



# City of Newark

City Hall  
920 Mayor Kenneth A.  
Gibson Boulevard  
Newark, New Jersey 07102

## Legislation Text

File #: 23-0612, Version: 1

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** To provide Dental Equipment and Supplies.

**Entity Name(s)/Address(s):** Dental Health Products, 2614 North Sugar Bush Road, New Franken, Wisconsin 54229

**Contract Amount:** Not to exceed \$150,000.00

**Funding Source:** 2023 Budget/Department of Health and Community Wellness, Division of Medical Care Service/NW-026-46545-B2023

**Contract Period:** To be established for a period not to exceed twenty-four (24) consecutive months commencing upon contract execution

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) N/A

**Additional Information:**

This contract will provide dental equipment and supplies to the City's Department of Health and Community Wellness, Division of Medical Care Services.

Advertisement: March 28, 2023

Bids Downloaded: Ten (10)

Bids Received: One (1)

**WHEREAS**, on March 28, 2023, the City of Newark (the "City") through its Purchasing Agent, QPA, advertised to solicit bids for contractors to provide Dental Equipment and Supplies for the Department of Health and Community Wellness, Division of Medical Care Services, as described in the attached bid proposal; and

**WHEREAS**, the Division of Central Purchasing published the bid package on the City of Newark's electronic procurement portal to provide broader access and download capability to potential bidders; and

**WHEREAS**, on April 13, 2023, the Division of Central Purchasing received one (1) bid in response to this advertisement; and

**WHEREAS**, the Director of the Department of Health and Community Wellness, Division of Medical Care Services recommended that a single award be made to: Dental Health Products, 2614 North Sugar Bush Road, New Franken, Wisconsin 54229; and

**WHEREAS**, the Purchasing Agent, QPA, concurs with the recommendation that a single award be made to: Dental Health Products, 2614 North Sugar Bush Road, New Franken, Wisconsin 54229, the only responsive and responsible bidder to provide Dental Equipment and Supplies; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their bid beyond sixty (60) days; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor of the City of Newark and/or his designees, the Business Administrator, and/or the Purchasing Agent, QPA, are hereby authorized to enter into and execute a contract with Dental Health Products, 2614 North Sugar Bush Road, New Franken, Wisconsin 54229 to provide Dental Equipment and Supplies for the City, whose bid was received on the advertised due date and determined to be the only, responsive and responsible bidder in accordance with the specifications. The term of the contract will be established for a period to be established and not to exceed twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15, with the start date to commence upon a fully executed contract.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2023 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d) (2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b) (2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: Department of Health and Community Wellness/Division of Medical Care Services/NW-026-46545-B2023, to cover the amount of the order. This contract shall not exceed One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00) for twenty-four (24) consecutive months for one (1) vendor.
5. The Purchasing Agent, QPA, shall file a duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the Acting City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

**STATEMENT**

This Resolution authorizes the Mayor of the City of Newark and/or his designees, the Business Administrator, and/or the Purchasing Agent, QPA, to enter into and execute a contract with Dental Health Products, 2614 North Sugar Bush Road, New Franken, Wisconsin 54229, to provide Dental

Equipment and Supplies to the City of Newark at a cost not to exceed \$150,000.00 for a period to be established and not to exceed twenty-four (24) consecutive months upon contract execution.