



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 21-1379, Version: 1

Dept./ Agency: Engineering

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Professional Service Contract

Purpose: To provide engineering services to prepare the Design Documents, Bid Documents and handle Construction Management for the Proposed Hunterdon Park and Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108.

Entity Name: Suburban Consulting Engineers, Inc.

Entity Address: 96 US Highway 206, Suite #101, Flanders, New Jersey 07836

Contract Amount: Not to exceed \$85,950.00

Funding Source: Recreation Open Space Trust

Contract Period: One (1) year from the date of a written to Notice to Proceed issued by the Director of the Department of Engineering and/or his designee or until completion of construction

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions (X) RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

RFP Advertised: April 1, 2021

Date Proposals Due: April 29, 2021

Proposals Received: Seven (7)

WHEREAS, the Department of Engineering is in need of professional services to prepare the Design Documents, Bid Documents and handle Construction Management for the Proposed Hunterdon Park and Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108; and

WHEREAS, professional services, exempt from the requirement of public bidding, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, on April 1, 2021, the Department of Engineering issued a Request for Proposals ("RFP") for professional services related to the design, preparation of bid documents and construction management services for the Proposed Hunterdon Park and Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108; and

WHEREAS, the City of Newark received a total of seven (7) proposals in response to its request; and

WHEREAS, Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite #101, Flanders, New Jersey 07836, submitted a proposal and it was found, based upon price and other factors, to be in the best interest of the City of Newark to accept their proposal to prepare the Design Documents, Bid Documents and handle Construction Management for the Proposed Hunterdon Park and

Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108; and

WHEREAS, the City of Newark wishes to enter into a contract with Suburban Consulting Engineers, Inc., to provide engineering services to prepare the Design Documents, Bid Documents and handle Construction Management for the Proposed Hunterdon Park and Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108, in an amount not to exceed Eighty-Five Thousand Nine Hundred Fifty Dollars (\$85,950.00): and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that Notice of the Award of contracts for “Professional Services” without public bidding must be published in a local newspaper; and

WHEREAS, this contract is for an amount over \$17,500.00 and is being awarded as a Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the Municipal Council adopted New Jersey Municipal Code § 2:4-22C.1, which adopted the State of New Jersey's Pay-to-Play statutory requirements pursuant to N.J.S.A. 19:44A-20.5, as may be amended and supplemented, governing eligibility for municipal contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor of the City of Newark and/or his designee, the Director of the Department of Engineering, are hereby authorized and directed on behalf of the City of Newark to enter into and execute a Professional Services Contract with Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite #101, Flanders, New Jersey 07836, to prepare the Design Documents, Bid Documents and handle Construction Management for the Proposed Hunterdon Park & Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108, in an amount not to exceed Eighty-Five Thousand Nine Hundred Fifty Dollars (\$85,950.00).

2. The term of this contract shall be for a period of one (1) year from the date of a written Notice to Proceed issued by the Director of the Department of Engineering and/or his designee or until completion of construction.

3. This contract is being awarded pursuant to the Fair and Open Procedures of the State Pay-to-Play Law, (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law, (N.J.S.A. 40A:11-5(1)(a)(i)) and is in compliance with the City of Newark Municipal Code § 2:4-22C.1, which adopted the State of New Jersey's Pay-to-Play statutory requirements pursuant to N.J.S.A. 19:44A-20.5, as may be amended and supplemented, governing eligibility for municipal contracts.

4. Attached hereto is the Comptroller’s Certification, which states: (1) that there are available sufficient legally appropriated funds in the amount of Eighty-Five Thousand-Nine Hundred Fifty Dollars and Zero Cents (\$85,950.00) for the purposes set forth herein, and the line appropriation of the official budget which shall be charged is as follows:

Business Unit	Dept.	Div./Proj.	Account#	Budget Yr.	Amount
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NW026	BS	-	32720	B2017	\$85,950.00
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5. There shall be no amendments or changes to this contract without prior approval of the Municipal Council and there shall be no advance payments made against this contract in accordance with N.J.S.A. 40A:5-16.

6. A copy of the executed agreement herein authorized shall be filed in the Office of the City Clerk by the Director of the Department of Engineering and shall be made available for public inspection.

7. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this Resolution.

STATEMENT

This Resolution authorizes the Mayor of the City of Newark and/or his designee, the Director of the Department of Engineering, to enter into and execute a Professional Services Contract with Suburban Consulting Engineers, Inc., 96 US Highway 206, Suite #101, Flanders, New Jersey 07836, to prepare the Design Documents, Bid Documents and handle Construction Management for the Proposed Hunterdon Park and Playground Design Services at 560-572 Hunterdon Street, Newark, New Jersey 07108, in an amount not to exceed \$85,950.00, for the period of (1) year from the date of a written to Notice to Proceed issued by the Director of the Department of Engineering and/or his designee or until completion of construction.