



## Legislation Text

File #: 23-1467, Version: 1

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** To provide Mowing Services and Park Maintenance Parks.

**Entity Name(s)/Address(s):** DTG Newark, of Brooklyn, New York 11210

**Contract Amount:** Not to exceed \$400,000.00

**Funding Source:** Open Park Trust Fund Department of Recreation, Cultural Affairs and Senior Services/NW026-37720-B2023

**Contract Period:** To be established for a period not to exceed twenty-four (24) consecutive months

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

This bid contract will provide Mowing Services and Park Maintenance for the Department of Recreation, Cultural Affairs and Senior Services.

Advertisement Date: August 2, 2023

Bids Downloaded: Twenty-one (21)

Bids Received: Three (3)

**WHEREAS**, On August 2, 2023, the City of Newark (the "City"), through its Qualified Purchasing Agent (QPA), advertised to solicit bids for contractor(s) to provide Mowing Services and Park Maintenance to the Department of Recreation, Cultural Affairs and Senior Services, as per the attached bid proposal; and

**WHEREAS**, the Division of Central Purchasing published the bid package on the City's electronic procurement portal to provide broader access and download capability to potential bidders; and

**WHEREAS**, on August 17, 2023, the Division of Central Purchasing received three (3) bids in response to this advertisement; and

**WHEREAS**, the Department of Recreation, Cultural Affairs and Senior Services recommended that an award be made to DTG Newark, 1704 Flatbush Avenue, Brooklyn, New York 11210 (DTG Newark), based on being the lowest, responsible and responsive bidder; and

**WHEREAS**, the QPA, concurs with the recommendation to award DTG Newark, the lowest, responsive and responsible bidder; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding

their prices until such time an award is made, as the law permits; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq., meets the requirements of a Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designees, the Business Administrator and/or the Qualified Purchasing Agent (QPA), are hereby authorized to enter into and execute a contract with DTG Newark, 1704 Flatbush Avenue, Brooklyn, New York 11210, to provide Mowing Services and Park Maintenance for the Department of Recreation, Cultural Affairs and Senior Services, whose bid was received on the advertised due date and determined to be the lowest, responsive and responsible bidder in accordance with the bid specification. The term of the contract will be established for a period not to exceed twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15, upon the contract commencement date, at a cost not to exceed Four Hundred Thousand Dollars and Zero Cents (\$400,000.00).
2. There shall be no amendment or change to the contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payments on the contract in accordance with N.J.S.A. 40A:5-16. Funds for 2023 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from the Department of Recreation, Cultural Affairs and Senior Services Open Park Trust Fund Account NW026-37720-B2023. Other user departments/offices and applicable funding sources will utilize the contract on an as needed basis. The contract shall not exceed Four Hundred Thousand Dollars and Zero Cents (\$400,000.00), for a period to be established and not to exceed twenty-four (24) consecutive months with the start date commencing upon full execution of the contract.
5. The QPA shall file a copy of this resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller date May 7, 2008.

### **STATEMENT**

This Resolution authorizes the Mayor and/or his designees, the Business Administrator and/or the Qualified Purchasing Agent, to enter into and execute a contract with DTG Newark located at 1704

Flatbush Avenue, Brooklyn, New York 11210, to provide Mowing Services and Park Maintenance for an amount not to exceed Four Hundred Thousand Dollars and Zero Cents (\$400,000.00), for a period to be established not exceeding twenty-four (24) consecutive months, with the start date commencing upon the full execution of the contract.