Legislation Text

File #: 17-0947, **Version:** 2

Dept/ Agency: Water and Sewer Utilities
Action: ( ) Ratifying (X) Authorizing ( ) Amending
Type of Service: To authorize the refund, adjustment and/or cancellation of overpayment
Purpose: Authorization of the Director of Water & Sewer and Director of Finance to correct books and records.
Entity Name: Department of Water and Sewer Utilities/Department of Finance
Entity Address: 920 Broad Street, Newark, New Jersey 07102
Additional Information:
Effective Immediately until the July 1, 2018 Reorganization Meeting.

WHEREAS, the books and records of the Department of Water and Sewer Utilities are continuously reviewed for accuracy pursuant to the laws that govern the collection of Municipal Revenue; and

WHEREAS, payments are made by various Owners and Occupants of properties throughout the City and pursuant to contractual agreement; and

WHEREAS, upon receipt of such payments or credit an entry is created to establish an overpayment; and

WHEREAS, the Department of Water and Sewer Utilities with proper documentation must refund, adjust and/or cancel said overpayment; and

WHEREAS, the Director of Finance concurs with the Director of the Department of Water and Sewer Utilities to expeditiously correct the books and records, based on said proper documentation.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY THAT:

1. The Municipal Council hereby authorizes the Mayor and/or his designees, the Director of Finance and the Director of the Department of Water and Sewer Utilities to make the necessary corrections with regard to overpayments and/or credits received or applied in error.

2. The Director of Finance and the Director of the Department of Water and Sewer Utilities are hereby authorized to refund or apply with proper documentation to the appropriate party the overpayment.

3. The Director of Finance and the Director of the Department of Water and Sewer Utilities are hereby authorized to make the appropriate journal entries to execute any overpayment and or credit to the books and records of the City.

4. The Director of Finance and the Director of the Department of Water and Sewer Utilities are

hereby authorized to do all things necessary to accomplish this task.

5. The resolution shall take effect immediately and remain in effect until July 1st of each reorganization meeting.

STATEMENT

This resolution authorizes the Director of Finance and the Director of the Department of Water and Sewer Utilities to make the necessary corrections to the books and records of the Department of Water and Sewer Utilities and the General Ledger, and refund payments as a result of overpayments by Owners and Occupants.

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