



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

File #: 15-1186, Version: 1

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose: Paper and Plastic Products (Set-aside Contract)**

**Entity Name(s)/Address(s):** (1.) Alliance Supply Group, LLC, 92 E. Main Street, Freehold, New Jersey 07700, (2.) Circle Janitorial Supplies, Inc., 5 E. 12<sup>th</sup> Street, Paterson, New Jersey 07524 and (3.) TSP Maintenance Supply, LLC, 52 East Drive, Livingston, New Jersey, 07039

**Contract Amount:** Amount not to exceed \$128,500.00

**Funding Source:** City of Newark Budget/Departments of Engineering, Fire, Health and Community Wellness, Neighborhood and Recreational Services, Water and Sewer Utilities, and Office of the City Clerk

**Contract Period:** Two (2) Years

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Entity Name/Address:**

(List vendors here - only if list is long)

**Additional Information:**

Set-Aside Contract for: Qualified Minority Business Enterprise and Qualified Women Business Enterprise

Bids solicited: Eleven (11)

Bids received: Three (3)

**WHEREAS**, on April 28, 2015, the City of Newark through its Purchasing Director advertised to solicit bids for contractor(s) to provide, **Paper and Plastic Products (Set-aside Contract)**, to the Departments of Engineering, Fire, Health and Community Wellness, Neighborhood and Recreational Services, Water and Sewer Utilities, and the Office of the City Clerk, as per the bid proposal attached hereto; and

**WHEREAS**, the Division of Central Purchasing distributed eleven (11) bid proposal packages to prospective vendors following the date of advertisement; and

**WHEREAS**, on May 14, 2015, the City received three (3) bids in response to this advertisement; and

**WHEREAS**, the Purchasing Director recommends a multiple line item award be made to, **Alliance Supply Group, LLC, Circle Janitorial Supplies, Inc., and TSP Maintenance Supply, LLC**, the lowest responsive, responsible bidders; and

**WHEREAS**, pursuant to N.J.S.A.40A:11-24, the selected responsible bidders consented to hold prices until such time as an award is made as the law permits; and

**WHEREAS**, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the fair and open process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into line item contracts with **Alliance Supply Group, LLC; 92 E. Main Street, Freehold, New Jersey 07700, Circle Janitorial Supplies, Inc., 5 E. 12<sup>th</sup> Street, Paterson, New Jersey 07524 and TSP Maintenance Supply, LLC, 52 East Drive, Livingston, New Jersey, 07039**, to provide **Paper and Plastic Products, (Set-aside Contract)** to the City, whose bids were received on the advertised due date and determined to be the only responsive, responsible bidders, in accordance with the bid specifications. The term of the contract will be established for two (2) years, pursuant to N.J.S.A.40A:11-3 (b).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2015 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5(d) 2.
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability or sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed, covering the amount of the order. This contract shall not exceed \$128,500.00 for two (2) years.
5. A duly executed copy of the contract shall be forthwith filed in the Office of the City Clerk by the Purchasing Director.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

### **STATEMENT**

This resolution authorizes the Mayor and/or his designee, the Purchasing Director, to enter into line item contracts with three (3) vendors: **Alliance Supply Group, LLC, Circle Janitorial Supplies, Inc., and TSP Maintenance Supply, LLC**, to provide **Paper and Plastic Products (Set-aside Program)**, to the City of Newark, at a cost not to exceed \$128,500.00 for two (2) years.