



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

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File #: 12-2132, Version: 1

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**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** Healthy Home Consultant Services

**Entity Name(s)/Address(s):**

1-DeDan Associates/De Dan Group, LLC, 17 Porter Road, WestOrange, New Jersey 07052

2-Mandell Lead Inspectors, Inc. 409 Minnisink Road, Suite 102, Totowa, New Jersey 07512

**Contract Amount:** Not to Exceed \$240,000.00

**Funding Source:** City of Newark Budget/Department of Child and Family Well-Being/Open-Ended

**Contract Period:** To be established for a period of two (2) years, for two (2) vendors

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ

( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

Bids solicited: Thirty (30)

Bids received: Four (4)

**Invitation:** Central Purchasing Agent, January 3, 2013

**Deferred 7R1-o 010313**

**Deferred 7R1-c 011613**

**Failed 7R1-a 020613**

**WHEREAS**, on July 17, 2012, the City of Newark through its Purchasing Director, advertised to solicit bids for Healthy Home Consultant Services, for the City of Newark, as described in the attached bid proposal, to be used by the **Department of Child and Family Well-Being**; and

**WHEREAS**, the Division of Central Purchasing distributed thirty (30) bid packages in response to this advertisement; and

**WHEREAS**, on August 7, 2012, Addendum No. 1 was published in response to a request for specification clarifications and the due date was extended to August 23, 2012; and

**WHEREAS**, on August 23, 2012, no bids were to be received in response to this advertisement due to the receipt of additional questions from a bidder; and

**WHEREAS**, on August 22, 2012, Addendum No. 2 was published extending the bid due date to September 6, 2012, and providing answers to additional questions from a bidder; and

**WHEREAS**, the Division of Central Purchasing distributed thirty (30) bid packages in response to this re-advertisement; and

**WHEREAS**, on September 6, 2012 four (4) bids were received in response to this re-advertisement; and

**WHEREAS**, the Purchasing Director in consultation with the Department of Child and Family Well Being, recommends that an award be made to DeDan Associates/De Dan Group, LLC and Mandell Lead Inspectors, Inc., the lowest responsive and responsible bidders; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-24, the vendors agreed to hold their prices beyond 60 days; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitation through public bidding in accordance with N.J.S.A. 40A:11-1 et seq., meets the requirements of the fair and open process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into contract with **De Dan Associates/De Dan Group, LLC, 17 Porter Road, West Orange, New Jersey 07052** and **Mandell Lead Inspectors, Inc. Inc., 409 Minnisink Road, Suite 102, Totowa, New Jersey 07512**, to provide **Healthy Home Consultant Services**, to the City of Newark, whose bids were received on the advertised due date and determined to be the lowest responsive and responsible bidders, in accordance with bid specifications. The term of the contract will be established for a term not to exceed two (2) years, pursuant to N.J.S.A.40A:11-3 (b).

2. There shall be no amendment or change of this contract without the approval of the Municipal Council.

3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5 (b) (2).

4. This is an open-ended contract to be used as needed during the term of the contract. Thus, any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b) (2), shall be incurred, each time an order is placed covering the amount of the service. This contract shall not exceed \$240,000.00 for a two (2) year term, for two (2) vendors.

5. The Purchasing Director shall forthwith file a duly executed copy of the contract in the Office of the City Clerk.

6. This contract is being awarded pursuant to the fair and open procedures of the Pay to Play Law N.J.S.A. 19:44A-20.5, solicitation through public bidding in accordance with N.J.S.A. 40A:11-1 et seq., and is in compliance with Executive Order MEO-07-0001, effective March 31, 2007.

7. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May

7, 2008.

### **STATEMENT**

This contract is awarded to **De Dan Associates/De Dan Group, LLC and Mandell Lead Inspectors, Inc.**, to provide **Healthy Home Consultant Services**, at cost not to exceed \$240,000.00 for a two (2) year term, with two (2) vendors.