



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 23-1330, Version: 1

Dept./ Agency: Engineering

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Professional Service Contract

Purpose: To provide Engineering Services to prepare the Design Documents, Bid Documents and handle Construction Management for the renovation of the Ironbound Little League Turf Field at 441-455 Chestnut Street, Newark, New Jersey 07102

Entity Name: Suburban Consulting Engineers, Inc.

Entity Address: 96 US Highway 206, Suite #101, Flanders, New Jersey 07836

Contract Amount: Not to exceed \$55,900.00

Funding Source: Recreation Open Space Trust/NW026-32720-B2023

Contract Period: One (1) year from the date of a written Notice to Proceed issued by the Acting Director of the Department of Engineering and/or her designee or until completion of construction

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions (X) RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

RFP Advertised: October 13, 2022

Date Proposals Due: November 3, 2022

Proposals Received: One (1)

WHEREAS, the Department of Engineering is in need of professional services to prepare the Design Documents, Bid Documents and handle Construction Management for the renovation of the Ironbound Little League Turf Field at 441-455 Chestnut Street, Newark, New Jersey 07102; and

WHEREAS, professional services, exempt from the requirement of public bidding, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, on October 13, 2022, the Department of Engineering issued a Request for Proposals ("RFP") for professional engineering services related to the design, preparation of bid documents and construction management services for the renovation of the Ironbound Little League Turf Field at 441-455 Chestnut Street, Newark, New Jersey 07102; and

WHEREAS, the City of Newark received a total of one (1) proposal in response to its request; and

WHEREAS, Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite #101, Flanders, New Jersey 07836, submitted a proposal and it was found, based upon price and other factors, to be in the best interest of the City of Newark to accept their proposal; and

WHEREAS, the City of Newark wishes to enter into a contract with Suburban Consulting Engineers, Inc., to provide engineering services to prepare the Design Documents, Bid Documents

and handle Construction Management for the renovation of the Ironbound Little League Turf Field at 441-455 Chestnut Street, Newark, New Jersey 07102, in an amount not to exceed Fifty-Five Thousand Nine Hundred Dollars and Zero Cents (\$55,900.00); and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that Notice of the Award of contracts for “Professional Services” without public bidding must be published in a local newspaper; and

WHEREAS, this contract is for an amount over \$17,500.00 and is being awarded as a Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the Municipal Council adopted City of Newark Municipal Code § 2:4-22C.1, which adopted the State of New Jersey's Pay-to-Play statutory requirements pursuant to N.J.S.A. 19:44A-20.5, as may be amended and supplemented, governing eligibility for municipal contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor of the City of Newark and/or his designee, the Director of the Department of Engineering, are hereby authorized and directed on behalf of the City of Newark to enter into and execute a Professional Services Contract with Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite #101, Flanders, New Jersey 07836, to prepare the Design Documents, Bid Documents and handle Construction Management for the renovation of the Ironbound Little League Turf Field at 441-455 Chestnut Street, Newark, New Jersey 07102, in an amount not to exceed Fifty-Five Thousand Nine Hundred Dollars and Zero Cents (\$55,900.00).

2. The term of this contract shall be for a period of one (1) year from the date of a written to Notice to Proceed issued by the Director of the Department of Engineering and/or his designee or until completion of construction.

3. This contract is being awarded pursuant to the Fair and Open Procedures of the State Pay-to-Play Law N.J.S.A. 19:44A-20.5, and pursuant to the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a)(i), and is in compliance with the City of Newark Municipal Code § 2:4-22C.1, which adopted the State of New Jersey's Pay-to-Play statutory requirements pursuant to N.J.S.A. 19:44A-20.5, as may be amended and supplemented, governing eligibility for municipal contracts.

4. Attached hereto is the Comptroller's Certification, which states: (1) that there are available sufficient legally appropriated funds in the amount of Fifty-Five Thousand Nine Hundred Dollars and Zero Cents (\$55,900.00), for the purposes set forth herein, and the line appropriation of the official budget which shall be charged is as follows:

Business Unit	Dept.	Div./Proj.	Account#	Budget Yr.	Amount
NW026	BS	-	32720	B2023	\$55,900.00

5. There shall be no amendments or changes to this contract without prior approval of the Municipal Council and there shall be no advance payments made against this contract in accordance

with N.J.S.A. 40A:5-16.

6. A copy of the executed agreement herein authorized shall be filed in the Office of the City Clerk by the Director of the Department of Engineering and shall be made available for public inspection.

7. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this Resolution.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designee, the Director of the Department of Engineering, to enter into and execute a Professional Services Contract with Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite #101, Flanders, New Jersey 07836, to prepare the Design Documents, Bid Documents and handle Construction Management for the renovation of the Ironbound Little League Turf Field at 441-455 Chestnut Street, Newark, New Jersey 07102, in an amount not to for the period of (1) year from the date of a written to Notice to Proceed issued by the Director of the exceed \$55,900.00, Department of Engineering and/or his designee or until completion of construction.