



Legislation Text

File #: 20-1624, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: To purchase Flashlights and Batteries for various City Departments.

Entity Name(s)/Address(s):

- 1) Jewel Electrical Supply, Inc., 455 Third Street, Jersey City, New Jersey 07307
- 2) Staples Contract & Commercial, LLC, Inc., 45 Cedar Lane, Englewood, New Jersey 07631
- 3) Star Data Products Corporation, 1245 Hewlett Plaza, Hewlett, New York 11557 (P.O. Box 12, Hewlett, New York 11557)

Contract Amount: Not to exceed \$214,400.00

Funding Source: 2020 and 2021 Budgets/Department of Administration, Division of Central Purchasing/NW011-030-0303-94220-B2021/Department Administration, Division of Office Services/NW011-030-0308-83010-B2021/Department of Economics and Housing Development, Division of Property Management/NW011-150-1504-83360-B2021/Department of Engineering, Director's Office/NW011-110-1101-83130-B2021/Department of Engineering, Division of Traffic and Signals/NW011-110-1107-83750-B2021/ Department of Finance, Grant Accounting/NW027-A19-EC940-83010-Grant/Department of Health and Community Wellness, Division of Environmental Health/NW011-120-1203-83010-B2021/ Department of Health and Community Wellness, Division of Medical Care Services/NW051-G20-H20NO-83870-Grant/ Department of Health and Community Wellness, Division of Medical Care Services/NW026-G20-H20NO-46540-Grant/Department of Health and Community Wellness, Division of Immunization and Surveillance and Prevention/NW051-G20-2HOQ0-Grant (Immunization Grant)/Department of Health and Community Wellness, Division of Surveillance and Prevention/NW011-120-1208-83870-B2021/Department of Municipal Courts/NW011-010-0107- 83010-B2020/Department of Public Safety, Division of Fire/NW011-190-1903-83830-B2021/Department of Public Works, Director's Office/NW011-190-1904-83850-B2021/Department of Public Works, Director's Office/NW051-G18-P18U0-83830-Grant/Department of Public Works, Director's Office/NW051-G19-P1940-83830-Grant/Department of Public Safety, Division of Police/NW011-190-1902-83820-B2021/Department of Public Works, Division of Motors/NW011-060-0602-83010-B2021/Department of Public Works, Division of Public Buildings/NW011-060-0604-83380-B2021/Department of Public Works, Division of Sanitation/NW011-060-0605-83870-B2021/Department of Water and Sewer Utilities/NW037-750-7502-83380-B2021/Office of the Mayor and Municipal Courts/NW011-010-0107-83010-B2021/Office of City Clerk and Municipal Council/NW011-020-0201-83870-B2021

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months commencing upon fully executed contract

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
 () Fair & Open () No Reportable Contributions () RFP () RFQ
 () Private Sale () Grant () Sub-recipient () n/a

Additional Information:

To purchase Flashlights and Batteries for the Departments of Administration, Economics and Housing Development, Engineering, Finance, Health and Community Wellness, Public Safety, Public Works,

Water and Sewer Utilities, Office of the Mayor and Municipal Courts, Office of the City Clerk and Municipal Council.

Advertisement: September 30, 2020

Bids Solicited: Ten (10)

Bids Received: Four (4)

Bids Rejected: One (1)

WHEREAS, on September 30, 2020, the City of Newark through its Purchasing Agent, QPA, advertised to solicit bids for contractors to provide Office Supplies for the Departments of Administration, Division of Central Purchasing, Division of Office Services, Economic and Housing Development, Division of Property Management, Engineering, Director's Office, Division of Traffic and Signals, Finance, Grant Accounting, Health and Community Wellness, Division of Environmental Health, Division of Medical Care Services, Division of Immunization and Surveillance and Prevention, Division of Surveillance and Prevention, Public Safety, Director's Office, Division of Fire, Public Works, Director's Office, Division of Motors, Division of Public Buildings, Division of Sanitation, Department of Water and Sewer Utilities, Office of the Mayor and Municipal Courts, Office of City Clerk and Municipal Council, as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing also distributed ten (10) bid proposal packages to prospective vendors following the date of advertisement; and

WHEREAS, the Division of Central Purchasing also published the bid package on the City of Newark's website to provide broader access and download capability to potential bidders; and

WHEREAS, on October 15, 2020, the Division of Central Purchasing received four (4) bids in response to this advertisement; and

WHEREAS, one (1) bid was deemed non-responsive, vendor did not complete the required Non-Collusion Affidavit form within the bid package; and

WHEREAS, bid results were shared with the user agencies and the recommendations were received from the Department of Health and Community Wellness, the Department of Public Safety, Division of Police, the Department of Public Works, Division of Motors, Division of Public Buildings, the Department of Water and Sewer Utilities and the Office of the City Clerk for a multiple award to be made to: 1) Jewel Electrical Supply, Inc., 455 Third Street, Jersey City, New Jersey 07307; 2) Staples Contract & Commercial, LLC, Inc., 45 Cedar Lane, Englewood, New Jersey 07631; and 3) Star Data Products Corporation, 1245 Hewlett Plaza, Hewlett, New York 11557 (P.O. Box 12, Hewlett, New York 11557); and

WHEREAS, the Assistant Purchasing Agent on behalf of the Purchasing Agent, QPA, recommended that a multiple award be made to: 1) Jewel Electrical Supply, Inc., 455 Third Street, Jersey City, New Jersey 07307; 2) Staples Contract & Commercial, LLC, Inc., 45 Cedar Lane, Englewood, New Jersey 07631; and 3) Star Data Products Corporation, 1245 Hewlett Plaza, Hewlett, New York 11557 (P.O. Box 12, Hewlett, New York 11557), the lowest, responsive, and responsible bidders per line item commodity, per year to provide Flashlights and Batteries to the City; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidders consented to holding their bid beyond sixty (60) days; and

WHEREAS, pursuant to N.J.S.A. 19:44A20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meet the requirements of the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or the Business Administrator are hereby authorized to enter into and execute a multiple contract with: 1) Jewel Electrical Supply, Inc., 455 Third Street, Jersey City, New Jersey 07307 to receive line items #2, 4, 10, 25, 30,31, 32, 36, 37 and 42 for year one and year two; and 2) Staples Contract & Commercial, LLC, Inc., 45 Cedar Lane, Englewood, New Jersey 07631 to receive line items #1, 9, 12, 13, 18, 24, 26, 44, 45, 46, 47 and 48, for year one and year two; and 3) Star Data Products Corporation, 1245 Hewlett Plaza, Hewlett, New York 11557 (P.O. Box12, Hewlett, New York 11557) to receive line items #3, 5, 6, 7, 8, 11, 14, 15, 16, 17, 19, 27, 28, 29, 33, 34, 35, 38, 39, 40, 41, 43 and 49 for year one and year two, to provide Flashlights and Batteries for the City of Newark, whose bids were received on the advertised due date and determined to be the lowest responsive, responsible bidders per line item commodity per year. The term of the contract will be established for twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15, start date to commence upon fully executed contract.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2018, 2019 Grants and 2021 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: NW011-030-0303-94220-B2021/Department of Administration, Division of Central Purchasing, NW011-030-0308-83010-B2021/Department of Administration, Division of Office Services, NW011-150-1504-83360-B2021/Department of Economics and Housing Development, Division of Property Management, NW011-110-1101-83130-B2021/Department of Engineering, Director's Office, NW011-110-1107-83750-B2021/Department of Engineering, Division of Traffic and Signals, NW027-A19-EC940-83010-B2021/Department of Finance, Division of Grants and Accounting, NW011-120-1203-83810-B2021/Health and Community Wellness, Division of Environmental Health, NW051-G20-2HOQ0-Grant-Immunization Grant, Department of Health and Community Wellness, Division of Immunization and Surveillance and Prevention, NW051-G20-H20NO-83870-Grant,-Health and Community Wellness, Division Medical Care Services, NW026-G20-H20NO-46540-Grant, Health and Community Wellness, Division Medical Care Services, NW011-120-1208-83870-B2021/Department of Health and Community Wellness, Division of Surveillance and Preventions, NW011-190-1904-83850- B2021/Department of Public Safety, Division of Office of Emergency Management, NW051-G18-P18UO-83830-Grant, Department of Public Safety, Division of Office of Emergency Management, NW051-G19-P1940-83830-Grant, NW011-190-1903-83830-

B2021/Department of Public Safety, Division of Fire, NW011-190-1902-83850-B2021/Department of Public Safety, Division of Police, NW011-060-0602-83010-B2021/Department of Public Works, Division of Motors, NW011-060-0604-83380-B2021/Department of Public Works, Division of Public Buildings, NW011-060-0605-83870-B2021/Department of Public Works, Sanitation, NW037-750-7502-83380-B2021/Department of Water and Sewer Utilities, NW011-010-0107-83010-B2021/Office of the Mayor, Mayor's Office and Municipal Courts and NW011-0200201-83870-B2021, covering the amount of the order. This contract shall not exceed Two Hundred Fourteen Thousand, Four Hundred Dollars and Zero Cents (\$214,400.00) for twenty-four (24) consecutive months for three (3) vendors.

5. The Purchasing Agent, QPA, shall file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or Business Administrator to enter into and execute a multiple contract award with: 1) Jewel Electrical Supply, Inc., 455 Third Street, Jersey City, New Jersey 07307; 2) Staples Contract & Commercial LLC, 45 Cedar Lane, Englewood, New Jersey 07631; and 3) Star Data Products Corporation, 1245 Hewlett Plaza, Hewlett, New York 11557 (P.O. Box 12, Hewlett, New York 11557) to provide, Flashlights and Batteries to the City of Newark at a cost not to exceed \$214,400.00 for twenty-four (24) consecutive months for three (3) vendors.