



Legislation Text

File #: 19-0940, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Maintenance and Repair Overhead Doors, Installation and Accessories

Entity Name(s)/Address(s): Capozzi Overhead Doors Inc., 80 Howard Place, Nutley, New Jersey 07110

Contract Amount: \$421,000.00

Funding Source: 2019 Budget/Department of Public Works/NW011-060-0604-71770-B2019/Department of Water and Sewer Utilities/NW037-750-7502-72220-B2019

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS
() Fair & Open () No Reportable Contributions () RFP () RFQ
() Private Sale () Grant () Sub-recipient () N/A

Additional Information:

To provide maintenance and repair of overhead doors for the Departments of Public Works and Water and Sewer Utilities.

Advertised date: March 15, 2019

Bids Solicited: Twelve (12)

Bids Received: Two (2)

WHEREAS, on March 15, 2019, the City of Newark through its Purchasing Agent, QPA, advertised to solicit bids for contractor(s) to provide Maintenance and Repair: Overhead Doors, Installation and Accessories to the City of Newark, for the Departments of Public Works and Water and Sewer Utilities, described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing distributed twelve (12) bid proposal packages to the prospective vendors following the date of advertisement; and

WHEREAS the Division of Central Purchasing also published the bid package on the City of Newark's website to provide broader access and download capability to potential bidders; and

WHEREAS, on April 4, 2019, Division of Central Purchasing received two (2) bids in response to this advertisement; and

WHEREAS, the Division of Water and Sewer Utilities and Department of Public Works recommended a single award be made to Capozzi Overhead Doors Inc., 80 Howard Place, Nutley, New Jersey 07110, the lowest, responsive and responsible bidder; and

WHEREAS, the Purchasing Agent, QPA, concurs with the recommendations from the Division of Water and Sewer Utilities and the Department of Public Works, that a single award be made to Capozzi Overhead Doors Inc., 80 Howard Place, Nutley, New Jersey 07110; the lowest, responsive

and responsible bidder; and

WHEREAS, pursuant to N.J.S.A 40A:11-24, the lowest, responsive and responsible bidder consented to hold prices until such time as an award is made; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A 40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Agent, QPA, are hereby authorized to enter into a contract with to Capozzi Overhead Doors Inc., 80 Howard Place, Nutley, New Jersey 07110, to provide Maintenance and Repair: Overhead Doors, Installation and Accessories for the City of Newark, Division of Water and Sewer Utilities and the Department of Public Works, whose bid was received on the advertised due date and who was determined to be the lowest, responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for twenty-four (24) consecutive months, pursuant to N.J.S.A 40A:11-3.
2. There shall be no amendments or change to this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A 40A:5-16. Pursuant to N.J.A.C 5:30-5.5(d), funds for 2019 and subsequent years are contingent upon appropriations;
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from account line(s) NW011-060-0604-71770-B2019 / Public Works and NW037-750-7502-72220-B2019 / Water & Sewer Utilities, covering the amount of the order. This contract shall not exceed a total of Four Hundred and Twenty-One Thousand Dollars and Zero Cents (\$421,000.00) for twenty-four (24) consecutive months).
5. A duly executed copy of the contract shall be forthwith filed in the Office of the City Clerk by the Purchasing Agent, QPA.
6. If required by the State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT:

This Resolution authorizes the Mayor and or his designee, the Purchasing Agent, QPA, to enter into and execute a contract with Capozzi Overhead Doors, Inc., to provide Maintenance and Repair, Overhead Doors, Installation and Accessories to the City of Newark at a cost not to exceed a total of

Four Hundred and Twenty-One Thousand Dollars and Zero Cents (\$421,000.00) for twenty-four (24) consecutive months.