



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 13-2207, Version: 2

Dept/ Agency: Child and Family Well-Being

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Professional Service Contract

Purpose: Medical Director Consultant, to assist in the organization and assignments of medical staff within the Division of Medical Care Services and provide after hour medical coverage at the Federally Qualified Health Center (FQHC)

Entity Name: Forest Hill Health Associates, P.A. providing the services of Thomas R. Ortiz, MD

Entity Address: 465 Mt. Prospect Avenue, Newark, Newark 07104

Contract Amount: \$244,125.00

Funding Source: 2014 City of Newark/Budget/Department of Child and Family Well-Being

Contract Period: January 4, 2014 through January 3, 2015

Contract Basis: () Bid () State Vendor (X) Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions (X) RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Invitation: Director of Child and Family Well-Being, January 22, 2014

Deferred 7R2-b 012214

Deferred 7R2-a 020614

Deferred 7R2-a (s) 021114

Deferred 7R2-a 021914

Deferred 7R2-a (s) 022514

Deferred 7R2-a 030514

WHEREAS, the City of Newark Department of Child and Family Well-Being/Federally Qualified Health Center requires a Medical Director Consultant, to assist in the organization and assignments of medical staff together with the Clinical Director, and review the activities of the medical staff to ensure that productivity quality levels are met within the Division of Medical Care Services. Additionally, the Medical Director Consultant shall be required to provide after- hour medical coverage at the Federally Qualified Health Center (FQHC); and

WHEREAS, on October 7, 2013, the Department of Child and Family Well-Being consistent with N.J.S.A. 19:44A-20.5, advertised a Request for Proposal, a copy of which is attached, under the Fair and Open Process. The Request for Proposal return date was October 22, 2013; and

WHEREAS, on October 22, 2013, the Department of Child and Family Well-Being received two (2) proposals which were opened on October 22, 2013 and entered on the bid tabulation sheet, a copy of which is attached; and

WHEREAS, the proposal received from Forest Hill Family Health Associates, P.A., 465 Mt. Prospect Avenue, Newark, New Jersey 07104, was most advantageous to the City of Newark based

on experience and on criteria as listed on the Request For Proposal; and

WHEREAS, the Contractor, Forest Hill Family Health Associates, P.A., and Thomas R. Ortiz, MD have represented that they are qualified by training and experience to provide the required services in the manner and the terms and conditions set forth in the proposed contract; and

WHEREAS, the City of Newark wishes to enter into an agreement with the Contractor, Forest Hill Family Health Associates, P.A., located at 465 Mt. Prospect Avenue, Newark, New Jersey 07104, to provide the services of Thomas R. Ortiz, MD, to act as Medical Director Consultant for the Department of Child and Family Well-Being/Medical Care Services, and to provide after hour medical coverage at the Federally Qualified Health Center (FQHC) (hereinafter Medical Director Consultant), for a total amount not to exceed two hundred forty-four thousand, one hundred twenty-five dollars and no cents (\$244,125.00); and

WHEREAS the contract awarded pursuant to the Fair and Open Process N.J.S.A. 19:44A-20.5, pursuant to Local Public Contracts Law N.J.S.A. 40A:11-1, and is in compliance with Executive Order MEO-07-0001, effective March 31, 2007; and

WHEREAS, this contract shall be awarded as an open-ended contract and shall not exceed two hundred forty-four thousand, one hundred twenty-five dollars and no cents (\$244,125.00), the duration of the contract shall be for a one (1) year period, commencing on January 4, 2014 and terminating on January 3, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Director of the Department of Child and Family Well-Being are hereby authorized to enter into and execute an open-ended contract with Forest Hill Family Health Associates, P.A., 465 Mt. Prospect Avenue, Newark, New Jersey 07104, to provide the services of Thomas R. Ortiz, MD, to act as Medical Director Consultant for Department of Child and Family Well-Being/Medical Care Services, to assist in the organization and assignment of medical staff in concert with the Clinical Director, reviews the activities of the medical staff to ensure that productivity quality levels are met within the Division of Medical Care Services, in the amount of one hundred sixty-two thousand dollars and no cents (\$162,000.00) and provide after hour medical coverage in the Federally Qualified Health Center (FQHC) in the amount of eighty two thousand, one hundred twenty-five dollars and no cents(\$82,125.00), for a total amount of two hundred forty-four thousand, one hundred twenty-five dollars and no cents (\$244,125.00), for the period commencing on January 4, 2014 and terminating on January 3, 2015.
2. This contract is awarded pursuant to the Fair and Open Process of N.J.S.A. 19:44A-20.5 and as competitive bidding contract pursuant to Local Public Contracts Law N.J.S.A. 40A:11-4.1, which provides that a contract of this type itself must be available for public inspection.
3. The contract is in compliance with Newark Executive Order MEO-07-0001, effective March 31, 2007.

4. The contract is further awarded as an open-ended contract pursuant to N.J.A.C. 5:30-5.5 (b)(2). A Certification of Funds shall be executed each time services are used and charged against this contract.
5. A notice of this action shall be published in the newspaper authorized by law to publish a legal advertisement and as required by law within ten (10) days of its passage.
6. A copy of the proposed Contract is attached hereto.
7. A duly executed copy of the aforesaid Contract shall be filed forthwith in the Office of the City Clerk by the Director of the Department of Child and Family Well-Being.

STATEMENT:

This legislation authorizes the Mayor and/or his designee, the Director of Child and Family Well-Being, to enter into and execute an open-ended contract with Forest Hill Family Health Associates, P.A., 465 Mt. Prospect Avenue, Newark, New Jersey 07104, to provide the services of Thomas R. Ortiz, MD, to act as Medical Director Consultant for the Department of Child and Family Well-Being/Medical Care Services in the amount of one hundred sixty-two thousand dollars and no cents (\$162,000.00), and provide after-hour medical coverage in the Federally Qualified Health Center (FQHC), in the amount of eight two thousand, one hundred twenty-five dollars and no cents (\$82,125.00), for a total amount of two hundred forty four thousand, one hundred twenty-five dollars and no cents (\$244,125.00) for the period commencing on January 4, 2014 and terminating on January 3, 2015.