



Legislation Details (With Text)

File #: 19-0512 **Version:** 1 **Name:** Boswell Engineering - Professional Engineering Services on an As-Needed Basis (2019)
Type: Resolution **Status:** Adopted
File created: 3/20/2019 **In control:** Water Sewer Utility
On agenda: 11/7/2019 **Final action:** 11/7/2019

Title: Dept/ Agency: Water and Sewer Utilities
Action: () Ratifying (X) Authorizing () Amending
Type of Service: Professional Services Contract
Purpose: Professional Engineering Services on an As-Needed Basis
Entity Name: Boswell Engineering, Inc.
Entity Address: 330 Phillips Avenue, South Hackensack, New Jersey 07606
Contract Amount: Not to exceed \$100,000.00
Funding Source: 2019 Budget/Department of Water and Sewer Utilities
Contract Period: One (1) year from the date of Municipal Council approval
Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS
(X) Fair & Open () No Reportable Contributions () RFP (X) RFQ
() Private Sale () Grant () Sub-recipient () n/a
Additional Information:
RFQ's Distributed: Sixteen (16)
Qualification Statements Received: Twelve (12)

Sponsors: Council of the Whole

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Code sections:

Date	Ver.	Action By	Action	Result
11/7/2019	1	Municipal Council	Adopt	Pass

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WHEREAS, the City of Newark, Department of Water and Sewer Utilities, is in need of standby Professional Engineering Services on an as- needed basis; and

WHEREAS, pursuant to the public bidding process of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the City of Newark Department of Water and Sewer Utilities, advertised a Request For Qualifications (RFQ) on November 2, 2018; and

WHEREAS, Sixteen (16) prospective Respondents obtained Request For Qualifications (RFQ) Packages from the Department of Water and Sewer Utilities; and

WHEREAS, on November 29, 2018, the Department of Water and Sewer Utilities received sealed Statement of Qualifications from twelve (12) firms for the Professional Engineering Services; and

WHEREAS, a Qualification Statement received from Boswell Engineering, Inc., 330 Phillips Avenue, South Hackensack, New Jersey 07606, for engineering services on an as- needed basis, was found to be in the best interest of the City of Newark to accept; and

WHEREAS, the City of Newark desires to enter into an agreement with Boswell Engineering, Inc., 330 Phillips Avenue, South Hackensack, New Jersey 07606, to provide Professional Engineering Services on an As-Needed Basis, in an amount not to exceed \$100,000.00; and

WHEREAS, for each project assigned to Boswell under this contract, the Department of Water and Sewer Utilities shall file a copy of the proposal, Notice to Proceed and fully executed agreement with the City Clerk; and

WHEREAS, Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) requires that notice of award of contracts for "Professional Services" without competitive bidding be published in a local newspaper; and

WHEREAS, the award of this contract is necessary for the efficient operation of the City of Newark's Department of Water and Sewer Utilities and is in compliance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and with the Fair and Open Process described in the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, Boswell Engineering, Inc., has completed and submitted a Business Entity Disclosure Certificate which certifies that Boswell Engineering, Inc., has not made any reportable contributions to a political or candidates committee in the City of Newark in the previous one year, and that the contract will prohibit Boswell Engineering, Inc., from making any reportable contributions through the term of the contract; and

WHEREAS, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, R. O. 2:4-22C, which forbids the award of a contract to a business entity, as defined therein, as defined therein, which has made or solicited political contributions to Newark Municipal Candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political and political party committees of the City of Newark or County of Essex.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Municipal Council hereby authorizes the Mayor and/or his designee, the Acting Director of the Department of Water and Sewer Utilities, to accept the qualification statement from Boswell

Engineering, Inc., and execute an agreement with Boswell Engineering, Inc., 330 Phillips Avenue, South Hackensack, New Jersey 07606, to provide professional engineering services to the City of Newark, Department of Water and Sewer Utilities, on an as- needed basis, in an amount not to exceed \$100,000.00, for a period of one (1) year from the date that the contract is authorized by the Newark Municipal Council.

2. This is an open-ended contract to be used as- needed during the term of the contract. Thus, for any and all expenditures against the contract, a Certification of Funds attesting to availability of sufficient funds, as required by and pursuant to N.J.A.C. 5:30-5.5(b), shall be executed before a contractual liability is incurred each time an order is placed covering the amount of the order. This contract shall not, in total, exceed \$100,000.00 for one (1) year.
3. For each project awarded to Boswell under this contract, the Acting Director of the Department of Water and Sewer Utilities, shall file a copy of the proposal, Notice to Proceed and fully executed agreement with the City Clerk.
4. It is the responsibility of the Acting Director of the Department of Water and Sewer Utilities to ascertain the availability of sufficient funds before ordering professional engineering services; furthermore, the Acting Director will provide the Municipal Council and the Business Administrator with appropriate monthly reports during the term of the contract.
5. There shall be no amendment or change to the contracts without prior approval by the Municipal Council.
6. There shall be no advance payments made against the contracts in accordance with *N.J.A.C. 40A:5-16*.
7. The Acting Director of the Department of Water and Sewer Utilities, shall forthwith file a duly executed copy of the contract in the Office of the City Clerk.
8. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, because the performance of the service required must be performed by a person (or Persons) licensed to practice a recognized engineering profession by the State of New Jersey, whose performance required knowledge of an advance type in a field of learning acquired by a prolonged formal course of specializing instruction and study, as distinguished from general academic instruction.
9. This contract is being awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 40A:11-5(1)(a)(i)) and is in compliance with the City's Contractor Pay-to-Play Reform Ordinance, P.O. 2:4-22C.

STATEMENT

This resolution hereby authorizes the Mayor and/or his designee, the Acting Director of Water and Sewer Utilities, to execute a contract with Boswell Engineering, Inc., 330 Phillips Avenue, South Hackensack, New Jersey 07606, to provide the City of Newark, Department of Water and Sewer Utilities, with Professional Engineering Services on an as- needed basis, in an amount not to exceed \$100,000.00, for a period of one (1) year from the date that the contract is authorized by the Newark Municipal Council.

