



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 21-0012, Version: 1

Dept/ Agency: Water and Sewer Utilities

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Professional Services Contract

Purpose: Professional Engineering Services on an As-Needed Basis

Entity Name: H2M Associates, Inc.

Entity Address: 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054

Contract Amount: Not to exceed \$100,000.00

Funding Source: 2018 Budget/Department of Water and Sewer Utilities/037-750-7502-71240 and/or 038-800-8003-71240

Contract Period: One (1) year from the date of the issuance of the Notice to Proceed

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions () RFP (X) RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

RFQ's Distributed: Eighteen (18)

Qualification Statements Received: Sixteen (16)

WHEREAS, the City of Newark, Department of Water and Sewer Utilities (the "City"), is in need of standby Professional Engineering Services on an as-needed basis; and

WHEREAS, pursuant to the public bidding process of the Local Public Contracts Law, N.J.S.A. . 40A:11-1 et seq., the City advertised a Request For Qualifications (RFQ) on October 19, 2020; and

WHEREAS, eighteen (18) prospective Respondents obtained Request for Qualifications (RFQ) Packages from the Department of Water and Sewer Utilities; and

WHEREAS, on November 4, 2020, the Department of Water and Sewer Utilities received sealed Statement of Qualifications from sixteen (16) firms for the Professional Engineering Services; and

WHEREAS, a Qualification Statement received from H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054, for Professional Engineering Services on an As-Needed Basis, was found to be in the best interest of the City to accept; and

WHEREAS, the City desires to enter into an agreement with H2M Associates, Inc. , 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054, to provide Professional Engineering Services on an As-Needed Basis, in an amount not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00); and

WHEREAS, for each project assigned to H2M Associates, Inc., under this contract, the Department of Water and Sewer Utilities shall file a copy of the Proposal, Notice to Proceed and fully

executed Agreement with the Office of the City Clerk; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) requires that notice of award of contracts for “Professional Services” without competitive bidding be published in a local newspaper; and

WHEREAS, the award of this contract is necessary for the efficient operation of the City of Newark’s Department of Water and Sewer Utilities and is in compliance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and with the Fair and Open Process described in the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, H2M Associates, Inc., has completed and submitted a Business Entity Disclosure Certificate, which certifies that H2M Associates, Inc., has not made any reportable contributions to a political or candidates committee in the City of Newark in the previous one (1) year, and that the contract will prohibit H2M Associates, Inc., from making any reportable contributions through the term of the contract; and

WHEREAS, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, R. O. 2:4-22C, which forbids the award of a contract to a business entity, as defined therein, as defined therein, which has made or solicited political contributions to Newark Municipal Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political and political party committees of the City of Newark or County of Essex.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Municipal Council hereby authorizes the Mayor of the City of Newark and/or his designee, the Director of the Department of Water and Sewer Utilities, to accept the qualification statement from H2M Associates, Inc., and enter into and execute an Agreement with H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054, to provide professional engineering services to the City of Newark, Department of Water and Sewer Utilities, on an as-needed basis, in an amount not to exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00), for a period of one (1) year from the date of the issuance of a Notice to Proceed.
2. This is an open-ended contract to be used as-needed during the term of the contract. Thus, for any and all expenditures against the contract, a Certification of Funds from Account Code Line 037-750-7502-71240 and/or 038-800-8003-71240, attesting to availability of sufficient funds, as required by and pursuant to N.J.A.C. 5:30-5.5(b), shall be executed before a contractual liability is incurred each time an order is placed covering the amount of the order. This contract shall not, in total, exceed One Hundred Thousand Dollars and Zero Cents (\$100,000.00) for one (1) year.
3. For each project awarded to H2M Associates, Inc., under this contract, the Director of the Department of Water and Sewer Utilities shall file a copy of the Proposal, Notice to Proceed and fully executed Agreement with the Office of the City Clerk.

4. It is the responsibility of the Director of the Department of Water and Sewer Utilities to ascertain the availability of sufficient funds before ordering professional engineering services; furthermore, the Director will provide the Municipal Council and the Business Administrator with appropriate monthly reports during the term of the contract.
5. There shall be no amendment or change to the contracts without prior approval by the Municipal Council.
6. There shall be no advance payments made against the contracts in accordance with N.J.A.C. 40A:5-16.
7. The Director of the Department of Water and Sewer Utilities shall file an executed copy of the contract in the Office of the City Clerk.
8. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, because the performance of the service required must be performed by a person (or Persons) licensed to practice a recognized engineering profession by the State of New Jersey, whose performance required knowledge of an advance type in a field of learning acquired by a prolonged formal course of specializing instruction and study, as distinguished from general academic instruction.
9. This contract is being awarded pursuant to the Fair and Open Procedures of the State Pay-to-Play Law (N.J.S.A. 40A:11-5(1)(a)(i)) and is in compliance with the City's Contractor Pay-to-Play Reform Ordinance, P.O. 2:4-22C.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designee, the Director of Water and Sewer Utilities, to enter into and execute a contract with H2M Associates, Inc., 119 Cherry Hill Road, Suite 110, Parsippany, New Jersey 07054, to provide the City of Newark, Department of Water and Sewer Utilities with Professional Engineering Services on an as-needed basis, in an amount not to exceed \$100,000.00, for a period of one (1) year from the date of the issuance of a Notice to Proceed.