



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

---

File #: 21-1373, Version: 1

---

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** To provide Fire Hydrant Tools and Wrenches.

**Entity Name(s)/Address(s):** Hydra-Shield Mfg., Inc., 8701 John Carpenter Freeway, Suite 230, Dallas, Texas 75247

**Contract Amount:** Not to exceed \$180,000.00

**Funding Source:** 2021 Budget/Department of Water and Sewer Utilities/NW037-750-7502-83730-B2021

**Contract Period:** To be established for a period not to exceed twenty-four (24) consecutive months commencing upon fully executed contract

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

To purchase Fire Hydrant Tools and Wrenches.

1<sup>st</sup> Advertisement: July 14, 2021

Bids Downloaded: Zero (0)

Bids Received: One (1)

**WHEREAS**, on July 14, 2021, the City of Newark through its Purchasing Agent, QPA (the "City"), advertised to solicit bids for contractors to provide Fire Hydrant Tools and Wrenches for the Department of Water and Sewer Utilities, as described in the attached bid proposal; and

**WHEREAS**, the Division of Central Purchasing published the bid package on the City of Newark's Procurement Now Portal website to provide broader access and download capability to potential bidders; and

**WHEREAS**, via the Procurement Now Portal, Zero (0) bid proposal packages were downloaded by prospective vendors following the date of advertisement; and

**WHEREAS**, on July 29, 2021, the Division of Central Purchasing received one (1) bid in response to this advertisement; and

**WHEREAS**, the bid result was shared with the user agency and the recommendation to award was received from the Department of Water and Sewer Utilities to be made to: Hydra-Shield Mfg., 8701 John Carpenter Freeway, Suite 230, Dallas, Texas 75247; and

**WHEREAS**, the Assistant Purchasing Agent, QPA, concurs with the recommendation that the award be made to: Hydra-Shield Mfg., Inc., 8701 John Carpenter Freeway, Suite 230, Dallas, Texas

75247, the sole responsive and responsible bidder to the advertisement for Fire Hydrant Tools and Wrenches; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their bid beyond sixty (60) days; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor of the City of Newark and/or Business Administrator hereby authorized to enter into and execute a sole contract with: Hydra-Shield Mfg., Inc., 8701 John Carpenter Freeway, Suite 230, Dallas, Texas 75247 to receive line items# 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 for year one and year two: to provide Fire Hydrant Tools and Wrenches for the City of Newark, whose bid was received on the advertised due date and determined to be the sole responsive and responsible bidder per line item commodity per year. There was no bid for line item# 12. The term of the contract will be established for twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15, start date to commence upon fully executed contract.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2021 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: NW037-750-7502-83730-B2021/Department of Water and Sewer Utilities, covering the amount or the order. This contract shall not exceed One Hundred Eighty Thousand Dollars and Zero Cents (\$180,000.00) for twenty-four (24) consecutive months for one (1) vendor for year one and year two.
5. The Purchasing Agent, QPA, shall file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the Acting City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

### **STATEMENT**

This Resolution authorizes the Mayor of the City of Newark and/or Business Administrator to

enter into and execute contract with: Hydra-Shield Mfg., Inc. to provide, Fire Hydrant Tools and Wrenches to the City of Newark, at a cost not to exceed \$180,000.00 for (24) consecutive months for one (1) vendor.