



Legislation Details (With Text)

**File #:** 16-1849      **Version:** 1      **Name:** Municipal Prosecutor's Per Diem 2017  
**Type:** Resolution      **Status:** Adopted  
**File created:** 12/1/2016      **In control:** Law  
**On agenda:** 1/19/2017      **Final action:** 1/19/2017

**Title:** Dept/ Agency: Law  
Action:  Ratifying    Authorizing    Amending  
Type of Service: Professional Services Contract  
Purpose: Municipal Prosecutor's Office Per Diems  
Entity Name: Multiple Vendors  
Entity Address: Multiple Vendors  
Contract Amount: \$150,000.00  
Funding Source: City of Newark Law Department Budget  
Contract Period: January 1, 2017 through December 31, 2017  
Contract Basis:  Bid    State Vendor    Prof. Ser.    EUS  
 Fair & Open    No Reportable Contributions    RFP    RFQ  
 Private Sale    Grant    Sub-recipient    n/a  
Additional Information:  
1. Daniel Serratelli, Esq., 172 New York Avenue, Newark, New Jersey 07105  
2. Gracia Robert Montilus, Esq., d/b/a GRM Legal Works, LLC., 76 South Orange Avenue, Suite 109, South Orange, New Jersey 07079  
3. Steven R. Hummell, Esq., 1055 River Road, Edgewater, New Jersey 07020  
4. Gisel Ortiz, Esq., 17 Academy Street, Newark, New Jersey 07102  
5. Keith C. Harvest, Esq., P.O. Box 193, South Orange, New Jersey 07079  
6. Charlotte L. Smith, Esq., 31 Brandywyne Drive, Florham Park, New Jersey 07932  
7. Connie Bentley McGhee, Esq., 292 Northfield Avenue, Newark, New Jersey 07105  
8. Cheryl Craft, Esq., 59 Robins Place, Metuchen, New Jersey 08840  
9. Andrew Vallejos, Esq., 200 Mercer Street, Suite D, Hightstown, New Jersey 08520  
10. John Hallanan, Esq., 111 Gifford Avenue, Jersey City, New Jersey 07304  
11. Paul Bradley, Esq., 16 Meyer Court, West Orange, New Jersey 07052  
12. Gina DeVito, Esq., 20 Church Street, Montclair, New Jersey 07042

**Sponsors:** Council of the Whole

**Indexes:**

**Code sections:**

Date	Ver.	Action By	Action	Result
1/19/2017	1	Municipal Council	Adopt	Pass

**Dept/ Agency:** Law  
**Action:**  Ratifying    Authorizing    Amending  
**Type of Service:** Professional Services Contract  
**Purpose:** Municipal Prosecutor's Office Per Diems  
**Entity Name:** Multiple Vendors  
**Entity Address:** Multiple Vendors  
**Contract Amount:** \$150,000.00  
**Funding Source:** City of Newark Law Department Budget  
**Contract Period:** January 1, 2017 through December 31, 2017  
**Contract Basis:**  Bid    State Vendor    Prof. Ser.    EUS  
 Fair & Open    No Reportable Contributions    RFP    RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

1. Daniel Serratelli, Esq., 172 New York Avenue, Newark, New Jersey 07105
2. Gracia Robert Montilus, Esq., d/b/a GRM Legal Works, LLC., 76 South Orange Avenue, Suite 109, South Orange, New Jersey 07079
3. Steven R. Hummell, Esq., 1055 River Road, Edgewater, New Jersey 07020
4. Gisel Ortiz, Esq., 17 Academy Street, Newark, New Jersey 07102
5. Keith C. Harvest, Esq., P.O. Box 193, South Orange, New Jersey 07079
6. Charlotte L. Smith, Esq., 31 Brandywyne Drive, Florham Park, New Jersey 07932
7. Connie Bentley McGhee, Esq., 292 Northfield Avenue, Newark, New Jersey 07105
8. Cheryl Craft, Esq., 59 Robins Place, Metuchen, New Jersey 08840
9. Andrew Vallejos, Esq., 200 Mercer Street, Suite D, Hightstown, New Jersey 08520
10. John Hallanan, Esq., 111 Gifford Avenue, Jersey City, New Jersey 07304
11. Paul Bradley, Esq., 16 Meyer Court, West Orange, New Jersey 07052
12. Gina DeVito, Esq., 20 Church Street, Montclair, New Jersey 07042

**WHEREAS**, the City of Newark operates a Municipal Court and has a need to engage attorneys as Special Municipal Prosecutors; and

**WHEREAS**, legal services are professional services which are exceptions to the requirement of public advertisement and bidding pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the City of Newark is desirous of acquiring such legal services as fair and open contracts pursuant to the provisions of the Local Pay-to-Play Statute, N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the City of Newark issued a Request for Qualifications for Municipal Prosecutor Services on or about September 30, 2016; and

**WHEREAS**, the City of Newark received a total of fourteen (14) proposals in response to its request; and

**WHEREAS**, the City of Newark wishes to award an open-ended multiple-vendor contract for the period from January 1, 2017 through December 31, 2017, to be used in the City of Newark's sole discretion on an "as needed" basis during the term of the contract; and

**WHEREAS**, the cumulative amount of compensation for all of the vendors awarded contracts under this multiple award contract shall not exceed One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00), for the contract term; and

**WHEREAS**, each vendor shall expressly acknowledge and agree that services may be required from any and/or all of the single vendors with no single vendor receiving any promise or guarantee of minimum compensation except for a flat daily fee of \$250.00 per session should such service be required; and

**WHEREAS**, twelve (12) vendors submitted responses found, based upon qualifications, price and other factors, to be in the best interest of the City of Newark to accept for the purposes of providing legal services as Special Municipal Prosecutors; and

**WHEREAS**, the City of Newark wishes to enter into contracts with the following twelve

vendors in a multiple vendor award for the period of January 1, 2017 through December 31, 2017:

1. Daniel Serratelli, Esq., 172 New York Avenue, Newark, New Jersey 07105;
2. Gracia Robert Montilus, Esq., d/b/a GRM Legal Works LLC, 76 South Orange Avenue, Suite 109, South Orange, New Jersey 07079;
3. Steven R. Hummell, Esq., 1055 River Road, Edgewater, New Jersey 07020;
4. Gisel Ortiz, Esq., 17 Academy Street, Newark, New Jersey 07102;
5. Keith C. Harvest, Esq., P.O. Box 193, South Orange, New Jersey 07079;
6. Charlotte L. Smith, Esq., 31 Brandywyne Drive, Florham Park, New Jersey 07932;
7. Connie Bentley McGhee, Esq., 292 Northfield Avenue, Newark, New Jersey 07105; and
8. Cheryl Craft, Esq., 59 Robins Place, Metuchen, New Jersey 08840;
9. Andrew Vallejos, Esq. 200 Mercer Street, Suite D, Hightstown, New Jersey 08520.
10. John Hallanan, Esq., 111 Gifford Avenue, Jersey City, New Jersey 07304.
11. Paul Bradley, Esq., 16 Meyer Court, West Orange, New Jersey 07052.
12. Gina DeVito, Esq., 20 Church Street, Montclair, New Jersey 07042.

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for “Professional Services” without competitive bidding must be published in a local newspaper; and

**WHEREAS**, each vendor has completed and submitted Political Contribution Disclosure Form which certifies that each has not made any reportable contributions to a political or candidate committee in the City of Newark in the previous one year, and that the contract will prohibit each vendor from making any prohibited contributions through the term of the contract; and

**WHEREAS**, this contract is being awarded as a fair and open contract pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, 6PSF-a, August 1, 2012, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to Newark Municipal and County of Essex Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor of the City of Newark, and/or his designee, the Corporation Counsel, are hereby authorized and directed on behalf of the City of Newark to execute contracts with the following vendors to provide legal services in the capacity as Special Municipal Prosecutor:

1. Daniel Serratelli, Esq., 172 New York Avenue, Newark, New Jersey 07105;
2. Gracia Robert Montilus, Esq., d/b/a GRM Legal Works LLC, 76 South Orange Avenue,

Suite 109, South Orange, New Jersey 07079;

3. Steven R. Hummell, Esq., 1055 River Road, Edgewater, New Jersey 07020;
4. Gisel Ortiz, Esq., 17 Academy Street, Newark, New Jersey 07102;
5. Keith C. Harvest, Esq., P.O. Box 193, South Orange, New Jersey 07079;
6. Charlotte L. Smith, Esq., 31 Brandywyne Drive, Florham Park, New Jersey 07932;
7. Connie Bentley McGhee, Esq., 292 Northfield Avenue, Newark, New Jersey 07105; and
8. Cheryl Craft, Esq., 59 Robins Place, Metuchen, New Jersey 08840;
9. Andrew Vallejos, Esq. 200 Mercer Street, Suite D, Hightstown, New Jersey 08520.
10. John Hallanan, Esq., 111 Gifford Avenue, Jersey City, New Jersey 07304.
11. Paul Bradley, Esq., 16 Meyer Court, West Orange, New Jersey 07052.
12. Gina DeVito, Esq., 20 Church Street, Montclair, New Jersey 07042.

2. The Municipal Council ratifies this contract from January 1, 2017 to the date of the adoption of this resolution.
3. This is a multiple award contract and no vendor shall have any expectation as to minimum compensation under this multiple award.
4. Services may be required from any and/or all of the single vendors; however, the cumulative amount of compensation for all of the vendors shall not exceed One Hundred and Fifty Thousand Dollars and Zero Cents (\$150,000.00), for the period of January 1, 2017 through December 31, 2017.
5. These contracts are being awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i)).
6. This is a contract which shall be awarded in one fiscal year although the date on which it properly takes effect falls in the next fiscal year. Accordingly this contract is subject to the availability and appropriation of sufficient funds in the year in which it takes effect. N.J. Admin. Code 5:30-5.5(e). Funds for this multiple vendor contract in a cumulative amount not to exceed One Hundred and Fifty Thousand Dollars and Zero Cents (\$150,000.00), shall be provided by the City of Newark Budget, Law Department.
7. The Corporation Counsel shall file a copy of the executed agreements authorized in the Office of the City Clerk and shall be made available for public inspection.
8. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this Resolution.

### **STATEMENT**

This Resolution ratifies and authorizes the Mayor of the City of Newark and/or his designee, the Corporation Counsel, to enter into an open-ended multiple vendor contract with: Daniel Serratelli, Esq., 172 New York Avenue, Newark, New Jersey 07105; Gracia Robert Montilus, Esq., d/b/a GRM Legal Works LLC, 76 South Orange Avenue, Suite 109, South Orange, New Jersey 07079; Steven R.

Hummell, Esq., 1055 River Road, Edgewater, New Jersey 07020; Gisel Ortiz, Esq., 17 Academy Street, Newark, New Jersey 07102; Keith C. Harvest, Esq., P.O. Box 193, South Orange, New Jersey 07079; Charlotte L. Smith, Esq., 31 Brandywyne Drive, Florham Park, New Jersey 07932; Connie Bentley McGhee, Esq., 292 Northfield Avenue, Newark, New Jersey 07105; Cheryl Craft, Esq., 59 Robins Place, Metuchen, New Jersey 08840; Andrew Vallejos, Esq. 200 Mercer Street, Suite D, Hightstown, New Jersey 08520; John Hallanan, Esq., 111 Gifford Avenue, Jersey City, New Jersey, 07304; Paul Bradley, Esq., 16 Meyer Court, West Orange, New Jersey 07052; and Gina DeVito, Esq., 20 Church Street, Montclair, New Jersey 07042;

to provide legal services in the capacity as Special Municipal Prosecutors in a cumulative amount not to exceed One Hundred and Fifty Thousand Dollars and Zero Cents (\$150,000.00), for the period of January 1, 2017 through December 31, 2017.