



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 17-0227, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing
Action: () Ratifying (X) Authorizing () Amending
Type of Service: Bid Contract(s)
Purpose: Maintenance & Repair; Automobile (Oil Change and Related Services)
Entity Name(s)/Address(s): 378-392 Washington Street Car Wash, Inc., 390 Washington Street, Newark, New Jersey 07102
Contract Amount: \$110,000.00
Funding Source: 2017 Budget/Departments of Public Works and Water and Sewer Utilities
Account Code Lines:
NW011-060-0602-71770-B2017-Public Works/Division of Motors
NW037-750-7502-07183-B2017-Water and Sewer Utilities
Contract Period: To be established for a period not to exceed two (2) years
Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
(X) Fair & Open () No Reportable Contributions () RFP () RFQ
() Private Sale () Grant () Sub-recipient () n/a
Additional Information:
Bids Solicited: Nine (9)
Bids Received: Two (2)

WHEREAS, on December 27, 2016, the City of Newark, through its Supervising Procurement Specialist, advertised to solicit bids for Maintenance & Repair; Automobile (Oil Change and Related Services), which the contractor will provide to the City of Newark, for the Departments of Public Works, Division of Motors and Water and Sewer Utilities' usage as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing also solicited nine (9) bids from prospective vendor (s) from its established bid list, and

WHEREAS, on January 12, 2017 (2) bids were received in response to this advertisement; and

WHEREAS, the Departments of Public Works, Division of Motors and the Water and Sewer Utilities recommends that an award be made to 378-392 Washington Street Car Wash, Inc., 390 Washington Street, Newark, New Jersey 07102, the lowest responsive and responsible bidder; and

WHEREAS, the Supervising Procurement Specialist concurs from review and evaluation with the recommendation that the award be made to 378-392 Washington Street Car Wash, Inc., 390 Washington Street, Newark, New Jersey 07102, the lowest responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-24, the vendor agreed to hold their prices beyond 60 days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq. meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Supervising Procurement Specialist, are hereby authorized to enter into a contract with 378-392 Washington Street Car Wash, Inc., 390 Washington Street, Newark, New Jersey 07102, for the provision of Maintenance & Repair; Automobile (Oil Change and Related Services) for the City of Newark, whose bid was received on the advertised due date and determined to be the lowest responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for two (2) years; pursuant to N.J.S.A. 40A: 11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A: 5-16. Funds for 2017 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5 (d) (2).
4. This is an open-ended contract to be used as needed. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5 (b) (2), shall be incurred each time an order is placed, covering the amount of the service from the Departments of Public Works, Division of Motors NW011-060-0602-71770- B2017 and Water and Sewer Utilities NW037-750-7502-7183-B2017. This contract shall not exceed \$110,000.00 for a period of two (2) years.
5. The Supervising Procurement Specialist shall forthwith file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the City of Newark to enter into contract with 378-392 Washington Street Car Wash, Inc., to provide Maintenance & Repair; Automobile (Oil Change and Related Services) to the City of Newark, at a cost not to exceed \$110,000.00 for a term not to exceed two years.