



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 19-1682, Version: 1

Dept/ Agency: One Stop Career Center-NewarkWORKS

Action: (X) Ratifying (X) Authorizing () Amending

Type of Service: Professional Service Contract

Purpose: To provide training in Certified Patient Care Technician, Certified Pharmacy Technician, Certified Medical Billing and Coding with Electronic Health Records (E.H.R.), Certified Medical Assistant Associate with Electronic Health Records (E.H.R.) and Administrative EKG and Phlebotomy Technician.

Entity Name: Academy of Allied Health Sciences

Entity Address: 24 Commerce Street, Suite #510, Newark, New Jersey 07102

Contract Amount: Not to exceed \$105,000.00

Funding Source: New Jersey Department of Labor Workforce Development

Contract Period: July 1, 2019 through June 30, 2020

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions (X) RFP () RFQ

() Private Sale (X) Grant () Sub-recipient () n/a

Additional Information:

Eighty percent (80%) obligated by June 30, 2020 and fully expended by June 30, 2021.

WHEREAS, Resolution 7R2-b, adopted on October 2, 2019 by the Municipal Council authorized the Mayor to accept the following Workforce Innovation Opportunity Act (WIOA) allotments: WIOA - Youth (\$2,135,842.00), WIOA - Adult (\$2,014,659.00), WIOA - Dislocated Worker (\$771,481.00); totaling \$4,921,982.00 through the Newark Workforce Development Board (NWDB) grant funds for Program Year 2019 (July 1, 2019 through June 30, 2020) with eighty percent (80%) obligated by June 30, 2020 and fully expended by June 30, 2021; and

WHEREAS, there exists a need for NewarkWORKS to enter into a contract with an entity that can provide WIOA-Adult clients for Certified Patient Care Technician, Certified Pharmacy Technician, Certified Medical Billing and Coding with Electronic Health Records (E.H.R.), Certified Medical Assistant Associate with Electronic Health Records (E.H.R.) and Administrative EKG and Phlebotomy Technician Training pursuant to the provisions of WIOA Program Year 2019; and

WHEREAS, on April 15, 2019 NewarkWORKS advertised a Request for Proposal (RFP), returnable on June 21, 2019 for training services under the provisions of WIOA Program Year 2019; and

WHEREAS, on June 21, 2019 NewarkWORKS received a total of twenty-one (21) proposals for both WIOA Youth and Adult which were opened on the same day and entered on a tabulation bid sheet (a copy of which is attached); and

WHEREAS, the proposal received from Academy of Allied Health and Sciences, was reviewed by a selection committee and approved by NWDB and was found to be one of the most

advantageous to the City of Newark based upon price, experience and all other criteria listed in the RFP; and

WHEREAS, NewarkWORKS wishes to enter into a one (1) year contract with Academy of Allied Health Sciences to provide Certified Patient Care Technician, Certified Pharmacy Technician, Certified Medical Billing and Coding with Electronic Health Records (E.H.R.), Certified Medical Assistant Associate with Electronic Health Records (E.H.R.) and Administrative EKG and Phlebotomy Technician Training pursuant to the WIOA for thirty-five (35) WIOA-Adult clients for an amount not to exceed \$105,000.00 for Program Year 2019; and

WHEREAS, the Municipal Council wishes to authorize and ratify the use of competitive contracting for processing these WIOA programs from July 1, 2019 to the date of adoption of this resolution and authorizes the use in the future; and

WHEREAS, this contract is for library and educational goods and services which is exempt from the requirement of public bidding, pursuant to State and Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(q); and

WHEREAS, this contract is being awarded pursuant to the Fair and Open Procedures of the State Pay-to-Play Law, N.J.S.A. 19:44A-20.5; and

WHEREAS, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, R.O. 2:4-22C, which forbids the award of a contract to a Business Entity, as defined therein, which has made or solicited political contributions to Newark Municipal Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark Municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designees, Deputy Mayor for Workforce Development and Director of Newark One Stop Career Center/NewarkWORKS are authorized to enter into and execute a contract with Academy of Allied Health Sciences, 24 Commerce Street Suite #510, Newark, New Jersey 07102, to provide Certified Patient Care Technician, Certified Pharmacy Technician, Certified Medical Billing and Coding with Electronic Health Records (E.H.R.), Certified Medical Assistant Associate with Electronic Health Records (E.H.R.) and Administrative EKG and Phlebotomy Technician Training to thirty-five (35) WIOA-Adult clients for Program Year 2019. The contract shall be established during the period commencing on July 1, 2019 and terminating on June 30, 2020 for an amount not to exceed \$105,000.00. The term of the contract will be established for one (1) year.
2. This contract between the City of Newark and Academy of Allied Health Sciences is hereby ratified from July 1, 2019 to the date of adoption of the authorizing resolution.

3. The contract is subject to availability of funds from the United States Department of Labor, Employment and Training Administration, Workforce Innovation and Opportunity Act of 2014 through the New Jersey Department of Labor and Workforce Development, with eighty percent (80%) obligated by June 30, 2020 and fully expended by June 30, 2021 or returned to the State.
4. Attached hereto is Certification of Funds from the Director of Finance of the City of Newark, which states: (1) that there are sufficient funds, in the amount of \$105,000.00, for purpose set forth here in above; and (2) that the line appropriation of the official budget, which shall be charged, is Business Unit NW051, Dept. G19, Div./Proj. M19N0, Activity Account # 72060, Budget Ref: B2019.
5. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16.
6. There shall be no amendment or changes to this contract without approval of the Newark Municipal Council.
7. The Director of NewarkWORKS shall file forth with a copy of the fully executed contract with the Office of the City Clerk and shall be made available for public inspection.
8. This contract is being awarded to a non-profit organization and as such is not governed by the State-Pay-to-Play Law, N.J.S.A. 19:44A-20-5.

STATEMENT

This resolution ratifies and authorizes the Mayor and/or his designees, the Deputy Mayor for Workforce Development and Director of Newark One Stop Career Center/NewarkWORKS, to enter into and execute a contract with Academy of Allied Health Sciences, 24 Commerce Street, Suite #510, Newark, New Jersey 07102, pursuant to the provisions of WIOA-Adult allotments, to provide Certified Patient Care Technician, Certified Pharmacy Technician, Certified Medical Billing and Coding with Electronic Health Records (E.H.R.), Certified Medical Assistant Associate with Electronic Health Records (E.H.R.) and Administrative EKG and Phlebotomy Technician Training to thirty-five (35) WIOA-Adult clients, for a total not to exceed \$105,000.00 for Program Year 2019 (July 1, 2019 through June 30, 2020) with eighty percent (80%) obligated by June 30, 2020 and fully expended by June 30, 2021 or returned to the State.