



Legislation Text

File #: 21-1321, Version: 1

Dept./ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Cleaning Equipment and Supplies

Entity Name(s)/Address(s):

- 1) EVF Procurement, LLC, Highland Park, New Jersey 08904
- 2) Imperial Bag and Paper CO., LLC., 225 Route 1 & 9, Jersey City, New Jersey 07306
- 3) United Sales USA Corp., 185 30th Street, Brooklyn, New York 11232
- 4) Spruce Industries, 759 E. Lincoln Avenue, Rahway, New Jersey 07065

Contract Amount: Not to exceed \$1,565,000.00

Funding Source: 2021 Budget/Office of the City Clerk/NW011-020-0201-8387-B2021

Department of Recreation Cultural Affairs and Senior Services/NW011-160-1606-83420-B2021,
NW011-160-1608-8340-B2021, NW011-160-1609-83420-B2021

Department of Public Works, Public Buildings/NW011-060-0604-83320-B2021

Department of Public Works, Division of Sanitation/NW011-060-0604-83320-B2021

Department of Public Safety, Division of Fire/NW011-190-1903-83320-B2021

Department of Public Safety, Office of Emergency Management/NW011-190-1904-83870-

B2021/Department of Water and Sewer Utilities/NW037-750-7502-83320-B2021/Department of
Health and Community Wellness, Division of Medical Care Services/NW026-46540-B2021, NW051-
H210B-83870-B2021/Department of Health and Community Wellness, Division of Surveillance and
Prevention/Immunizations/NW051-G20-2H0QQ-Immunization Grant

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months
from full contract execution.

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

This contract will provide the City's Department of Public Works, Division of Public Buildings, Division of Sanitation, Department of Water and Sewer Utilities, Department of Public Safety, Division of Fire, Office of Emergency Management, Office of the City Clerk, Department of Recreation, Cultural Affairs and Senior Services and the Department of Health and Community Wellness with Cleaning Equipment and Supplies.

Advertisement Date: July 22, 2021

Bids Downloaded: Twenty-Two (22)

Bids Received: Eleven (11)

WHEREAS, on July 14, 2021 the City of Newark, through its Purchasing Agent, QPA, advertised to solicit bids for contractors to provide Cleaning Equipment and Supplies for the Departments of Public Safety, Public Works/ Public Buildings, Sanitation, Water and Sewer Utilities, Department of Public Safety/ Fire, OEM, Health and Community Wellness and the Office of the City

Clerk as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing published the bid package on the City of Newark's new electronic procurement portal to provide broader access and download capability to potential bidders; and

WHEREAS, on August 5, 2021, the Division of Central Purchasing received eleven (11) bids in response to this advertisement; and

WHEREAS, the Manager of the Department of Public Works / Public Buildings recommended that a multiple award be made to 1. EVF Procurement, LLC., 408 South 9th Ave., Highland Park, New Jersey 08904, 2. Imperial Bag & Paper CO., LLC., 225 Route 1 & 9, Jersey City, New Jersey, 07306, 3. United Sales USA Corp., 185 30th Street, Brooklyn, New York, 11232 and 4. Spruce Industries, 759 E. Lincoln Avenue, Rahway, New Jersey, the lowest responsive and responsible bidders; and

WHEREAS, the Purchasing Agent, QPA, concurs with the recommendations from the Manager of the Department of Public Works / Public Buildings that a multiple award be made to 1. EVF Procurement, LLC., 408 South 9th Ave., Highland Park, New Jersey 08904, 2. Imperial Bag & Paper CO., LLC., 225 Route 1 & 9, Jersey City, New Jersey, 07306, 3. United Sales USA Corp., 185 30th Street, Brooklyn, New York, 11232 and 4. Spruce Industries, 759 E. Lincoln Avenue, Rahway, New Jersey, the lowest responsive and responsible bidders; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidders consented to holding their prices beyond sixty (60) days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Business Administrator, are hereby authorized to enter into and execute a contract with 1. EVF Procurement, LLC., 408 South 9th Ave., Highland Park, New Jersey 08904, 2. Imperial Bag & Paper CO., LLC., 225 Route 1 & 9, Jersey City, New Jersey, 07306, 3. United Sales USA Corp., 185 30th Street, Brooklyn, New York, 11232 and 4. Spruce Industries, 759 E. Lincoln Avenue, Rahway, New Jersey, 07065, the lowest responsive and responsible bidders, to provide Cleaning Equipment and Supplies for the City's Departments of Public Safety / Fire, Public Works / Sanitation and Public Buildings, Water and Sewer Utilities, Health and Community Wellness and the Office of the City Clerk, whose bid was received on the advertised due date and determined to be the lowest responsive and responsible bidders in accordance with the bid specifications. The term of the contract will be established for a period not to exceed twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15.
2. There shall be no amendment or change to this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16.

Funds for 2021 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d)(2).

4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: 2021 Budget/ Office of the City Clerk NW011-020-0201-8387-B2021, Department of Recreation Cultural Affairs & Senior Services NW011-160-1606-83420-B2021, NW011-160-1608-8340-B2021, NW011-160-1609-83420-B2021, Department of Public Works / Public Buildings NW011-060-0604-83320-B2021, Department of Public Works / Sanitation NW011-060-0604-83320-B2021, Department of Public Safety / Fire NW011-190-1903-83320-B2021 Department of Public Safety / OEM NW011-190-1904-83870-B2021, Department of Water and Sewer Utilities NW037-750-7502-83320-B2021, Department of Public Works, Division of Public Buildings NW011-060-0604-71770-B2021; Department of Water and Sewer Utilities NW037-750-7502-83660-B2021; Department of Health and Community Wellness, Division of Medical Care Services NW026-46540-B2021; Department of Health and Community Wellness, Division of Surveillance and Prevention / Immunizations NW051-G21-2HOQ0-B2021; and the Office of the City Clerk NW011-020-0201-7128-B2021. This contract shall not exceed One Million Five Hundred Sixty-Five Thousand Dollars and Zero Cents (\$1,565,000.00) for a period to be established and not to exceed twenty-four (24) consecutive months for four (4) vendors commencing on the date when the contract is fully executed.
5. The Purchasing Agent, QPA, shall file a copy of this resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor and/or his designee, the Business Administrator, to enter into and execute a contract with 1) EVF Procurement, LLC., 408 South 9th Ave., Highland Park, New Jersey 08904, 2) Imperial Bag & Paper CO., LLC., 225 Route 1 & 9, Jersey City, New Jersey, 07306, 3) United Sales USA Corp., 185 30th Street, Brooklyn, New York, 11232 and 4) Spruce Industries, 759 E. Lincoln Avenue, Rahway, New Jersey, 07065, to provide Cleaning Equipment and supplies to the City's Departments of Public Safety/ Fire, OEM, Public Works/ Sanitation, Public Buildings, Water and Sewer Utilities, Health and Community Wellness and the Office of the City Clerk at a cost not to exceed One Million Five Hundred Sixty- Five Thousand Dollars and Zero Cents (\$1,565,000.00) for a period to be established and not to exceed twenty-four (24) consecutive months commencing when the contract is fully executed.