



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 24-0147, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Cooperative Purchasing Agreement

Purpose: To purchase recreational materials and equipment.

Entity Name: School Specialty, Inc.

Entity Address: W6316 Design Drive, Greenville, Wisconsin 54942

Contract Amount: Not to exceed \$100,000.00

Funding Source: 2024 Budget/Department of Recreation, Cultural Affairs and Senior Services/NW011-160-1606-83840-B2024

Contract Period:

Contract Basis: () Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient (X) N/A

Additional Information:

Resolution 7R1-o, adopted on November 1, 2023, the Municipal Council authorized membership in the Equalis Group Cooperative.

This Cooperative Purchasing Agreement will provide for the purchase of recreation materials and equipment for the City's Department of Recreation, Cultural Affairs and Senior Services.

WHEREAS, on November 1, 2023, the Municipal Council adopted Resolution 7R1-o, authorizing Membership in the Equalis Group, 5550 Granite Parkway, Suite 298, Plano, Texas 75024 ; and

WHEREAS, the City of Newark (the "City") in furtherance of its goals to search for lower costs, greater efficiency, and improved product quality, wishes to enter into a contract for cooperative purchasing; and

WHEREAS, Cooperative Purchasing is an inclusive term used to describe all purchasing systems where two (2) or more local contracting units join together for the provision or performance of goods or services as provided for by the Local Public Contracts Law, N.J.S.A. 40A:11-1et seq.; and

WHEREAS, the purchase of goods or services by two (2) or more contracting units increases proportionate savings in costs gained by an increased level of production; and

WHEREAS, the City, a sub-political body of the State of New Jersey, is permitted to join Cooperative Purchasing Programs, pursuant to N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, Equalis Group, a nationally recognized and accepted cooperative purchasing organization, maintains Local Cooperative Agreement Contracts, which are competitively awarded

through which members can make purchases; and

WHEREAS, Equalis Group was developed to utilize a competitive bidding process to make the procurement process more efficient and provide cost savings to its members; and

WHEREAS, the Department of Recreation, Cultural Affairs, and Senior Services requests to utilize Equalis Group Contract #EQ-101519-01A Educational School Supplies Contract with authorized vendor School Specialty, Inc. W6316 Design Drive, Greenville, Wisconsin 54942, to purchase recreational supplies and equipment, at an amount not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00); and

WHEREAS, on January 30, 2024, the Division of Central Purchasing advertised the City's intent to contract with School Specialty, Inc. on Contract #EQ-101519-01A for the purchase of recreational supplies and equipment for the Department of Recreation, Cultural Affairs, and Senior Services (attached hereto).

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor of the City of Newark and/or his designees, the Business Administrator and/or the Interim Qualified Purchasing Agent, QPA are hereby authorized to utilize Equalis Group Contract #EQ-101519-01A-Educational School Supplies Contract, with authorized vendor School Specialty, Inc., W6316 Design Drive, Greenville, Wisconsin 54942, to purchase recreational supplies and equipment, at an amount not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00).
2. There shall be no amendments to this Resolution without the approval of the Municipal Council.
3. There shall be no advance payment on this Cooperative Contract in accordance with N.J.S.A. 40A:5-16.
4. Funds to purchase recreational materials and equipment are encumbered from Funding Source: 2024 Budget/Department of Recreation, Cultural Affairs and Senior Services/NW011-160-1606-83840-B2024. The Contract amount shall not exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00).
5. The Division of Central Purchase through the Interim Qualified Purchasing Agent, QPA, shall ensure that the goods and/or services procured through the system comply with applicable laws of the State of New Jersey, Local Public Contracts Law, N.J.S.A. 40A:11-1et seq. and all other provisions of the revised statutes of the State of New Jersey.
6. A duly executed copy of the Cooperative Purchasing Contract is attached hereto to be forthwith filed in the Office of the City Clerk.
7. If required by State Law, the Acting City Clerk shall provide the appropriate Notice of the authorization of this contract usage to the State Comptroller, no later than twenty (20) business days following such authorization, in accordance with N.J.S.A. 52:15C-10 and the

Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designees, the Business Administrator, and/or the Interim Qualified Purchasing Agent, QPA, to utilize Equalis Group Contract #EQ-101519-01A-Educational School Supplies with authorized vendor School Specialty, Inc., W6316 Design Drive, Greenville, Wisconsin 54942, to purchase recreational supplies and equipment, at an amount not to exceed \$100,000.00, to be utilized by the Department of Recreation, Cultural Affairs, and Senior Services, for the period commencing upon approval of this Resolution by Municipal Council through completion or until December 31, 2024, inclusive of any extensions authorized by the City's membership with Equalis Group.