



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 22-0797, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: To provide Recreation Bus Transportation Services.

Entity Name(s)/Address(s): Villani Bus Company, Inc., 811 East Linden Avenue, Linden, New Jersey 07036

Contract Amount: Not to exceed \$300,000.00

Funding Source: 2022 Budget/Department of Recreation, Cultural Affairs and Senior Services/NW-011-160-1606-71810-B2022

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () N/A

Additional Information:

This contract will provide the City's Department of Recreation, Cultural Affairs and Senior Services with bus transportation services.

Advertisement: March 30, 2022

Bid Downloaded: Nine (9)

Bid Received: Three (3)

WHEREAS, on March 30, 2022, the City of Newark through its Qualified Purchasing Agent, QPA (the "City"), advertised to solicit a bid for contractors to provide Recreation Bus Transportation for the Department of Recreation, Cultural Affairs and Senior Services, as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing also published the bid package on the City of Newark's electronic procurement portal to provide a broader access and download capability to potential bidders; and

WHEREAS, on April 14, 2022, the Division of Central Purchasing received three (3) bids in response to this advertisement; and

WHEREAS, the Director of the Department of Recreation, Cultural Affairs and Senior Services recommended that a single award be made to: Villani Bus Company, Inc., 811 East Linden Avenue, Linden, New Jersey 07036, the lowest responsive and responsible bidder; and

WHEREAS, the Qualified Purchasing Agent concurs with the Director of the Department of Recreation, Cultural Affairs and Senior Services and recommends that a single award be made to:

Villani Bus Company, Inc., 811 East Linden Avenue, Linden, New Jersey 07036; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their prices beyond sixty (60) days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor of the City of Newark and/or his designees, the Qualified Purchasing Agent and/or the Business Administrator, are hereby authorized to enter into and execute a contract with Villani Bus Company, Inc., 811 East Linden Avenue, Linden, New Jersey 07036 to provide Recreation Bus Transportation Services for the City's Department of Recreation, Cultural Affairs and Senior Services, whose bid was received on the advertised due date and determined to be the lowest responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by Resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2022 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: NW-011-160-1606-71810-B2022, Department of Recreation, Cultural Affairs and Senior Services. This contract shall not exceed Three Hundred Thousand Dollars and Zero Cents (\$300,000.00) for one (1) vendor for twenty-four (24) consecutive months with start date commencing when contract is fully executed.
5. The Qualified Purchasing Agent, QPA, shall file a copy of the Resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the Acting City Clerk shall provide the appropriate Notice of the Award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designees, the Qualified

Purchasing Agent and/or the Business Administrator, to enter into and execute a contract with Villani Bus Company, Inc., 811 East Linden Avenue, Linden, New Jersey 07036, to provide Recreation Bus Transportation Services to the City, at an amount not to exceed \$300,000.00 for a period to be established and not to exceed twenty-four (24) consecutive months for one (1) vendor with the start date commencing upon the full execution of the contract.