



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 15-1680, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Rental of Chairs and Tables, Folding, Wood and Metal

Entity Name(s)/Address(s): Corsie Corp. d/b/a/ Hodges Party Rental and Sales, 681 Main Street, Building 33, Belleville, New Jersey 07109

Contract Amount: Amount not to exceed \$123,000.00

Funding Source: City of Newark Budget: Departments of Public Safety, Division of Police, Neighborhood and Recreational Services, Health and Community Wellness, and the Office of the City Clerk

Account Line Codes:

NW011 080 0801 72250 B2016-Division of Police

NW011 160 1606 7128 B2016-Neighborhood and Recreational Services

NW011 120 1203 7128 B2016-Health and Community Wellness

NW011 020 0201 7213 B2016-Office of the City Clerk

Contract Period: To be established for a period of two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
() Fair & Open () No Reportable Contributions () RFP () RFQ
() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

1ST Advertised Date: June 2, 2016

Bids Solicited: Eight (8)

Bids Received: One (1)

2nd Advertised Date: July 7, 2015

Bids Solicited: Eight (8)

Bids Received: One (1)

WHEREAS, on June 2, 2015, the City of Newark, through its former Director of Purchasing, advertised to solicit bids for contractors to provide the Rental of Chairs and Tables, Folding, Wood and Metal to the Office of the City Clerk, and the Departments of the Police, Health and Community Wellness, Neighborhood and Recreational Services and Engineering, as per the bid attached hereto; and

WHEREAS, the Division of the Central Purchasing distributed eight (8) bid proposal packages to prospective vendors following June 2, 2015 advertisement; and

WHEREAS, on June 18, 2015, one (1) bid was received late in response to the June 2, 2015 advertisement, however, said bid was late and failed to meet the specified time frame of bids due; and

WHEREAS, on July 7, 2015, the City of Newark, through its former Director of Purchasing, re-advertised to solicit for contractors to provide Rental of Chairs and Tables, Folding, Wood and Metal, to the Office of the City Clerk and to the Departments of Police, Health Community Wellness, Neighborhood and Recreational Services and Engineering, as per the bid attached hereto; and

WHEREAS, the Division of Central Purchasing distributed eight (8) proposal packages to prospective vendors following the July 7, 2015 advertisement; and

WHEREAS, on July 23, 2015, one (1) bid was received in response to the July 7, 2015 advertisement; and

WHEREAS, the Supervising Procurement Specialist reviewed the bid and, in conjunction with the Directors of the Departments of Public Safety, Division of Police, Neighborhood and Recreational Services, Health Community and Wellness and the Office of the City Clerk, recommended that a contract for the Rental of Chairs and Tables, Folding, Wood and Metal, be awarded to the only responsive responsible bidder, Corsie Corp. d/b/a Hodges Party Rental and Sales; and

WHEREAS, the Director of the Department of Engineering did not desire the provision of the Rental of Chairs and Tables, Folding, Wood and Metal; and

WHEREAS, pursuant the N.J.S.A. 40A: 11-24 the vendor, Corsie Corp. d/b/a/ Hodges Party Rentals and Sales, agreed to hold prices until such time as an award is made; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5, et seq., solicitation through public bidding in accordance with N.J.S.A. 40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/ or his designee, the Supervising Procurement Specialist, are hereby authorized to enter into a contract with Corsie Corp. d/b/a/ Hodges Party Rentals and Sales, 681 Main Street, Building #33, Belleville, New Jersey 07109, for City of Newark's Rental of Chairs and Tables, Folding, Wood and Metal, as said vendor was determined to be the only responsive responsible bidder in accordance with bid specifications and its bid was received on the advertised due date. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A. 40A: 11-3(b).
2. There shall be no amendments or changes to this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Pursuant to N.J.A.C. 5:30-5.5(d). Funds for 2016 and subsequent years are contingent upon appropriations.
4. This is an open ended contract to be used as needed during the term of the contract. Thus, as required by the N.J.A.C. 5:30-5.5(b)2, for any and all expenditures against this contract, each time an order is placed, a certification of the availability of sufficient funds covering the amount of the order shall be executed before contractual liability is incurred, for account lines NW011 020 0201 7213 B2016-.Office of the City Clerk, NW011 080 0801 72250 B2016-

Department of Public Safety, Division of Police, NW011 160 1606 7128 B2016- Neighborhood and Recreational Services and NW011 120 1203 7128 B2016- Health and Community Wellness. This contract shall not exceed One Hundred Twenty Three Thousand Dollars and Zero Cents (\$123,000.00) for a two (2) year term.

5. The Supervising Procurement Specialist shall forthwith file a duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor and/or his designee, the Supervising Procurement Specialist, to enter into a two (2) year contract with Corsie Corp. d/b/a/ Hodges Party Rentals and Sales for the Rental of Chairs and Tables, Folding, Wood and Metal, by the City of Newark at a cost not to exceed One Hundred Twenty Three Thousand Dollars and Zero Cents (\$123,000.00).