



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 23-1938, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Use of State Contract(s) #T3121 Master Blanket PO #20-TELE-01512

Purpose: To purchase procurement software to be utilized by all City Departments

Entity Name(s)/Address(s): Insight Public Sector, Inc., 2701 E. Insight Way, Chandler, Arizona 85286

Contract Amount: Not to exceed \$111,957.40

Funding Source: 2024 Budget/NW011-030-0306-83150-B2024

Contract Period: Upon approval of the Municipal Council through May 24, 2026

Contract Basis: () Bid (X) State Vendor () Prof. Ser. () EUS
() Fair & Open () No Reportable Contributions () RFP () RFQ
() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

This State Contract #T3121 will provide for the purchase of the procurement software - Software Reseller Services Master Blanket PO #20-TELE-01512 for all City Departments.

WHEREAS, the City of Newark, through its Purchasing Agent (the "City"), wishes to utilize State Contract #T3121 Software Reseller Services Master Blanket PO #20-TELE-01512 to be utilized by the City of Newark Departments from an authorized vendor under the New Jersey Cooperative Purchasing Program 1-NJCP, pursuant to N.J.A.C. 5:34-7.29; and

WHEREAS, the purchase of goods/services by local contracting units are authorized by Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, in accordance with N.J.S.A. 40A:11-11(5), N.J.S.A. 52:25-16.1 et seq. and N.J.A.C. 5:34-7.1 et seq., all Cooperative Purchasing Program participants are responsible for ensuring that the Purchase Order issued reflects the correct contract item pricing and that payment is processed accordingly. Only the items/services specified in the applicable State Contract(s) may be purchased from the contract vendor(s) of record. Cooperative Purchasing participants assume full responsibility for all purchase transactions issued through State Contracts, including Purchase Orders, delivery compliance and payments; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15(42) purchases made under contract awarded by the Division of Purchasing and property shall be for a term not to exceed the term of the State Contract; and

WHEREAS, the City wishes to utilize State Contract #T3121 Software Reseller Services Master Blanket PO #20-TELE-01512, awarded to Insight Public Sector Inc., 2701 E Insight Way, Chandler, Arizona 85286, to purchase procurement software for the City's Departments, upon approval of this Resolution by the Municipal Council through May 24, 2026, at an amount not to

exceed One Hundred Eleven Thousand Nine Hundred Fifty-Seven Dollars and Forty Cents (\$111,957.40); and

WHEREAS, the price breakdown is as follows:

TERM	TERM DATES	COST
TERM 1	JAN 25, 2024 - JAN 24, 2025	\$52,187.27
TERM 2	JAN 25, 2025 - JAN 24, 2026	\$54,796.63

WHEREAS, there is a one-time fee of \$4,973.50 for the training, configuration of portal and contract module implementation, which brings the total cost to One Hundred Eleven Thousand Nine Hundred Fifty-Seven Dollars and Forty Cents (\$111,957.40).

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. Pursuant to N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34-7.29, the Purchasing Agent is authorized to utilize State Contract #T3121 Software Reseller Services Master Blanket PO #20-TELE-01512, awarded to Insight Public Sector Inc., 2701 E Insight Way, Chandler, Arizona 85286 to purchase a procurement software to be used by all City of Newark Departments upon approval of this Resolution by the Municipal Council through May 24, 2026 at a cost not to exceed One Hundred Eleven Thousand Nine Hundred Fifty-Seven Dollars and Forty Cents (\$111,957.40).
2. All purchases, Purchase Orders and other related documentation shall be in accordance with the relevant State Contract, New Jersey Standard Terms and Conditions, Method of Operation and Third Party Agreement, if applicable, as contained in the State Contract documentations and agreements.
3. All Purchase Orders must reference the Custom Agreement Number US-GMA-2417598 (21-M0003-ORCL01) and State Contract # 20-TELE-01512.
4. There shall be no amendments of this Resolution without the approval of the Municipal Council.
5. There shall be no advance payment on this State Contract in accordance with N.J.S.A. 40A:5-16.
6. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from funding source NW011 030 0306 83150 B2024. This contract shall not exceed One Hundred Eleven Thousand Nine Hundred Fifty-Seven Dollars and Forty Cents (\$111,957.40).
7. This contract complies with Local Pay-to-Play Law, N.J.S.A. 19:44A-20.5, as a State Contract award and constitutes a Fair and Open Procedure.

8. The Division of Central Purchasing shall file a duly executed copy of the contract in the Office of the City Clerk, if applicable.
9. If required by State Law, the City Clerk shall provide the appropriate Notice of Award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designee, the Business Administrator and/or the Purchasing Agent, to utilize State Contract #T3121 Software Reseller Services, Master Blanket PO #20-TELE-01512 awarded to Insight Public Sector Inc., 2701 E Insight Way, Chandler, Arizona 85286, to purchase software for the City's Departments upon approval of this Resolution by the Municipal Council through May 24, 2026 at a cost not to exceed One Hundred Eleven Thousand Nine Hundred Fifty-Seven Dollars and Forty Cents (\$111,957.40).