



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

File #: 14-1138, Version: 1

**Dept/ Agency:** Economic & Housing Development

**Action:** (X) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Use of State Contract(s) T-1818/ Contract # 89099

**Purpose:** Services Council Department Of Human Services (Cooperative Purchasing Program to procure temporary staffing)

**Entity Name:** Accses NJ Inc., CNA Services

**Entity Address:** 50 West State Street, Suite 120, Trenton, NJ 08608

**Contract Amount:** Not to exceed \$25,000.00 per month (\$231,358.00 for contract period)

**Funding Source:** City of Newark Budget/ Economic & Housing Development

**Contract Period:** January 1, 2014 to November 30, 2014

**Contract Basis:** ( ) Bid (X) State Vendor ( ) Prof. Ser. ( ) EUS

(X) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

**WHEREAS**, the City of Newark through its Department of Economic and Housing Development wishes to utilize the **Services Council Department Of Human Services** Contract, T1818, Contract #89099, Line 239 to purchase products or services from an authorized vendor under the New Jersey Cooperative Purchasing Program 1-NJCP, pursuant to N.J.A.C. 5:34-7.29; and

**WHEREAS**, the purchase of goods/services by Local contracting units from the cooperative purchasing programs is authorized by Local Public Contract Law, N.J.S.A 40A:11-12; and

**WHEREAS**, in accordance with N.J.S.A. 40A:11-11(5), N.J.S.A. 52:25-16.1 et seq. and N.J.A.C. 5:34-1.7, all Cooperative Purchasing Program participants are responsible for ensuring that the Purchase Order issued reflects the correct contract item pricing and that payment is processed accordingly. Only the items/services specified in the applicable State contract(s) may be purchased from the contract vendor(s) of record. Cooperative Purchasing participants assume full responsibility for all purchase transactions issued through State contracts, including Purchase Orders, delivery compliance, and payments; and

**WHEREAS**, the City wishes to utilize this contract with the following vendor for the period of January 1, 2014 to November 30, 2014, inclusive of any subsequent extensions to the term of the contract.

#89099, Accses NJ Inc. CNA Services, 150 West State Street, Suite 120, Trenton, New Jersey 08608

**WHEREAS**, the Director of the Department of Economic and Housing Development recommends the utilization of this State contract award on the grounds that it provides temporary staffing (line # 239), which in accordance from guidance received from the State Procurement

Specialist for set-aside term contracts, may be utilized by local governments, including in areas in Northern New Jersey, which services are according to the specification requirements of the Department of Economic and Housing Development; and

**WHEREAS**, the total cost for the purchase of Services Council Department Of Human Services, temporary staffing (Line #239) is expected not to exceed \$25,000.00 per month (\$231,358.00 for the contract period) for the period commencing from January 1, 2014 to November 30, 2014; and

**WHEREAS**, the Acting Chief Financial Officer will certify the availability of funds before the order is placed.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. Pursuant to N.J.S.A. 40A;11-1 *et seq.*, and N.J.A.C. 5:34-7.29, the Director of the Department of Economic and Housing Development is authorized to utilize Contract, T1818, Contract #89099, Accses NJ Inc. CNA Services, 150 West State Street, Suite 120, Trenton, New Jersey 08608, to provide temporary staffing through **Services Council Department Of Human Services, temporary staffing (line # 239)** for the period commencing from January 1, 2014 to November 30, 2014, inclusive of any subsequent extensions to the term of this State Contract.
2. This contract is ratified from January 1, 2014 until the date of adoption of this authorizing resolution.
3. There shall be no amendment of this resolution without the approval of the Municipal Council.
4. There shall be no advance payment on this State contract in accordance with N.J.S.A.40A; 5-16. Funds for expenditures against the contract are contingent upon appropriation; pursuant to N.J.A.C. 5:30-5.5(c).
5. This contract is awarded as an open-ended contract under N.J.A.C. 5:30-5.3(c) and pursuant to N.J.A.C. 5:305.5(d)(2). Certification of Availability of Funds shall be executed each time an order is placed and charged against this contract. This contract shall not exceed \$25,000.00 per month (\$231,358.00 for the contract period) inclusive or subsequent extensions to the term of contract by the State.
6. This contract complies with the Local Pay-to-Play, N.J.S.A 19:44A-20.5 as a State contract award and constitutes a fair and open procedures.
7. The Purchasing Director shall forthwith file a duly executed copy of the contract in the Office of the Clerk.
8. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller

dated May 7, 2008.

9. Attached hereto is a certification of funds from the Acting Director of Finance of the City of Newark, in the amount of Two Hundred and Thirty-One Thousand, Three Hundred and Fifty-Eight Dollars (\$231,358.00) which states that (1) there are sufficient funds for the purpose set forth hereinabove and (2) that the following line appropriation of the official municipal budget that shall be charged is: Business Unit: NW026; Dept. BS; Account: 32100; Budget Ref.: B2014.

### **STATEMENT**

This resolution ratifies and authorizes usage of a State contract award to Accses NJ, Inc. CNA Services, to provide for the purchase of temporary staffing through Services Council Dept. Of Human Services (T-1818, Contract # 89099), temporary staffing (line # 239), for the period commencing from January 1, 2014 to November 30, 2014 or such later date to which such state contract may hereafter be extended, at a cost not to exceed \$25,000.00 per month.