



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 14-1398, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Copy Machine Chemicals

Entity Name(s)/Address(s): (1) Star Data, 175 East Main Street (P.O. Box 688), Ramsey, New Jersey 07446, (2) Supply Saver Corporation, 1324 Wyckoff Road, Neptune, New Jersey 07753 and (3) W.B. Mason, 535 Secaucus Rd., Secaucus, New Jersey 07094

Contract Amount: \$74,000.00

Funding Source: City of Newark Budget/ Departments of Administration, Health and Community Wellness, Engineering, Fire, Police and Water and Sewer Utilities Budget

Contract Period: to be established for a period not to exceed two years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Entity Name/Address:

Additional Information:

Bids Solicited: Four (4)

Invitations Solicited: Four (4)

Bids Received: Three (3)

WHEREAS, on July 30, 2014, the City of Newark through its Purchasing Director advertised to solicit public bids for contractor(s) to provide, **Copy Machine Chemicals**, to the Departments of Administration, Health and Community Wellness, Engineering, Fire, Police and Water and Sewer Utilities as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing distributed four (4) bid proposal packages and four (4) bid invitations to the prospective vendors following the date of re-advertisement; and

WHEREAS, on August 21, 2014, three (3) bids were received in response to this advertisement; and

WHEREAS, the Purchasing Director recommends a line item award be made to **Star Data, Supply Saver Corporation and W.B. Mason**, the responsive responsible bidders; and

WHEREAS, pursuant to N.J.S.A.40A:11-24, the selected responsible bidders consented to hold their prices until such time as an award is made; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF

NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into a contract with **Star Data**, 175 East Main Street (P.O. Box 688), Ramsey, New Jersey 07446, to receive line items #1-5, 7-9, 11-18, 22 & 23, 25 & 26 and 28-30 (various brands) for year one and year two, **Supply Saver Corporation**, 1324 Wyckoff Road, Neptune, New Jersey 07753 to receive line items #10 & 21 (various brands) for year one and year two and **W.B. Mason**, 535 Secaucus Rd., Secaucus, New Jersey 07094, to receive line items #6, 19 & 20, 24, 27, and 31-35 (various brands) for year one and year two, to provide **Copy Machine Chemicals**, to the City, whose bids were received on the advertised due date and determined to be the only responsive responsible bidders, based on line item awards in accordance with the bid specifications. The term of the contract will be established for a two (2) year term, pursuant to N.J.S.A.40A:11-3 b.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2014 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5(d) 2.
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed, covering the amount of the order. This contract shall not exceed \$74,000.00 for two (2) years.
5. A duly executed copy of the contract shall be forthwith filed in the Office of the City Clerk by the Purchasing Director.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This contract is awarded to **Star Data, Supply Saver Corporation and W.B. Mason**, to provide **Copy Machine Chemicals**, to the City of Newark, at a cost not to exceed \$74,000.00 for two (2) years for three (3) vendors.