



Legislation Text

File #: 16-1052, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Purchase of Drug and Pharmaceutical Supplies/Medications

Entity Name(s)/Address(s):

1.) Bound Tree Medical, LLC., 5000 Tuttle Crossing Blvd., Dublin, Ohio 43016

2.) Munro Surgical Supply, 4 Rumson Court, Pennington, New Jersey 08534

Contract Amount: Amount not to exceed \$101,000.00 for two (2) vendors **Funding Source:** 2016 Budget/Department of Health and Community Wellness

Account Line Codes:

NW051, G16, 246G0, B2016-Immunization/Surveillance and Prevention

NW011, 120, 1202, 8301, B2016-Health and Community Wellness/Medical Care Services

Contract Period: To be established for a period not exceeding two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Advertised date: April 12, 2016

Bids Solicited Six (6)

Bids Received Two (2)

WHEREAS, on April 12, 2016, the City of Newark, through its Supervising Procurement Specialist, advertised to solicit bids for contractor(s) to provide to the City of Newark, various Drug and Pharmaceutical Supplies, for the Department of Health and Community Wellness, as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing distributed six (6) bid proposal packages to prospective vendors following the advertisement date; and

WHEREAS, on April 28, 2016, the Division of Central Purchasing received two (2) bids in response to this advertisement; and

WHEREAS, the Director of the Department of Health and Community Wellness reviewed and evaluated the two (2) bids that were received, and recommends a dual award for the provision of various Drugs and Pharmaceutical Supplies to the City of Newark be awarded to Bound Tree Medical, LLC, and Munro Surgical Supply, the only responsive responsible bidders (a copy of the Director's award recommendation memo is attached hereto and made a part hereof); and

WHEREAS, the Supervising Procurement Specialist also reviewed and evaluated the two (2) bids that were received, and concurs with the recommendation that a dual award for the provision of various Drugs and Pharmaceutical Supplies to the City of Newark be awarded to Bound Tree

Medical, LLC, 5000 Tuttle Crossing Blvd., Dublin, Ohio 43016 and Munro Surgical Supply, 4 Rumson Court, Pennington, New Jersey 08534, the only responsive, responsible bidders (a copy of the Supervising Procurement Specialist's award recommendation memo is attached hereto and made a part hereof); and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the responsive, responsible bidders consented to hold prices until such time as an award is made; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Supervising Procurement Specialist, are hereby authorized to enter into and execute contracts with Bound Tree Medical, LLC, 5000 Tuttle Crossing Blvd., Dublin, Ohio 43016 ("Bound Tree Medical, LLC"), and Munro Surgical Supply, 4 Rumson Court, Pennington, New Jersey 08534 ("Munro Surgical Supply"), the only responsive, responsible bidders whose bids were received on the advertised due date, to purchase various Drugs and Pharmaceutical Supplies for the categories identified on the price schedules, as more specifically indicated below, in accordance with the bid specifications. Bound Tree Medical, LLC, is hereby awarded line item numbers 1, 3, 4, 8-14, 16, 19, 20, 22, 24, 34, 36-38, 40, 41, 43, 45, 47, 48, 51-53, 55-57, 61, 62, 66-69, 72-79, 81, 82, 83 and 85 for both year one (1) and year two (2), and line item number 39 for year one (1) only. Munro Surgical Supply is hereby awarded line item numbers 2, 5-7, 15, 17, 18, 21, 23, 25, 27, 28, 33, 35, 42, 44, 46, 49, 50, 54, 58-60, 63, 70, 71, 80, and 88 for both year one (1) and year two (2), and line item number 39 for year two (2) only. The term of each contract shall be for two (2) years pursuant to N.J.S.A. 40A:11-3. The cost of these contracts shall not exceed a total of One Hundred One Thousand Dollars and Zero Cents (\$101,000.00) for both vendors, for the entire two (2) year terms.
2. No awards are being made for line item numbers 26, 29-32, 64-65, 84 or 86-87, for either year 1 or year 2.
3. There shall be no amendments or changes to these contracts without the approval of the Municipal Council by resolution.
4. There shall be no advance payments on these contracts in accordance with N.J.S.A. 40A:5-16. Pursuant to N.J.A.C. 5:30-5.5(d), funds for 2016 and subsequent years are contingent upon appropriations.
5. These are open-ended contracts to be used as needed during the terms of the contracts. Thus, for any and all expenditures against these contracts, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred, each time an order is placed from account line(s) NW051, G16, 246G0, B2016-Immunization/Surveillance and Prevention; NW011, 120, 1202, 8301, B2016-Health and Community Wellness/Medical Care Services, covering the amount of the order.

6. Duly executed copies of these contracts shall be forthwith filed in the Office of the City Clerk by the Supervising Procurement Specialist.
7. If required by State Law, the City Clerk shall provide the appropriate notice of the award of these contracts to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This Resolution authorizes the Mayor and/or his designee, the Supervising Procurement Specialist, to enter into and execute contracts with Bound Tree Medical, LLC, 5000 Tuttle Crossing Blvd., Dublin, Ohio 43016, and Munro Surgical Supply, 4 Rumson Court, Pennington, New Jersey 08534, to purchase certain Drugs and Pharmaceutical Supplies needed by the City of Newark's Department of Health and Community Wellness, at a cost not to exceed a total of One Hundred One Thousand Dollars and Zero Cents (\$101,000.00) for both vendors for two (2), two year terms.