. The Supervising Procurement Specialist shall file an executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and or his designee, the Supervising Procurement Specialist, to enter into a contract with Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110, for the purchase of Maintenance and Repair, Overhead Doors, Installation and Accessories, to the City of Newark, at a cost not to exceed a total of Three Hundred and Seventy-One Thousand Dollars and Zero Cents (\$371,000.00) for a two (2) year term).