



# City of Newark

City Hall  
920 Broad Street  
Newark, New Jersey 07102

## Legislation Text

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**File #:** 17-0118, **Version:** 1

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**Dept/ Agency:** Administration/Division of Central Purchasing

**Action:** ( ) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Bid Contract(s)

**Purpose:** Maintenance and Repair: Elevators, Thirty-One (31) Elevators and Two (2) Chairlifts

**Entity Name(s)/Address(s):** Big Apple Elevator Service and Consulting, LLC., 35-21 9<sup>th</sup> Street, New York, New York 11106

**Contract Amount:** Amount not to exceed \$600,000.00

**Funding Source:** 2017 Budget/ Department of Public Works:  
NW011-060-0604-71660-B2017

**Contract Period:** To be established for a period not to exceed two (2) years

**Contract Basis:** (X) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS  
( ) Fair & Open ( ) No Reportable Contributions ( ) RFP ( ) RFQ  
( ) Private Sale ( ) Grant ( ) Sub-recipient ( ) n/a

**Additional Information:**

Bids solicited: Ten (10)

Bids received: Three (3)

**WHEREAS**, on December 28, 2016, the City of Newark, through its Supervising Procurement Specialist, advertised to solicit bids for Maintenance and Repair: Elevators, Thirty-One (31) Elevators and Two (2) Chairlifts, which the contractor will provide to the City of Newark, for the Department of Public Works' usage as described in the attached bid proposal; and

**WHEREAS**, the Division of Central Purchasing also solicited ten (10) bids from prospective vendor (s) from its established bid list, and

**WHEREAS**, on January 12, 2017 the Division of Central Purchasing received three (3) bids in response to this advertisement; and

**WHEREAS**, the Department of Public Works recommends that an award be made to Big Apple Elevator Service and Consulting, LLC, 35-21 9<sup>th</sup> Street, New York, New York 11106, the lowest, responsive and responsible bidder; and for the provision of Maintenance and Repair: Elevators, Thirty-One (31) Elevators and two (2) Chairlifts, for the City of Newark.

**WHEREAS**, from his review and evaluation, the Supervising Procurement Specialist concurs with the recommendation that the award be made to Big Apple Elevator Service and Consulting, LLC, 35-21 9<sup>th</sup> Street, New York, New York 11106, the lowest responsive and responsible bidder; and

**WHEREAS**, pursuant to N.J.S.A. 40A: 11-24, the vendor agreed to hold its prices beyond 60 days; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A. 40A:11-1, et seq. meets the requirements of the fair and open process.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Supervising Procurement Specialist, are hereby authorized to enter into a contract with Big Apple Elevator Service and Consulting, LLC, 35-21 9<sup>th</sup> Street, New York, New York 11106, for the provision of Maintenance and Repair: Elevators, Thirty-One (31) Elevators and Two (2) Chairlifts, for the City of Newark, whose bid was received on the advertised due date and determined to be the lowest responsive and responsible bidder in accordance with the bid specifications. The term of the contract will be established for two (2) years, pursuant to N.J.S.A. 40A: 11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A: 5-16. Funds for 2017 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5 (d) (2).
4. This is an open-ended contract to be used as needed. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5 (b) (2), shall be incurred each time an order is placed, covering the amount of the service from Account NW011-060-0604-71660-B2017. This contract shall not exceed \$600,000.00 for a period of two (2) years.
5. The Supervising Procurement Specialist shall file a duly executed copy of this contract in the Office of the City Clerk.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract to the State Comptroller, no later than twenty (20) business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

**STATEMENT**

The Mayor and/or his designee, the Supervising Procurement Specialist, are authorized to enter into a contract with Big Apple Elevator Service and Consulting, LLC, 35-21 9<sup>th</sup> Street, New York, New York 11106 for the provision of Maintenance and Repair: Elevators, Thirty-one (31) Elevators and Two (2) Chairlifts, for the City of Newark, at a cost not to exceed \$600,000.00 for a term not to exceed two (2) years.