



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 23-1232, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: To provide Relocation Sheltering Services.

Entity Name(s)/Address(s): YMCA of Newark and Vicinity, 600 Broad Street, Newark, New Jersey 07102

Contract Amount: Not to exceed \$200,000.00

Funding Source: 2021 Budget/Department of Health and Community Wellness/ NW-051-G21-ARPT0-71280-B2021

Contract Period: To be established for a period not to exceed twenty-four (24) consecutive months, commencing upon a fully executed contract

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

This Bid Contract will provide Relocation Sheltering Services for individuals/families, who must be relocated when their dwellings have been declared unfit for habitation by appropriate City agencies.

Advertisement Date: June 28, 2023

Bids Downloaded: Fifteen (15)

Bids Submitted: One (1)

WHEREAS, on June 28, 2023 the City of Newark (hereinafter the "City") through its Purchasing Agent, QPA, advertised to solicit bids for Relocation Sheltering Services for the individuals/families, who must be relocated when their dwellings have been declared unfit for habitation by appropriate City agencies, as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing published the bid package on the City's electronic procurement portal to provide a broader access and download capability to potential bidders; and

WHEREAS, on July 13, 2023, the Division of Central Purchasing received one (1) bid in response to this advertisement; and

WHEREAS, the Department of Health and Community Wellness, recommends that a single award be made to YMCA of Newark and Vicinity, 600 Broad Street, Newark, New Jersey 07102, the only responsive and responsible bidder; and

WHEREAS, the Purchasing Agent, QPA, concurs with the recommendation to make a single award to YMCA of Newark and Vicinity, 600 Broad Street, Newark, New Jersey 07102, the only responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the recommended bidder consented to holding their prices beyond sixty (60) days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1 et seq. meets the requirements of the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designees, the Business Administrator and/or the Purchasing Agent, QPA, are hereby authorized to enter into and execute a contract with YMCA of Newark and Vicinity, 600 Broad Street, Newark, New Jersey 07102, to provide Relocation Sheltering Services, whose bid was received on the advertised due date and determined to be the only responsive, and responsible bidder in accordance with the bid specifications. The term of the contract will be established for a period not to exceed twenty-four (24) consecutive months, pursuant to N.J.S.A. 40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2023 and subsequent years are contingent upon appropriations, pursuant to N.J.A.C. 5:30-5.5(d).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred each time an order is placed from Account Code Line: Department of Health and Community Wellness, NW-051-G21-ARPT0-71280-B2021. All services performed under this contract shall be paid by the agency requesting the service. Other user departments/offices and applicable funding sources will be presented with the Certification of Funds signed by the Chief Financial Officer on an as needed basis. This contract shall not exceed Two Hundred Thousand Dollars and Zero Cents (\$200,000.00) for one (1) vendor for twenty-four (24) consecutive months, with the start date commencing once the contract is fully executed.
5. The Purchasing Agent, QPA, shall file a copy of the resolution and the duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This resolution authorizes the Mayor and/or his designees, the Business Administrator and/or the Purchasing Agent, QPA, to enter into and execute a contract with YMCA of Newark and Vicinity, 600 Broad Street, Newark, New Jersey 07102, to provide Relocation Sheltering Services at an amount not to exceed Two Hundred Thousand Dollars and Zero Cents (\$200,000.00) for a period to be established and not to exceed twenty-four (24) consecutive months with the start date commencing upon the full execution of the contract.