



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 12-0177, Version: 2

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Data Processing Supplies

Entity Name(s)/Address(s): Star Data Products Co., 175 E. Main Street, Post Office Box 688, Ramsey, New Jersey 07446

Contract Amount: \$350,000.00

Funding Source: City of Newark Budget/ Offices of the Mayor, Office of the City Clerk, Departments of Administration, Child and Family Well-Being, Economic and Housing Development, Engineering, Finance, Fire, Law, Police, Neighborhood and Recreational Services and Water and Sewer Utilities

Contract Period: To be established for a period not to exceed two (2) years

Contract Basis: (x) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Bids solicited: Nine (9)

Bids received: Four (4)

Failed 7R1-k 030712

WHEREAS, on November 8, 2011, the City of Newark through its Director of Purchasing advertised to solicit bids for **Data Processing Supplies**, which the contractor will provide to the City of Newark, Offices of the Mayor, Office of the City Clerk, Departments of Administration, Child and Family Well-Being, Economic and Housing Development, Engineering, Finance, Fire, Law, Police, Neighborhood and Recreational Services and Water and Sewer Utilities; and

WHEREAS, the Division of Central Purchasing mailed nine (9) "Invitation to Bid" post cards to the prospective vendors from its established bid list following the date of advertisement; and

WHEREAS, on December 1, 2011, four (4) bids were received in response to this advertisement; and

WHEREAS, the Director of Purchasing recommends an award, based on line item pricing be made to **Star Data Products Co.**, the lowest responsible bidder; and

WHEREAS, pursuant to N.J.S.A.40A:11-24, the selected responsible bidder consented to hold prices until such time an award is made; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq. solicitations through public bidding meets the requirements of the fair and open process.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Director of Purchasing, are hereby authorized to enter into a contract with **Star Data Products Co., 175 E. Main Street, Post Office Box 688, Ramsey, New Jersey 07446**, to provide **Data Processing Supplies**, to the City of Newark, whose bid was received on the advertised due date and determined to be the lowest responsible bidder in accordance with bid specifications. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A.40A:11-3(b).
2. There shall be no amendment or change of this contract without the approval of the City Council of Newark.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2012 and subsequent years are contingent upon appropriation; pursuant to N.J.A.C. 5:30-5.5(d).
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed, covering the amount of the order. This contract shall not exceed \$350,000.00 for one (1) vendor for two (2) years.
5. A duly executed copy of this contract shall be forthwith filed in the Office of the City Clerk by the Director of Purchasing.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT OF INTENT:

The contract for **Data Processing Supplies** is awarded to **Star Data Products Co.**, for the City of Newark, at a cost not to exceed \$350,000.00 for two (2) years.