



Legislation Text

File #: 12-2344, Version: 1

**Dept/ Agency:** Law

**Action:** ( X ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Professional Services Contract

**Purpose:** Tax Appraisal Services

**Entity Name:** Hendricks Appraisal Company, LLC

**Entity Address:** Seven Hutton Avenue, West Orange, New Jersey 07052-4803

**Contract Amount:** Not to exceed \$108,000.00

**Funding Source:** City of Newark Budget, Law Department

**Contract Period:** January 1, 2013 to December 31, 2013

**Contract Basis:** ( ) Bid ( ) State Vendor (X) Prof. Ser. ( ) EUS

( X ) Fair & Open ( X ) No Reportable Contributions ( X ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

**WHEREAS**, the City of Newark is involved in ongoing legal matters (including tax appeals) and therefore has a need to acquire Tax Appraisal Services; and

**WHEREAS**, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., this contract may be awarded and entered into without public bidding as a professional service in accordance with N.J.S.A. 40A:11-5(a)(i); and

**WHEREAS**, on or about October 22, 2012, the City of Newark issued and advertised on its website, a Request for Proposals for Tax Appraisal Services; and

**WHEREAS**, a Request for Proposal Process constitutes a fair and open process, pursuant to the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5) and the Executive Order MEO-07-0001, effective March 31, 2007; and

**WHEREAS**, the City of Newark received a total of one (1) proposal in response to the Request for Proposals; and

**WHEREAS**, Hendricks Appraisal Company, LLC, with offices located at Seven Hutton Avenue, West Orange, New Jersey 07052-4803, submitted a proposal, which was found, based upon price and other factors, to be in the best interest of the City of Newark to accept; and

**WHEREAS**, the City of Newark wishes to enter into a contract with Hendricks Appraisal Company, LLC, to provide Tax Appraisal Services in an amount not to exceed One Hundred and Eight Thousand Dollars (\$108,000.00), for the period of January 1, 2013 to December 31, 2013; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of

the award of contracts for "Professional Services" without competitive bidding must be published in a local newspaper; and

**WHEREAS**, this contract is for an amount over \$17,500.00 and is being awarded as a fair and open contract pursuant to N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Mayor of the City of Newark signed into law Executive Order Number MEO-07-0001 (hereinafter "Pay-to-Play Executive Order"), which requires reporting of political contributions to Newark Municipal Candidates and prohibits certain political contributions during the duration of the contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor of the City of Newark and his designee, the Corporation Counsel, are hereby authorized and directed on behalf of the City of Newark to execute a contract with Hendricks Appraisal Company, LLC, Seven Hutton Avenue, West Orange, New Jersey 07052-4803, to provide professional Tax Appraisal Services in an amount not to exceed One Hundred and Eight Thousand Dollars (\$108,000.00), for the period of January 1, 2013 to December 31, 2013.
2. This contract is being awarded without public bidding as a professional service and pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5) and pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5 (1)(a)(i)) and is in compliance with Executive Order MEO-07-0001, effective March 31, 2007.
3. The Municipal Council hereby ratifies this contract from January 1, 2013 to the date of adoption of this Resolution.
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed, covering the amount of the order.
5. A copy of the executed agreement herein authorized shall be filed in the Office of the City Clerk by the Corporation Counsel and shall be made available for public inspection.
6. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of the adoption of this Resolution.

### **STATEMENT**

This resolution authorizes and ratifies Mayor of the City of Newark and his designee, the Corporation Counsel, to enter into a contract for legal services for Tax Appraisal Services with Hendricks Appraisal Company, LLC, Seven Hutton Avenue, West Orange, New Jersey 07052-4803, in an

amount not to exceed One Hundred and Eight Thousand Dollars (\$108,000.00), for the period of January 1, 2013 to December 31, 2013.