



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

File #: 22-1025, Version: 1

**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** To provide Promotional Items (Souvenirs)

**Entity Name(s)/Address(s):** JLMP Sporting Goods Corp., 36 Butler Street, Suite 2K, Elizabeth, New Jersey 07206

**Contract Amount:** Not to exceed \$202,000.00

**Funding Source:** 2022 Budget/Department of Recreation, Cultural Affairs and Senior Services, Director's Office/NW-160-1601-71280-B2022/Recreation/NW-011-160-1606-83840-B2022/Senior Services/NW-011-1609-83840-B2022/Department of Public Safety, Division of Police/NW011-190-1902-7128- B2022/Office of Emergency Management/NW-011-190-1904-8387-B2022/Division of Fire/NW-011-190-1903-71280-B2022/Department of Administration, Office of Communications/NW-011-200-2001-96770-B2022/Office of the City Clerk/Municipal Council/NW-011-020-0201-71280-B2022

**Contract Period:** To be established for a period not to exceed twenty-four (24) consecutive months

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

This contract will provide the City's Department of Recreation, Cultural Affairs and Senior Services, Department of Public Safety, Division of Police, Division of Fire and the Office of Emergency Management, the Department of Administration, Office of Communications and the Office of the City Clerk/Municipal Council with Promotional Items (Souvenirs).

Advertisement: May 25, 2022

Bid Downloaded: Twenty Two (22)

Bid Received: Five (5)

**WHEREAS**, on May 25, 2022, the City of Newark through its Qualified Purchasing Agent, QPA, advertised to solicit bids for contractors to provide Promotional Items (Souvenirs) for the Department of Recreation, Cultural Affairs and Senior Services, Department of Public Safety-Division of Police, Fire and Office of Emergency Management, Department of Administration-Communications and the Office of the City Clerk-Municipal Council as described in the attached bid proposal; and

**WHEREAS**, the Division of Central Purchasing published the bid package on the City of Newark's electronic procurement portal to provide a broader access and download capability to potential bidders; and

**WHEREAS**, on June 9, 2022, the Division of Central Purchasing received five (5) bids in response to this advertisement; and

**WHEREAS**, the Director of Recreation, Cultural Affairs and Senior Services, Director of Public Safety, the City Clerk, and the Business Administrator recommend that a single award be made to JLMP Sporting Goods Corp., 36 Butler Street, Suite 2K, Elizabeth, New Jersey 07206, the lowest, responsive and responsible bidder per line item; and

**WHEREAS**, the Qualified Purchasing Agent recommends that a single award be made to JLMP Sporting Goods Corp., 36 Butler Street Suite 2K, Elizabeth, New, Jersey 07206; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their prices beyond sixty (60) days; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the fair and open process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designees, the Business Administrator or the Qualified Purchasing Agent are hereby authorized to enter into and execute a contract with: JLMP Sporting Goods Corp., 36 Butler Street Suite 2K, Elizabeth, New Jersey 07206; for Promotional Items (Souvenirs) for the City of Newark Department of Recreation, Cultural Affairs and Senior Services-Director's Office, Department of Public Safety-Police, Fire and Office of Emergency Management, Department of Administration-Communications and the Office of the City Clerk-Municipal Council, whose bid was received on the advertised due date and determined to be the lowest, responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2022 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Lines: Department of Recreation, Cultural Affairs and Senior Services/Director's Office NW-160-1601-71280-B2022, Recreation NW-011-160-1606-83840-B2022, Senior Services NW-011-1609-83840-B2022, Public Safety/Police NW011-190-1902-7128- B2022, Office of Emergency Management NW-011-190-1904-8387-B2022, Fire Department NW-011-190-1903-71280-B2022, Administration/Communications NW-011-200-2001-96770-B2022, City Clerk/Municipal Council NW-011-020-0201-71280-B2022. This contract shall not exceed Two Hundred Two Thousand Dollars and Zero Cents (\$202,000.00) for one (1) vendor for twenty-four (24) consecutive months with start date commencing when contract is fully executed.

5. The Qualified Purchasing Agent, QPA, shall file a copy of the resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

### **STATEMENT**

This resolution authorizes the Mayor and/or his designees, the Business Administrator or the Qualified Purchasing Agent, to enter into and execute a contract with JLMP Sporting Goods Corp., 36 Butler Street, Suite 2K, Elizabeth, New Jersey, 07206 to provide Promotional Items (Souvenirs) to the City of Newark, at an amount not to exceed Two Hundred Two Thousand Dollars and Zero Cents (\$202,000.00) for a period not to exceed twenty-four (24) consecutive months with the start date commencing upon the full execution of the contract.