



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

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File #: 23-0543, Version: 1

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**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** Maintenance and Repair: Vehicles, Light Duty

**Entity Name(s)/Address(s):** Group Auto Import and Export LLC, 56-62 Clifford Street, Newark, New Jersey 07105

**Contract Amount:** Not to exceed \$600,000.00

**Funding Source:** 2020 and 2021 Budget/Department of Public Works, Division of Motors/NW011-060-0602-71830-B2021/NW011-060-0602-71840-B2021/Department of Water and Sewer Utilities/NW037-750-7502-71870-B2020

**Contract Period:** Upon contract execution through August 31, 2024

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

This contract provides for an additional vendor for the provision of maintenance and repair services to light duty vehicles for the Departments of Public Works and Water and Sewer Utilities.

Advertisement Date: March 15, 2023

Bids Downloaded: Ten (10)

Bids Received: Three (3)

Bids Disqualified: One (1)

**WHEREAS**, On May 4, 2022, the Municipal Council adopted Resolution 7R1-c authorizing the City of Newark to enter into and execute contracts with A Lembo Car and Heavy Truck Collision and South Street Auto to provide Maintenance and Repair of Vehicles Light Duty; and

**WHEREAS**, the City needed additional vendors to provide maintenance and repair services to meet the demand of the volume of the City's fleet; and

**WHEREAS**, on March 15, 2023, the City of Newark, through its Purchasing Agent, QPA, ("the City") advertised to solicit bids for contractors to provide Maintenance and Repair: Vehicles, Light Duty for the Department of Public Works, Division of Motors and the Department of Water and Sewer Utilities as described in the attached bid proposal; and

**WHEREAS**, the Division of Central Purchasing published the bid package on the City of Newark's procurement portal to provide broader access and download capability to potential bidder; and

**WHEREAS**, New Age Auto Center LLC did not provide a consent of surety as required under section 3.1 of the specifications, deeming the proposal non-responsive with a fatal defect, pursuant to N.J.S.A. 40A:11-23.2; and

**WHEREAS**, the Manager of the Department of Public Works, Division of Motors recommended that an award be made to Group Auto Import & Export, LLC, 56-62 Clifford Street Newark, New Jersey 07105, the responsive and responsible bidder; and

**WHEREAS**, the Purchasing Agent, QPA, concurs with the recommendation from the Manager of the Department of Public Works, Division of Motors that an award be made to Group Auto Import & Export, LLC, 56-62 Clifford Street Newark, New Jersey 07105; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding the bid for consideration until such time as an award is made, as the law permits; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor of the City of Newark and/or his designee, the Business Administrator, are hereby authorized to enter into and execute the contract with Group Auto Imports & Exports, LLC, 56-62 Clifford Street Newark, New Jersey 07105 to provide Maintenance and Repair: Vehicles, Light Duty for the City's Department of Public Works, Division of Motors and the Department of Water and Sewer Utilities, whose bids were received on the advertised due date and determined to be the responsive and responsible bidder in accordance with the bid specifications. The term of the contract will commence upon contract execution through August 31, 2024, pursuant to N.J.S.A. 40A:11-15, at a cost not to exceed Six Hundred Thousand Dollars and Zero Cents (\$600,000.00).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by Resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2020 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: 2021 Budget/Department of Public Works, Division of Motors NW011-060-0602-71830-B2021 and NW011-060-0602-71840-B2021, Department of Water and Sewer Utilities/NW037-750-7502-71870-B2020. This contract shall not exceed Six Hundred Thousand Dollars and Zero Cents (\$600,000.00).
5. The Purchasing Agent, QPA, shall file a copy of this Resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this

contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

### **STATEMENT**

This Resolution authorizes the Mayor of the City of Newark and/or his designee, the Business Administrator, to enter into and execute a contract with Group Auto Import & Export, LLC, 56-62 Clifford Street, Newark New Jersey 07105, to provide Maintenance and Repair: Vehicles, Light Duty to the City's Department of Public Works, Division of Motors and the Department of Water and Sewer Utilities at a cost not to exceed \$600,000.00 with the contract term to commence upon contract execution through August 31, 2024.