



## Legislation Details

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<b>File #:</b>	20-1627	<b>Version:</b>	1	<b>Name:</b>	Office Supplies
<b>Type:</b>	Resolution	<b>Status:</b>		<b>Adopted:</b>	Adopted
<b>File created:</b>	12/10/2020	<b>In control:</b>		<b>Administration:</b>	Administration
<b>On agenda:</b>	3/17/2021	<b>Final action:</b>		<b>3/17/2021:</b>	3/17/2021
<b>Title:</b>	Dept/ Agency: Administration/Division of Central Purchasing Action: ( ) Ratifying (X) Authorizing ( ) Amending Type of Service: Bid Contract(s) Purpose: To purchase Office Supplies. Entity Name(s)/Address(s): Staples Contract and Commercial, LLC, Inc., 45 Cedar Lane, Englewood, New Jersey 07631 Contract Amount: Not to exceed \$810,960.00 Funding Source: 2020 and 2021 Budgets/Department of Administration, Division of Central Purchasing/NW011-030-0303-83010-B2021/Department of Administration, Division of Office Services/NW011-030-0308-83010-B2021/ Department of Administration, Office of Personnel/NW011-030-0304-71280-B2021/Department of Administration, Office of Personnel/NW011-030-0304-83010-B2021/Department of Administration/Department of Economics and Housing Development, Division of Property Management/NW011-150-1504-83010-B2021 and NW011-110-1107-83010-B2021/Department of Finance, Accounts and Control/NW011-050-0502-83010-B2021/ Department of Finance, Grant Accounting/NW027-A18-EC835-83010-CDBG/Department of Finance, Division of Revenue and Department of Engineering, Director's Office/NW011, 110-1101-83010-B2021/Department of Engineering, Division of Traffic and Signals/NW011-110-1107-83010-B2021/Department of Finance, Accounts and Control/NW011-050-0502-83010-B2021/ Department of Finance, Grant Accounting/NW027-A18-EC835-83010-CDBG/Department of Finance, Division of Revenue and Collections/NW011-050-0505-83010-B2021/Department of Finance, Division of Tax Abatement and Special Taxes/NW011-050-0509-83010- B2021/Department of Finance, Division of Tax Assessment/NW011-050-0510-83010- B2021/Department of Health and Community Wellness, Division of Environmental Health/NW051-G20-H20Q-83010-Grant/Department of Health and Community Wellness, Division Medical Care Services/NW051-G20-H20NO-83010-Grant/Department of Health and Community Wellness, Division Medical Care Services/NW026-G20-H20NO-46540-Grant/Department of Health and Community Wellness, Division of Immunization and Surveillance and Prevention/NW051-G19-2H9PO-83010-Grant (Immunization Grant)/Department of Health and Community Wellness, Division of Surveillance and Preventions/NW011-120-1208-83010-B2021/Department of Health and Community Wellness, Division of Social Services/NW051-G16-H16C0-71130-Grant (Victim Assistant Grant)/Department of Health and Community Wellness, Division of Social Services/NW011-120-1205-83010-B2021/Department of Municipal Court/NW011-010-0107-83010-B2021/Department of Public Safety, Division of Fire/NW011-190-1903-83010-B2021/Department of Public Safety, Division of Police/NW011-190-1902-83010-B2021/Department of Public Works, Director's Office/NW011-060-0601-83010-B2021/Department of Public Works, Division of Motors/NW011-060-0602-83010-B2021/Department of Public Works, Division of Public Buildings/NW011-060-0604-83010-B2021/Department of Recreation, Cultural Affairs and Senior Services, Director's Office/NW011-160-1601-83010-B2021/Department of Recreation, Cultural Affairs and Senior Services, Directors Office/NW011-160-1601-83030-B2021/Department of Recreation, Cultural Affairs and Senior Services, Division of Recreation/NW011-160-1606-83840-B2021/Department of Water and Sewer Utilities/NW037-750-7502-83010-B2021/Department of Water and Sewer Utilities, Division of Billing and Customer Services/NW037-750-7501-83010-B2021/Department of Water and Sewer Utilities, Division of Billing and Customer Services/NW038-800-8002-83010-B2021/Office of the Mayor/NW011-010-0101-83010-B2021/Department of Administration, Office of the Business Administrator/NW011-030-0301-71280-B2021/Department of Administration, Office of the Business Administrator/NW011-010-0101-83010-B2021/Department of Administration, Office of the Business Administrator/NW011-030-0301-71280-B2021/Office of City Clerk and Municipal Council/NW011-020-0201-83870-B2021/Department of Administration, Office of				

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Management and Budget/NW011-030-0301-83010-B2021/Department of Administration, Office of Management and Budget/NW011-030-0301-83030-B2021

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months commencing upon fully executed contract

Contract Basis: (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS  
( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ  
( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

Additional Information:

Advertisement: September 23, 2020

Bids Solicited: Twelve (12)

Bid Received: Five (5)

Bid Rejected: One (1)

To purchase Office Supplies for the Departments of Administration, Economic and Housing Development, Engineering, Finance, Health and Community Wellness, Public Safety, Public Works, Recreation, Cultural Affairs and Senior Services, Water and Sewer Utilities, Office of the Mayor, Office of the Business Administrator, Office of the City Clerk and Municipal Council and Office of Management and Budget.

**Sponsors:** Council of the Whole

**Indexes:**

**Code sections:**

Date	Ver.	Action By	Action	Result
3/17/2021	1	Municipal Council	Adopt	Pass