



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 23-1802, Version: 1

Dept/ Agency: Law

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Professional Services Contract

Purpose: To provide tax appraisal services concerning Tax Appeal Matters.

Entity Name: Hendricks Appraisal Co., LLC

Entity Address: West Orange, New Jersey 07052

Contract Amount: Not to exceed \$156,000.00

Funding Source: 2024 Budget/Law Department

Contract Period: January 1, 2024 through December 31, 2024

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions () RFP (X) RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

WHEREAS, the City of Newark is involved in ongoing Legal Matters and therefore has a need to acquire tax appraisal services in connection therewith; and

WHEREAS, tax appraisal services are Professional Services, exempt from the requirement for public bidding, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, the Corporation Counsel of the City of Newark caused to be published on the City of Newark's website, a Notice of Request for Qualifications (RFQ) for Tax Appraisal Services on or about October 11, 2023; and

WHEREAS, the City of Newark received a total of one (1) proposal in response to the RFQ for Tax Appraisal; and

WHEREAS, Hendricks Appraisal Co, LLC submitted a proposal and it was found based upon price and other factors to be in the best interest of the City of Newark to accept the proposal for the purpose of providing tax appraisal services concerning Tax AppealMatters; and

WHEREAS, the City of Newark wishes to enter into a contract with Hendricks Appraisal Co, LLC, to provide tax appraisal services concerning Tax Appeal Matters, in an amount not to exceed One Hundred Fifty-Six Thousand Dollars and Zero Cents (\$156,000.00), for a period of January 1, 2024 through December 31, 2024, which shall cover those existing matters currently being handled Hendricks Appraisal Co, LLC, as well as new matters that may arise during the contract term; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

WHEREAS, this contract is for an amount over \$44,000.00 and is being awarded as a fair and open contract pursuant to N.J.S.A. 19:44A-20.5 and is in compliance with the State Pay-to-Play and the City's Pay-to-Play Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor of the City of Newark and/or his designee, the Corporation Counsel, are authorized on behalf of the City of Newark to execute a contract with Hendricks Appraisal Co, LLC, 7 Hutton Avenue, West Orange, New Jersey 07052, to provide tax appraisal services concerning Tax Appeal Matters, in an amount not to exceed One Hundred Fifty-Six Thousand Dollars and Zero Cents (\$156,000.00), for the period of January 1, 2024 through December 31, 2024, which shall cover those existing matters currently being handled by Hendricks Appraisal Co, LLC, as well as new matters that may arise during the contract term.
2. This contract is being awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i) and is in compliance with the City's Ordinance on Pay-to-Play.
3. This is a contract which shall be awarded in one (1) fiscal year although the date on which it properly takes effect falls in the next fiscal year. Accordingly, this contract is subject to the availability and appropriation of sufficient funds in the year in which it takes effect pursuant to N.J.A.C. 5:30-5.5(e). Funds for this contract in the amount not to exceed One Hundred Fifty-Six Thousand Dollars and Zero Cents (\$156,000.00), shall be provided from the City of Newark 2024 Budget, Law Department.
4. A copy of the executed Agreement herein authorized shall be filed in the Office of the City Clerk by the Corporation Counsel and same shall be made available for public inspection.
5. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this resolution.
6. There shall be no amendments or changes to this contract without the Approval of the Municipal Council
7. There shall be no advance payments on this contract.

STATEMENT

This resolution authorizes the Mayor of the City of Newark and/or his designee, the Corporation Counsel, to enter into a contract for tax appraisal services for Tax Appeal Matters with Hendricks Appraisal Co, LLC, 7 Hutton Avenue, West Orange, New Jersey 07052, in an amount not to exceed \$156,000.00, for the period of January 1, 2024 through December 31, 2024.

