



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

File #: 23-0792, Version: 1

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** Newark Hope Village Operators

**Entity Name(s)/Address(s):** United Community Corporation, 332 South 8<sup>th</sup> Street, Newark, New Jersey, 07103

**Contract Amount:** Not to exceed \$700,000.00

**Funding Source:** 2023 Budget/Department of Health and Community Wellness  
NW011-200-2001-97550-B2023

**Contract Period:** Upon Municipal Council approval to be established for twelve (12) consecutive months with one (1) one-year option to renew

**Contract Basis:** ( ) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions (X) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

This Bid Contract will provide Newark Hope Village Operators for the City's Office of Homeless Services.

Advertised Date: March 2, 2023

Addendum Date: March 17, 2023

Bids Downloaded: Twenty-three (23)

Bids Received: Two (2)

**WHEREAS**, on March 2, 2023, the City of Newark (hereinafter the "City") through its Purchasing Agent, QPA, advertised to solicit an Request for Proposals ("RFP") for the provision of Newark Hope Village Operators, for the Department of Administration/Office of Homeless Services, as described in the attached RFP proposal; and

**WHEREAS**, the Division of Central Purchasing (hereinafter "Central Purchasing") published the RFP on the City of Newark's procurement portal to provide broader access and download capability to potential bidders; and

**WHEREAS**, Central Purchasing issued an addendum on March 17, 2023; and

**WHEREAS**, on April 6, 2023, Central Purchasing received two (2) RFP proposals in response to this advertisement; and

**WHEREAS**, the three (3) committee members signed no-conflict letters; and

**WHEREAS**, the Purchasing Agent, QPA, obtained signed no conflict letters from the members of the evaluation committee (copies of which are attached hereto and made a part hereof) before

releasing the RFP responses to the evaluators via the electronic procurement portal; and

**WHEREAS**, the evaluation committee evaluated the five (5) responses and made its recommendation to the Qualified Purchasing Agent for a single award finding that from the proposals received, the proposal from United Community Corporation, 332 South 8<sup>th</sup> Street, Newark, New Jersey 07103 is the most advantageous and in the best interest of the City, cost and other factors considered, pursuant to the criteria listed in the RFP; and

**WHEREAS**, the Purchasing Agent, QPA, concurs with evaluation committee's recommendation that the award be made to United Community Corporation, 332 South 8<sup>th</sup> Street, Newark, New Jersey 07103; and

**WHEREAS**, this contract is being awarded pursuant to the Fair and Open Procedures of the State Pay-to-Play Law, N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, R.O. 2:4-22C, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to Newark Municipal Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark Municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds; and

**WHEREAS**, the Municipal Council adopted R.O. 2:4-22C.1, which adopted the State of New Jersey's Pay-to-Play statutory requirements pursuant to N.J.S.A. 19:44A-20.5, as may be amended and supplemented, governing eligibility for municipal contracts. The awardees have not made, and has agreed not to make during the term of the contract, any political contributions that would violate New Jersey's Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq., or the City of Newark's Pay-to-Play Reform Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee(s), the Business Administrator and/or the Purchasing Agent, QPA, are hereby authorized to enter into and execute a contract with: United Community Corporation, 332 South 8<sup>th</sup> Street, Newark, New Jersey 07103 as the Newark Hope Village Operator for the City of Newark, whose proposal was received on the advertised due date and determined to be the overall responsive and responsible respondent in accordance with the proposal specifications. The term of the contract will be established upon approval of Municipal Council for twelve (12) consecutive months with one (1) one-year option to renew, pursuant to N.J.S.A. 40A:11-15, start date to commence upon a fully executed contract.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.

3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2023 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: Department of Health and Community Wellness NW011-200-2001-97550-B2023, covering the amount of an order. Attached hereto is a Certification of Funds in an amount not exceed Seven Hundred Thousand Dollars and Zero Cents (\$700,000.00) for a period to be established and not to exceed twelve (12) consecutive months with one (1) one-year option to renew.
5. The Purchasing Agent, QPA, shall file a copy of this resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

## **STATEMENT**

This resolution authorizes the Mayor and/or his designees, the Business Administrator and/or the Purchasing Agent, QPA, to enter into and execute a contract with United Community Corporation, 332 South 8<sup>th</sup> Street, Newark, New Jersey, 07103, as the Newark Hope Village Operator for the City's Office of Homeless Services, at a contract amount not to exceed Seven Hundred Thousand Dollars and Zero Cents (\$700,000.00) for a period to be established upon Municipal Council approval and not exceed twelve (12) consecutive months, with one (1) one-year option to renew, with the start date commencing upon contract execution.