



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

File #: 16-0194, Version: 1

**Dept/ Agency:** One Stop Career Center-NewarkWORKS

**Action:** (X) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Professional Service Contract

**Purpose:** Patient Care Technician, Certified Clinical Medical Assistant

**Entity Name:** Essex County College

**Entity Address:** 303 University Avenue, Newark, New Jersey 07102

**Contract Amount:** \$60,000.00

**Funding Source:** United States Department of Labor Employment and Training Administration/  
State of New Jersey Department of Labor and Workforce Development

**Contract Period** July 1, 2015 through June 30, 2016

**Contract Basis:** ( ) Bid ( ) State Vendor (X) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale (X) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

To be fully expended by June 30, 2017

**WHEREAS**, on August 5, 2015 through Resolution 7R3-c , the Municipal Council authorized the Mayor to accept the following **Youth (\$1,834,102.00), Adult and Dislocated Worker (\$2,637,887.00) Workforce Innovation and Opportunity Act (WIOA)** grant funds (formerly Workforce Investment Act), that was signed into law on July 1, 2014 for Program Year 2015 (July 1, 2015 through June 30, 2016 ) for a combined funding total of **\$4,471,989.00**; and **WorkFirst New Jersey (WFNJ)** grant allocation of **\$765,005.00 for TANF and \$580,157.00 for GA/SNAP** for a combined total of **\$1,345,162.00**; and

**WHEREAS**, there exists a need for NewarkWORKS to enter into a contract with an entity that can provide educational services to five (5) youth clients in the area of " Patient Care Technician" and fifteen (15) youth clients "Certified Clinical Medical Assistant" training pursuant to the provisions of the WIOA and WFNJ for the 2015-2016 Program Year July 1, 2015 through June 30, 2016; and

**WHEREAS**, on July 6, 2015 NewarkWORKS advertised a Request for Proposal, returnable on August 27, 2015 for educational and training services under the provisions of the WIOA for Program Year 2015-2016 (a copy of the Request for Proposal is attached hereto and made part thereof); and

**WHEREAS**, on August 27, 2015, NewarkWORKS received sixty-nine (69) proposals which were opened on the same day and entered on a tabulation bid sheet, a copy of which is attached; and

**WHEREAS**, the proposal received from Essex County College, 303 University Avenue, Newark, New Jersey 07102, was reviewed by a selection committee and approved by the Newark Workforce Investment Board and was found to be one of the most advantageous to the City of

Newark based upon price, experience and all other criteria listed in the Request for Proposal; and

**WHEREAS**, NewarkWORKS wishes to enter into a one year contract with Essex County College to provide “Patient Care Technician” and “Certified Clinical Medical Assistant” training pursuant to WIOA and WFNJ program for twenty (20) youth clients in an amount not to exceed \$60,000.00 for Program Year 2015-16. All grant funds from Program Year 2015-2016 must be fully expended no later than June 30, 2017; and

**WHEREAS**, this contract is being awarded pursuant to the State and Local Public Contracts Law, including N.J.S.A. 40A:11.5 and/or as educational services to N.J.S.A. 40A:11-5(1)(q) (as applicable), and the WIOA and WFNJ; and

**WHEREAS**, this contract is being awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, R.O. 2:4-22C, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to Newark Municipal Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor, Deputy Mayor for Workforce Development and Director of Newark One Stop Career Center/NewarkWORKS are hereby authorized to enter into and execute a one year contract with Essex County College, 303 Central Avenue, Newark, New Jersey 07102 to provide training to five (5) WFNJ clients, in the area of “Patient Care Technician” and fifteen (15) youth clients “Certified Clinical Medical Assistant” training and follow-up services under WIOA youth for Program Year 2015-2016. The contract shall be established for a term not to exceed a one year period to commence in the 2015-2016 Workforce Innovation and Opportunity Act Program Year for an amount not to exceed \$60,000.00.
2. The one year contract to be established between the City of Newark and Essex County College is hereby ratified from July 1, 2015 to the date of the adoption of this resolution.

3. The contract is subject to availability of funds from the U.S. Department of Labor, Employment and Training Administration, Workforce Innovation and Opportunity Act of July 1, 2014 and WorkFirst New Jersey Allotments through the New Jersey Department of Labor and Workforce Development.
  
4. Attached hereto are two Certification of Funds from the Municipal Comptroller of the City of Newark, which states (1) that there are sufficient funds, in the amount of \$45,000.00 and \$15,000.00, for purpose set forth hereinabove and (2) that the line appropriation of the official budget which shall be charged is Business Unit NW051, Department ID G15, Div/Proj. M15E0, Activity A, Account #72060, Budget Reference B2015.
  
5. There shall be no advance payment on this contract in accordance with N.J.S.A.40A:5-16.
  
6. There shall be no amendment or changes to this contract without approval of the Municipal Council of the City of Newark.
  
7. The Director of NewarkWORKS shall file forthwith a copy of the fully executed contract with the Office of the City Clerk and shall be made available for public inspection.
  
8. This Agreement was awarded pursuant to the fair and open procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20-5), State and Local Public Contracts Law, including N.J.S.A. 40A:11.5 and/or as educational services pursuant to N.J.S.A.40A:11-5(1)(q) (as applicable), and the WIOA and WFNJ, and is in compliance with Newark Contractor Pay-to-Play Reform Ordinance, R.O.2:4-22C.

## **STATEMENT**

This resolution ratifies and authorizes the Mayor, Deputy Mayor for Workforce Development, and

Director of Newark One Stop Career Center/NewarkWORKS to enter into and execute a one (1) year contract with the Essex County College 303 University Avenue, Newark, New Jersey 07102 pursuant to the provisions of WIOA to provide training services in the area of "Patient Care Technician" training and "Certified Clinical Medical Assistant" training to fifteen (20) youth clients for a total not to exceed \$60,000.00 for program year 2015-2016 . Grant funds must be fully expended by no later than June 30, 2017.