



## Legislation Text

File #: 18-0640, Version: 2

**Dept/ Agency:** Health and Community Wellness

**Action:** (X) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Contract with Sub-Recipient

**Purpose:** To Provide Ryan White HIV/AIDS Related Health and Support Services to the Newark Eligible Metropolitan Area

**Entity Name:** Meals on Wheels, Inc.

**Entity Address:** 1025 Pennsylvania Avenue, Linden, New Jersey 07036

**Grant Amount:** Not to Exceed \$32,402.00

**Funding Source:** United States Department of Health and Human Services, Health Resources and Services Administration

**Contract Period:** March 1, 2018 through February 28, 2019

**Contract Basis:** ( ) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

(X) Fair & Open (X) No Reportable Contributions (X) RFP ( ) RFQ

( ) Private Sale (X) Grant (X) Sub-Recipient ( ) n/a

**Additional Information:**

Partial certification of funds in the amount of \$7,055.00.

Ryan White funds accepted by Resolution #7R5-b (as) adopted on March 27, 2018.

**WHEREAS**, the City of Newark desires to continue to provide Ryan White HIV/AIDS healthcare, supportive and related services to infected and affected residents of the Newark Eligible Metropolitan Area (EMA) which is comprised of Essex, Union, Morris, Sussex and Warren Counties; and

**WHEREAS**, pursuant to Resolution #7R5-B (AS) adopted on March 27, 2018, the Municipal Council of the City of Newark authorized the Mayor and the Director of the Department of Health and Community Wellness to apply for funds from the United States Department of Health and Human Services, Health Resources and Services Administration, 5600 Fishers Lane, Rockville, Maryland 20857, pursuant to the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885 for the provision of HIV/AIDS healthcare, supportive and related services to infected individuals and their families residing in the City of Newark and the Newark Eligible Metropolitan Area (EMA); and

**WHEREAS**, pursuant to Resolution #7R5-B (AS) adopted on March 27, 2018, the Municipal Council authorized the Mayor and the Director of the Department of Health and Community Wellness to accept funds in the amount of two million, five hundred eighty-seven thousand, three dollars and zero cents (\$2,587,003.00), from the United States Department of Health and Human Services through the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885; and

**WHEREAS**, the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885 requires that the City of Newark, which is the lead agency for the Newark

EMA, provide funding for HIV/AIDS related health and support services for people living with HIV and AIDS in the Newark Eligible Metropolitan Area (EMA); and

**WHEREAS**, pursuant to this requirement, the City of Newark established the Newark EMA Ryan White Continuum of Care; and

**WHEREAS**, the City of Newark through the Department of Health and Community Wellness, Division of Health Planning/Ryan White Unit, publicly advertised a Request for Proposals (RFPs) for medical and social services, quality management and other professional services (“Ryan White eligible services”) from November 21, 2017 through November 23, 2017, and received 40 (forty) proposals on December 8, 2017; and

**WHEREAS**, the City’s legal notice and RFP for FY2018 Ryan White eligible services shall be filed with Resolution #7R5-B (AS) adopted on March 27, 2018, which authorizes the application and acceptance of grant funding for the continued provision of Ryan White eligible services; and

**WHEREAS**, the proposal submitted by Meals on Wheels, Inc., 1025 Pennsylvania Avenue Linden, New Jersey 07036, was determined to be most advantageous to the City of Newark, based on experience and criteria listed in the RFP; and

**WHEREAS**, the Sub-Recipient, Meals on Wheels, Inc., 1025 Pennsylvania Avenue Linden, New Jersey 07036, has demonstrated that they have the expertise to provide HIV related health and support services to meet this requirement; and

**WHEREAS**, the City of Newark, Department of Health and Community Wellness desires to enter into an Agreement with Meals on Wheels, Inc., 1025 Pennsylvania Avenue Linden, New Jersey 07036, hereinafter referred to as “Sub-Recipient,” to provide Ryan White eligible services to the Newark EMA, which is more specifically described in the “Scope of Services” attached hereto and made a part hereof, for the period commencing on March 1, 2018 and terminating on February 28, 2019, for an award amount of seven thousand, fifty-five dollars and zero cents (\$7,055.00) and a contract amount not to exceed thirty-two thousand, four hundred two dollars and zero cents (\$32,402.00); and

**WHEREAS**, the Mayor and the Director of the Department of Health and Community Wellness desire to accept additional funds as they may become available from the United States Department of Health and Human Services under the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885; and

**WHEREAS**, the City of Newark, Department of Health and Community Wellness shall, upon receipt of additional funding, file an amending resolution reflecting the final award amount of each Sub-Recipient, accompanied with a copy of the Notice to Proceed/Award Letter and Certification of Funds; and

**WHEREAS**, the Federal Health Insurance Portability and Accountability Act (HIPAA) of 1995, 110 Stat. 1936 requires that all Sub-Recipients complete a formalized Business Associate Agreement to protect clients’ health information and insure the privacy of that information; and

**WHEREAS**, this Agreement is being awarded pursuant to the fair and open procedures of

State Pay-to-Play Law (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, this Agreement is being awarded pursuant to State Local Public Contracts Law, N.J.S.A. 40A:11-4.1(b)(2) and/or N.J.S.A. 40A:11-5 and/or as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) (where applicable), and the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885; and

**WHEREAS**, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, Newark, New Jersey, Municipal Code § 2:4-22C, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to (i) a candidate, candidate committee or joint candidate committee of any candidate for elective municipal office in the City of Newark or a holder of public office having ultimate responsibility for the award of a contract, or (ii) to any City of Newark or County of Essex political committee or action committee that regularly engages in the support of City of Newark Municipal or County of Essex candidates, candidate committees, joint candidates committees, political committees, political party committee, (hereinafter "PAC), in excess of certain specified thresholds within one (1) calendar year immediately preceding the date of the contract or agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Director of the Department of Health and Community Wellness, are hereby authorized to enter into and execute an Agreement with Meals on Wheels, Inc., 1025 Pennsylvania Avenue Linden, New Jersey 07036, for the provision of Ryan White eligible services to the Newark EMA, which is more specifically described in the "Scope of Services" attached hereto and made a part hereof, for the period commencing on March 1, 2018 and terminating on February 28, 2019, for an award amount of seven thousand, fifty-five dollars and zero cents (\$7,055.00) and a contract amount not to exceed thirty-two thousand, four hundred two dollars and zero cents (\$32,402.00).
2. The Mayor and/or his designee, the Director of the Department of Health and Community Wellness, are hereby authorized to accept and expend additional funds as they become available from the United States Department of Health and Human Services, Health Resources and Services Administration, pursuant to the Ryan White Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885 for the period commencing on March 1, 2018 and terminating on February 28, 2019.
3. Attached hereto is a partial Certification of Funds in the amount of seven thousand, fifty-five dollars and zero cents (\$7,055.00) from the Municipal Comptroller of the City of Newark and that the line appropriation of the official budget which shall be charged is Business Unit 051; Dept. ID G18; Division 2H8N0; Account 72090; Budget Ref. B2018.
4. The City of Newark, Department of Health and Community Wellness shall file an Amending Resolution upon receipt of the additional funds, which shall state the contract amount for each Sub-Recipient and/or Vendor accompanied with the Notice to Proceed and the Certification of Funds.
5. The Municipal Council of the City of Newark hereby ratifies the use of competitive contracting

for processing agreements under the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885 from November 21, 2017, to the date of adoption and authorizes its use in the future.

6. This Agreement is hereby ratified from March 1, 2018 through the date of adoption of this authorizing resolution.
7. The Sub-Recipient shall not proceed with the provision of any services beyond the twelve-month period of March 1, 2018 through February 28, 2019 until the issuance of a Notice to Proceed/Award Letter by the Director of the Department of Health and Community Wellness.
8. The Sub-Recipient shall execute and formalize a Business Associate Agreement with the City of Newark to protect clients' health information and ensure the privacy of that information, in accordance with the Federal Health Insurance Portability and Accountability Act (HIPAA) of 1995, 110 Stat. 1936 (a copy is attached hereto).
9. This Agreement was procured and awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5), State Local Public Contracts Law, including N.J.S.A. 40A:11-4.1(b)(2) and/or N.J.S.A. 40A:11-5 and/or as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) (where applicable), the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885 and is in compliance with the Contractor Pay-to-Play Reform Ordinance, Newark, New Jersey, Municipal Code § 2:4-22C.
10. The legal notice/advertisement and RFP for FY2018 Ryan White eligible services shall be filed with Resolution #7R5-B (AS) adopted on March 27, 2018.
11. The Director of the Department of Health and Community Wellness shall file a fully executed copy of said Agreement with the Office of the City Clerk.

### **STATEMENT**

This resolution ratifies and authorizes the Mayor and/or his designee, the Director of the Department of Health and Community Wellness, to enter into and execute an Agreement with Meals on Wheels, Inc., 1025 Pennsylvania Avenue Linden, New Jersey 07036, to provide Ryan White eligible services to the Newark EMA, for the period commencing on March 1, 2018, and terminating on February 28, 2019, for an award amount of seven thousand, fifty-five dollars and zero cents (\$7,055.00) and a contract amount not to exceed thirty-two thousand, four hundred two dollars and zero cents (\$32,402.00).