



Legislation Text

File #: 14-1733, Version: 1

Dept/ Agency: Health and Community Wellness

Action: (X) Ratifying (X) Authorizing () Amending

Type of Service: Professional Service Contract

Purpose: To provide Medical Director Consulting Services and assist in the organization and assignments of medical staff and management of the Division of Medical Care Services at the Mary Eliza Mahoney Health Centers

Entity Name: Valley Spring Family Medicine, providing the services of Kathyann S. Duncan, MD

Entity Address: 2040 Millburn Avenue, Suite 205, Maplewood, New Jersey 07040

Contract Amount: \$159,000.00

Funding Source: Department of Health and Community Wellness

Contract Period: October 17, 2014 through October 16, 2015

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions (X) RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Deferred 7R2-c 121714

WHEREAS, the City of Newark Department of Health and Community Wellness/Mary Eliza Mahoney Health Centers requires a Medical Director, to assist in the organization and assignment of medical staff, monitoring the activities of the medical staff to ensure that productivity and quality levels are met and management of the Health Centers; and

WHEREAS, on or about March 19, 2014, through Resolution 7R2-c, the Municipal Council authorized the Mayor and/or the Director of Child and Family Well-Being now known as Department of Health and Community Wellness entered into a contract with Forest Hill Family Health Associates, PA to provide Thomas R. Ortiz, M.D. as a Medical Director Consultant in an amount not to exceed \$162,000.00, for the term to commence upon adoption and not to exceed one year; and

WHEREAS, Thomas Ortiz, MD, resigned from his position as Medical Director for the Department of Child and Family Well-Being, n/k/a Health and Community Wellness, on July 22, 2014, his resignation resulted in the termination of the contract enter into via Resolution 7R2-c(AS) March 19, 2014(A copy of the letter is attached); and

WHEREAS, the City of Newark entered into an Emergency Contract #E2014-14 for the period of July 17, 2014 through October 16, 2014, pursuant to 6PSFe April 6, 2011[2:5-13.2(E)(1)] for Medical Director Contract Services, in an amount not to exceed \$50,000.00; and

WHEREAS, on September 23, 2014, the Department of Health and Community Wellness, consistent with N.J.S.A. 19:44A-20.5, advertised a Request for Proposal, a copy of which is attached, under the Fair and Open Process. The Request for Proposal return date was October 8, 2014; and

WHEREAS, on October 8, 2014, the Department of Health and Community Wellness received one (1) proposal which was opened on October 8, 2014 and entered on the bid receipt sheet, a copy of which is

attached; and

WHEREAS, the proposal received from Valley Spring Family Medicine, 2040 Millburn Avenue, Suite 205, Maplewood, New Jersey 07040, was most advantageous to the City of Newark based on experience and on criteria as listed on the Request For Proposal; and

WHEREAS, the Contractor, Valley Spring Family Medicine, have represented that they are qualified by training and experience to provide the required services in the manner and the terms and conditions set forth in the proposed contract; and

WHEREAS, the City of Newark wishes to enter into an agreement with the Contractor, Valley Spring Family Medicine, 2040 Millburn Avenue, Maplewood, Suite 205, New Jersey 07040, providing the services of Kathyann S. Duncan, MD, to act as Medical Director for the Department of Health and Community Wellness/Mary Eliza Mahoney Health Centers, for a total amount not to exceed one hundred fifty-nine thousand dollars and zero cents (\$159,000.00); and

WHEREAS the contract awarded pursuant to the Fair and Open Process N.J.S.A. 19:44A-20.5, pursuant to Local Public Contracts Law N.J.S.A. 40A:11-1, and is in compliance with Executive Order MEO-07-0001, effective March 31, 2007; and

WHEREAS, this contract shall be awarded as an open-ended contract and shall not exceed one hundred fifty-nine thousand dollars and zero cents (\$159,000.00), for the period of October 17, 2014 through October 16, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Director of the Department of Health and Community Wellness, are hereby authorized to enter into and execute an open-ended contract with Valley Spring Family Medicine, 2040 Millburn Avenue, Suite 205, Maplewood, New Jersey 07040, providing the services of Kathyann S. Duncan, MD, to act as Medical Director for the Department of Health and Community Wellness/Mary Eliza Mahoney Health Centers (hereafter referred to as "Medical Director"), for a total amount not to exceed one hundred fifty-nine thousand dollars and zero cents (\$159,000.00), for the period October 17, 2014 through October 16, 2015.
2. The contract is awarded pursuant to the Fair and Open Process of *N.J.S.A. 19:44A-20.5* and competitive bidding contract pursuant to Local Public Contracts Law, *N.J.S.A. 40A:11-4.1*.
3. The contract between the City of Newark and Valley Spring Family Medicine, is ratified from October 17, 2014 to date of adoption of this authorizing resolution
4. The contract is in compliance with Newark Executive Order MEO-07-0001, effective March 31, 2007.
5. The contract is further awarded as an open-ended contract pursuant to *N.J.A.C.5:30-5.5(b) (2)*. A Certification of Funds shall be executed each time services are used and charged against this contract. A copy of a partial certification of funds is attached.
6. A notice of this action as required by law shall be published in the newspaper as a legal advertisement within ten (10) days of its passage and made available for public inspection.
7. A copy of the proposed Contract is attached hereto.

8. A duly executed copy of the aforesaid Contract shall be filed forthwith in the Office of the City Clerk by the Director of the Department of Health and Community Wellness.

STATEMENT:

This resolution ratifies and authorizes the Mayor and/or his designee, the Director of Health and Community Wellness, to enter into and execute an open-ended contract with Valley Spring Family Medicine, 2040 Millburn Avenue, Suite 205, Maplewood, New Jersey 07040, providing the services of Kathyann S. Duncan, MD, to perform the services of Medical Director for the Department of Health and Community Wellness/Mary Eliza Mahoney Health Centers, for a total amount not to exceed one hundred fifty-nine thousand dollars and zero cents (\$159,000.00), for the period of October 17, 2014 through October 16, 2015.