



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 12-1498, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Video Production Services

Entity Name(s)/Address(s): Interfaith Television Ministries, Inc., One Gateway Ctr., Suite 2600, Newark, NJ 07102

Contract Amount: \$300,000.00

Funding Source: City of Newark Budget, Office of the City Clerk and Office of the Mayor/Open-Ended

Contract Period: To be established for a period not to exceed two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Bids solicited: Nine (9)

Bids received: Two (2)

WHEREAS, on **March 30, 2012** the City of Newark through its Purchasing Director advertised to solicit bids for **Video Production Services**, which the contractor will provide to the City of Newark, for the **Office of the City Clerk and Office of the Mayor's**, usage as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing solicited nine (9) prospective vendor (s) from its established bid list; and

WHEREAS, on **April 19, 2012**, two (2) bids were received in response to this advertisement; and

WHEREAS, the **Office of the City Clerk**, reviewed the bids and recommends an award be made to Interfaith TV Ministries; and

WHEREAS, the Purchasing Director recommends from a review and evaluation of the bid submitted, that an award be made to **Interfaith Television Ministries, Inc.** the lowest responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-24, the vendor agreed to hold their prices beyond 60 days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq. meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into contract with **Interfaith Television Ministries, Inc., One Gateway Ctr., Suite 2600, Newark, NJ 07112**, for the provision of **Video Production Services**, for the City of Newark, whose bid was

received on the above advertised due date and determined to be the lowest responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A. 40A: 11-3 (b).

2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A: 5-16. Funds for **2012** and subsequent years are contingent upon appropriation; pursuant to N.J.A.C. 5:30-5.5 (d) (2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5 (b) (2), shall be incurred each time an order is placed, covering the amount of the service. This contract shall not exceed **\$300,000.00 for a two (2) year term.**
5. The Purchasing Director shall forthwith file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This contract is awarded to [Interfaith Television Ministries, Inc.](#) to provide Video Production Services, at a cost not to exceed **\$300,000.00 for a two (2) year term.**