



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 14-0049, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Temporary Staffing for Accounting Personnel

Entity Name(s)/Address(s): Axion World Wide, LLC, 510 Thornall St, Suite 110, Edison, New Jersey 08837

Contract Amount: Not to exceed \$242,500.00

Funding Source: City of Newark Budget/Department of Administration, Division of Partnership & Grant Management, Department of Finance, Accounts and Control/Open-Ended

Contract Period: September 1, 2014 until August 31, 2015

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Additional Information:

Bids solicited: Twelve (12)

Bids received: Two (2)

Invitation: Business Administrator and Central Purchasing Agent, March 4, 2014

Deferred 7R1-q 030514

Failed 7R1-b 031914

Deferred 7R1-b 040214

Failed 7R1-a 041614

Deferred 7R1-a 050714

Deferred 7R1-a 052014

The Axion Temporary contract start and end dates will need to be amended to reflect September 1, 2014 until August 31, 2015, with the total dollar amount to be reduced to \$242,500.

WHEREAS, on **September 17, 2013**, the City of Newark through its Purchasing Director advertised to solicit bids for **Temporary Staffing for Accounting Personnel**, which the contractor will provide to the City of Newark, for the **Department of Administration, Division of Partnership & Grants Management and Department of Finance, Accounts and Control**, usage as described in the attached bid proposal; and

WHEREAS, the Division of Central Purchasing solicited twelve (12) prospective vendor (s) from its established bid list; and

WHEREAS, on **October 3, 2013**, two (2) bids were received in response to this advertisement; and

WHEREAS,

the Purchasing Director concludes from review and evaluation that an award be made to **Axion World Wide LLC**, the lowest responsive and responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A: 11-24, the vendor agreed to hold their prices beyond 60 days; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq. meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into contract with **Axion World Wide LLC., 510 Thornall Street, Suite 110, Edison, New Jersey 08837**, for the provision of Temporary Staffing for **Accounting Personnel**, for the City of Newark, at a cost not to exceed \$242,500.00, whose bid was received on the above advertised due date and determined to be the lowest responsive and responsible bidder in accordance with bid specifications. The term of the contract will be established for a two (2) year term; pursuant to N.J.S.A. 40A: 11-3 (b).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A: 5-16. Funds for **2013** and subsequent years are contingent upon appropriation; pursuant to N.J.A.C. 5:30-5.5 (d) (2).
4. This is an open-ended contract to be used as needed during the term of the contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5 (b) (2), shall be incurred each time an order is placed, covering the amount of the service. This contract shall not exceed **\$242,500.00 for a one (1) year term**.
5. Pursuant to N.J.S.A. 27:25-17, any and all debts, expenses or obligations incurred by the City Department shall be payable only from funds available to the City of Newark, and no liability or obligation shall be incurred by the City Department beyond the extent to which monies are available.
6. The Purchasing Director shall forthwith file a duly executed copy of this contract in the Office of the City Clerk.
7. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This contract is awarded to Axion World Wide LLC, 510 Thornall St, Suite 110, Edison, New Jersey, 08837 to provide Temporary Staffing for Accounting Personnel, at a cost not to exceed \$242,500.00 for period of September 1, 2014 until August 31, 2015