



Legislation Text

File #: 17-1546, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Maintenance and Repair: Auto Safety Glass Including Installation

Entity Name(s)/Address(s): Pulaski Auto Body & Sales, Inc., 189 Delancy Street, Newark, New Jersey 07105

Contract Amount: \$ 100,000.00

Funding Source: 2017 Budget/Department of Public Works

Account Code Line: NW-011-060-0602-71860-B2017

Contract Period: To be established for a term not to exceed two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Advertisement Date July 13, 2017

Bids Solicited: Ten (10)

Bids Received: One (1)

WHEREAS, on July 13, 2017, the City of Newark through its Supervising Procurement Specialist, QPA, advertised to solicit bids for Maintenance and Repair: Auto Safety Glass Including Installation, which the contractor will provide to the City of Newark, for the Department of Public Works usage as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing solicited ten (10) bids from prospective vendor (s) from its established bid list; and

WHEREAS, on July 28, 2017, the Division of Central Purchasing received (1) bid in response to this advertisement; and

WHEREAS, the Department of Public Works recommends that an award be made to Pulaski Auto Body & Sales, Inc., 189 Delancy Street, Newark, New Jersey 07105, the only responsive and responsible bidder; and

WHEREAS, the Supervising Procurement Specialist, QPA, concurs, from review and evaluation with the recommendation that the award be to Pulaski Auto Body & Sales, Inc., the only responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the vendor agreed to hold its prices beyond 60 days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq. meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Supervising Procurement Specialist, QPA, are hereby authorized to enter into and execute a contract with Pulaski Auto Body & Sales, Inc., 189 Delancy Street, Newark, New Jersey 07105, for the provision of Maintenance and Repair: Auto Safety Glass Including Installation for the City of Newark, Department of Public Works, whose bid was received on the advertised due date and determined to be the only responsive and responsible bidder in accordance with bid specifications. The contract will be established for a term of two (2) years; pursuant to N.J.S.A. 40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2017 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5 (d).
4. This is an open-ended contract to be used as needed. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be incurred each time an order is placed, covering the amount of the service from account NW-011-060-0602-71860-B2017. This contract shall not exceed \$100,000.00, for a period of two (2) years.
5. The Supervising Procurement Specialist, QPA, shall forthwith file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designee, the Supervising Procurement Specialist, QPA, to enter into a contract with Pulaski Auto Body & Sales, Inc., to provide Maintenance and Repair: Auto Safety Glass Including Installation) to the City of Newark, Department of Public Works for a contract amount not to exceed \$100,000.00, for a term not to exceed two (2) years.