



Legislation Text

File #: 24-0744, Version: 1

Dept/ Agency: Health and Community Wellness

Action: Ratifying Authorizing Amending

Type of Service: Contract with Sub-recipient

Purpose: To provide Ryan White HIV Health and Support Services for Ending the HIV Epidemic in the City of Newark and the Newark Eligible Metropolitan Area (NEMA).

Entity Name: North Jersey Community Research Initiative (NJCRI)

Entity Address: 393 Central Avenue, Newark, New Jersey 07103

Grant Amount: Not to exceed \$777,013.00

Funding Source: United States Department of Health and Human Services, Health Resources and Services Administration (HRSA)

Contract Period: March 1, 2024 through February 28, 2025

Contract Basis: Bid State Vendor Prof. Ser. EUS

Fair & Open No Reportable Contributions RFP RFQ

Private Sale Grant Sub-recipient n/a

Additional Information:

Ending the HIV Epidemic grant funds accepted by Resolution 7R5-t adopted on April 10, 2024.

A Partial Certification of Funds in the amount of \$85,600.00 is attached.

WHEREAS, the City of Newark (hereinafter the "City") desires to continue to provide HIV/AIDS healthcare, supportive and related services to people living with HIV and AIDS in the Newark Eligible Metropolitan Area (NEMA) which is comprised of Essex, Union, Morris, Sussex and Warren Counties; and

WHEREAS, pursuant to Resolution 7R5-t adopted on April 10, 2024, the Municipal Council of the City authorized the Mayor and/or the designee, the Director of the Department of Health and Community Wellness to accept funds from the United States Department of Health and Human Services, Health Resources and Services Administration (HRSA), 5600 Fishers Lane, Rockville, Maryland 20857, pursuant to the Ending the HIV Epidemic: A Plan for America - Ryan White HIV/AIDS Program Parts A and B (hereinafter the "Ryan White Program"), for the provision of HIV/AIDS healthcare, supportive and related services to individuals and families living with HIV in the NEMA; and

WHEREAS, pursuant to Resolution 7R5-t adopted on April 10, 2024, the Municipal Council authorized the Mayor and/or designee, the Director of the Department of Health and Community Wellness to accept funds in the amount of Nine Hundred Thirteen Thousand, Four Hundred Twenty-Eight Dollars and Zero Cents (\$913,428.00), from HRSA through the Ryan White Program; and

WHEREAS, the Ryan White Program requires that the City, which is the lead agency for the NEMA, provides funding for HIV/AIDS related health and support services for people living with HIV and AIDS in Essex County; and

WHEREAS, the City, through the Department of Health and Community Wellness, Division of Health Planning/Ryan White Unit, publicly advertised a Request For Proposals for the FY2024 Ryan White Program (RFP) from December 5, 2023 through December 7, 2023, and received eighteen (18) proposals; and

WHEREAS, the City's legal notice and RFP was filed with Resolution 7R5-t adopted on April 10, 2024, which authorized the acceptance of grant funding for the Ryan White Program; and

WHEREAS, the proposal submitted by North Jersey Community Research Initiative, 393 Central Avenue, Newark, New Jersey 07103 (hereinafter referred to as "Sub-Recipient"), was determined to be advantageous to the City, based on experience and criteria listed in the RFP; and

WHEREAS, the Sub-Recipient has demonstrated that they have the expertise to provide HIV related health and support services to meet this requirement; and

WHEREAS, the City's Department of Health and Community Wellness, desires to enter into an Agreement with the Sub-Recipient to provide eligible services for Ryan White Program, which is more specifically described in the "Scope of Services" (attached hereto and made a part hereof), for the period commencing on March 1, 2024 and terminating on February 28, 2025, for a partial award amount of **Eighty-Five Thousand, Six Hundred Dollars and Zero Cents (\$85,600.00)** and a total contract amount not to exceed Seven Hundred Seventy-Seven Thousand, Thirteen Dollars and Zero Cents (\$777,013.00); and

WHEREAS, the Mayor and/or his designee, the Director of the Department of Health and Community Wellness, desire to accept additional funds as they may become available from HRSA under the Ryan White Program; and

WHEREAS, the City's Department of Health and Community Wellness shall, upon receipt of additional funding, file an amending resolution reflecting the final award amount of each Sub-Recipient, accompanied with a copy of the Notice to Proceed/Award Letter and Certification of Funds; and

WHEREAS, the Federal Health Insurance Portability and Accountability Act (HIPAA) of 1995 requires that all Sub-Recipients complete a formalized Business Associate Agreement to protect client's health information and insure the privacy of that information; and

WHEREAS, this Agreement is being awarded pursuant to the fair and open procedures of State's Pay-to-Play Law (N.J.S.A. 19:44A-20.5) and is in compliance with the City's Ordinance on Pay-to-Play, 2:4-22C.1; and

WHEREAS, this Agreement is being awarded pursuant to State Local Public Contracts Law, including N.J.S.A. 40A:11-4.1(b)(2) and/or N.J.S.A. 40A:11-5 and/or as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) (where applicable), and the Ryan White Program.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Director of the Department of Health and Community

Wellness, are hereby authorized to enter into and execute an Agreement with New Jersey Community Research Initiative, 393 Central Avenue, Newark, New Jersey 07103, for the provision of Ryan White HIV Health and Support Services for ending the HIV epidemic in the City of Newark (hereinafter the "City") and the Newark Eligible Metropolitan Area (NEMA), which is more specifically described in the "Scope of Services" attached hereto and made a part hereof, for the period commencing on March 1, 2024 and terminating on February 28, 2025, for a partial award amount of **Eighty-Five Thousand, Six Hundred Dollars and Zero Cents (\$85,600.00)** and a total contract amount not to exceed Seven Hundred Seventy-Seven Thousand, Thirteen Dollars and Zero Cents (\$777,013.00).

2. The Mayor and/or his designee, the Director of the Department of Health and Community Wellness, are hereby authorized to accept and expend additional funds as they become available from the United States Department of Health and Human Services, Health Resources and Services Administration, pursuant to the Ending the HIV Epidemic: A Plan for America - Ryan White HIV/AIDS Program Parts A and B (hereinafter the "Ryan White Program"), for the period commencing on March 1, 2024 and terminating on February 28, 2025.
3. Attached hereto is a partial Certification of Funds in the amount of **Eighty-Five Thousand, Six Hundred Dollars and Zero Cents (\$85,600.00)** from the Municipal Comptroller of the City and that the line appropriation of the official budget which shall be charged is Business Unit 051; Dept. ID G24; Division 2H24C; Activity A; Account# 72090; Budget Ref. B2024.
4. The City's Department of Health and Community Wellness shall file an Amending Resolution upon receipt of the additional funds, which shall state the contract amount for each Sub-Recipient and/or Vendor accompanied with the Notice to Proceed and the Certification of Funds.
5. The Municipal Council of the City hereby ratifies the use of competitive contracting for processing agreements under the Ryan White Program from December 5, 2023 to the date of adoption and authorizes its use in the future.
6. This Agreement is hereby ratified from March 1, 2024 through the date of adoption of this authorizing Resolution.
7. The Sub-Recipient shall not proceed with the provision of any services beyond the twelve (12) month period of March 1, 2024 and terminating on February 28, 2025, until the issuance of a Notice to Proceed/Award Letter by the Director of the Department of Health and Community Wellness.
8. The Sub-Recipient shall execute and formalize a Business Associate Agreement with the City to protect clients' health information and ensure the privacy of that information, in accordance with the Federal Health Insurance Portability and Accountability Act (HIPAA) of 1995 (a copy is attached hereto).
9. This Agreement was procured and awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5), State Local Public Contracts Law, including

N.J.S.A. 40A:11-4.1(b)(2) and/or N.J.S.A. 40A:11-5 and/or as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) (where applicable), the Ryan White Program, and is in compliance with the City's Ordinance on Pay-to-Play, R.O. 2:4-22C.1.

10. The legal notice/advertisement and Request For Proposals for the FY2024 Ryan White Program in the City and the NEMA shall be filed with Resolution 7R5-t adopted on April 10, 2024.
11. The Director of the Department of Health and Community Wellness shall file a fully executed copy of said Agreement with the Office of the City Clerk.

STATEMENT

This Resolution ratifies and authorizes the Mayor and/or his designee, the Director of the Department of Health and Community Wellness, to enter into and execute an Agreement with New Jersey Community Research Initiative, 393 Central Avenue, Newark, New Jersey 07103, to provide eligible services for the Ending the HIV Epidemic: A Plan for America - Ryan White HIV/AIDS Program Parts A and B to the Newark Eligible Metropolitan Area, for the period commencing on March 1, 2024 and terminating on February 28, 2025, for a partial award amount of **Eighty-Five Thousand, Six Hundred Dollars and Zero Cents (\$85,600.00)** and a total contract amount not to exceed Seven Hundred Seventy-Seven Thousand, Thirteen Dollars and Zero Cents (\$777,013.00).