



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

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File #: 17-0353, Version: 1

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**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** Maintenance and Repair Overhead Doors, Installation and Accessories

**Description:** Overhead Doors

**Entity Name(s)/Address(s):** Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110

**Contract Amount:** Amount not to exceed \$371,000.00

**Funding Source:** 2017 Budget/ Department of Public Works: NW011-160-1605-83420-B2017/

Department of Water and Sewer Utilities: NW037-750-7502-72220-B2017

**Contract Period:** To be established for a period not to exceed two (2) years

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

Advertised date: November 29, 2016

Bids solicited: Twelve (12)

Bids received: Two (2)

**WHEREAS**, on November 29, 2016, the City of Newark, through its Supervising Procurement Specialist, advertised to solicit bids for contractor(s) to provide to the City of Newark, Maintenance and Repair: Overhead Doors, Installation and Accessories, for the Department of Public Works, and the Department of Water and Sewer Utilities, as per the bid proposal attached hereto; and

**WHEREAS**, the Division of Central Purchasing also distributed twelve (12) bid proposal packages to prospective vendors following the date of advertisement; and

**WHEREAS**, on December 22, 2016, the Division of Central Purchasing received two (2) bids in response to this advertisement; and

**WHEREAS**, the Supervising Procurement Specialist recommends that a contract for the provision of Maintenance and Repair: Overhead Doors, Installation and Accessories, be awarded to Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110, the lowest responsive, responsible bidder; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the responsive, responsible bidder consented to hold prices until such time as an award is made as the law allows; and

**WHEREAS**, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the fair and open process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Supervising Procurement Specialist, is hereby authorized to enter into a contract to purchase Maintenance and Repair: Overhead Doors, Installation and Accessories from Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110, whose bid was received on the advertised due date and who was determined to be the lowest, responsive responsible bidder in accordance with the bid specifications. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A.40A:11-15.
2. There shall be no amendments or change to this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Pursuant to N.J.A.C.5:30-5.5(d), funds for 2017 and subsequent years are contingent upon appropriations.
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred, each time an order is placed from Account line(s) NW011, 160, 1605, 83420, B2017 Public Works and NW037 750, 7502, 72220, B2017 Water and Sewer Utilities covering the amount of the order. This contract shall not exceed a total of Three Hundred and Seventy-One Thousand Dollars and Zero Cents (\$371,000.00) for a two (2) year term.
5. The Supervising Procurement Specialist shall file an executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

**STATEMENT**

This resolution authorizes the Mayor and or his designee, the Supervising Procurement Specialist, to enter into a contract with Capozzi Overhead Doors, Inc., 80 Howard Place, Nutley, New Jersey 07110, for the purchase of Maintenance and Repair, Overhead Doors, Installation and Accessories, to the City of Newark, at a cost not to exceed a total of Three Hundred and Seventy-One Thousand Dollars and Zero Cents (\$371,000.00) for a two (2) year term).