



Legislation Text

File #: 17-0710, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Lead & Healthy Homes Hazard Inspection (Consultants)

Entity Name(s)/Address(s):

1. Mandell Lead Inspectors, Inc., 409 Minnisink Road, STE 102, Totowa, New Jersey 07512

2. AA Complete Property Service, 51 Clifton Avenue, C-1402, Newark, New Jersey 07104

Contract Amount: \$250,000.00 for both consultants, for two (2) years

Funding Source: Housing and Urban Development Grant/Department of Health and Community Wellness

NW051-G17-H17A0:72040B2017- NW051-G17-H17A0:71620B2017

NW051-G17-H17A071640B2017

Contract Period: To be established for a period of two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Bids Solicited: Sixteen (16)

Bids Received: Four (4)

WHEREAS, on December 20, 2016, the City of Newark through its Supervising Procurement Specialist, advertised to solicit bids for consultant (s) to provide Lead & Healthy Homes Hazard Inspection Services, for the Department of Health and Community Wellness, Division of Environmental Health; and

WHEREAS, the Division of Central Purchasing also mailed sixteen (16) packages to prospective vendors from its established bidders' list following the date of advertisement; and

WHEREAS, on January 12, 2017, the Division of Central Purchasing received four (4) bids in response to this advertisement; and

WHEREAS, the Department of Health and Community Wellness, Division of Environmental Health and the Purchasing Division reviewed the bids and recommended a dual award be made to the lowest, responsive and responsible bidders per specifications and agency needs; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, all bidders agreed to hold their prices beyond 60 days, until such time as an award is made as the law permits; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitation through public bidding in accordance with N.J.S.A. 40A:11-1 et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Supervising Procurement Specialist, are hereby authorized to enter into contracts with Mandell Lead Inspectors, Inc., 409 Minnisink Road, STE 102, Totowa, New Jersey 07512, and AA Complete Property Service, 51 Clifton Avenue, C-1402, Newark, New Jersey 07104, to provide Lead & Healthy Homes Hazard Inspection Services (Consultants), for the City of Newark. Their bids were received on the advertised due date and determined to be appropriate, for a dual award to the lowest responsive and responsible bidders in accordance with bid specifications. The term of the contract will be established following the authorization by Municipal Council for a two (2) year term, pursuant to N.J.S.A.40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5.
4. This is an open-ended contract, funded by a HUD grant to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be incurred each time an order is placed covering the amount of the service NW051-G17-H17A0-72040 B2017-NW051-G17-H17A071620B2017--; NW051-G17-H17A0-71640-B2017. This contract shall not exceed \$250,000.00 for two (2) years for two (2) vendors. Services may be received from each of the two vendors under the above not to exceed amount.
5. The Supervising Procurement Specialist shall file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designee, the Supervising Procurement Specialist, to enter into contracts with Mandell Lead Inspectors, Inc., 409 Minnisink Road, Suite 102, Totowa, New Jersey 07512, and AA Complete Property Service, 51 Clifton Avenue, C-1402, Newark, New Jersey 07104, to provide Lead & Healthy Homes Hazard Inspection Services as Consultants to the City of Newark, at a total cost not to exceed \$250,000.00, for both vendors, for a term of two (2) years.