



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 12-2410, **Version:** 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Maintenance and Repair of Elevators

Entity Name(s)/Address(s): Elevator Maintenance Corporation, 580 Elm Street, Kearny, New Jersey 07032

Contract Amount: Not to Exceed \$600,000.00

Funding Source: City of Newark Budget/Department of Engineering, Division of Public Building/Open-Ended

Contract Period: To be established for a period not to exceed two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Bids solicited: Ten (10)

Bids received: Two (2)

WHEREAS, on May 22, 2012, the City of Newark through its Purchasing Director advertised to solicit bids for Maintenance and Repair of Elevators, which the contractor(s) will provide to the City of Newark, for the Department of Engineering, Division of Public Buildings, usage as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing solicited ten (10) prospective vendor (s) from its established bid list; and

WHEREAS, on June 14, 2012, two (2) bids were received in response to this advertisement; and

WHEREAS, the Department of Engineering, Division of Public Buildings, reviewed the bids received and recommended that an award be made to Elevator Maintenance Corporation; and

WHEREAS, the Purchasing Director reviewed and evaluated bids received and recommend that an award be made to Elevator Maintenance Corporation, the lowest responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-24, the vendor agreed to hold their prices beyond 60 days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into contract with Elevator Maintenance Corporation, 580 Elm Street, Kearny, New Jersey 07032, to provide **Maintenance and Repair of Elevators**, for the City of Newark, whose bid was received on the above advertised due date and determined to be the lowest responsive and responsible bidder in accordance with bid specifications. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A. 40A: 11-3 (b).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A.40A: 5-16. Funds for subsequent years are contingent upon appropriation; pursuant to N.J.A.C. 5:30-5.5 (d) (2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5 (b) (2), shall be incurred each time an order is placed, covering the amount of the service. This contract shall not exceed \$600,000.00 for a two (2) year term.
5. The Purchasing Director shall forthwith file a duly executed copy of the contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This contract is awarded to Elevator Maintenance Corporation, to provide Maintenance and Repair of Elevators, to the City of Newark, at a cost not to exceed \$600,000.00 for a two (2) year term.