



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 13-2454, Version: 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: Typewriters, New, Refurbished and Supplies

Entity Name(s)/Address(s): (1) Johnson Business Products, Inc., 301 Greenwood Ave., Midland Park, New Jersey 07432, (2) Rahway Business Machines, 98 Route 27, Rahway, New Jersey 07065 and (3) Star Data Products, Co. P.O. Box 688, Ramsey, New Jersey 07446.

Contract Amount: \$97,500.00

Funding Source: City of Newark's Budget/ Departments of Administration, Engineering, Economic and Housing Development, Finance, Neighborhood and Recreational Services, Police, Water and Sewer Utilities, Office of The Mayor and Office of Boards

Contract Period: to be established for a period not to exceed two years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

() Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () N/A

Entity Name/Address:

Additional Information:

Bids solicited: Four (4)

Bids received: Three (3)

Deferred 7R1-p 030514

Deferred 7R1-a 031914

WHEREAS, on November 19, 2013, the City of Newark through its Purchasing Director advertised to solicit bids for contractor(s) to provide, **Typewriters, New, Refurbished and Supplies**, to the Departments of Administration, Engineering, Economic and Housing Development, Finance, Neighborhood and Recreational Services, Police, Water and Sewer Utilities, Office of The Mayor and Office of Boards, as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing distributed four (4) bid proposal packages to the prospective vendors following the date of advertisement; and

WHEREAS, on December 5, 2013, three (3) bids were received in response to this advertisement; and

WHEREAS, the Purchasing Director recommends a multiple award based on line item pricing, be made to **Johnson Business Products, Inc., Rahway Business Machines and Star Data Products Co.**, the only responsive responsible bidders; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Purchasing Director, are hereby authorized to enter into a contract with Johnson Business Products, Inc., 301 Greenwood Ave., Midland Park, New Jersey 07432, **to receive line items # 4, 6, 10 & 11, and 33 & 34 for year one and year two, and line item #3 for year one, only (various brands)**, Rahway Business Machines, 98 Route 27, Rahway, New Jersey 07065, **to receive line items #16, 19 and 23-26 for year one and year two, and line item #3 for year two, only (various brands)** and Star Data Products Co., P.O. Box 688, Ramsey, New Jersey 07446, **to receive line items #1 & 2, 5, 7-9, 12-15, 17 & 18, 20-22, 27-32, 35-46, for year one and year two (various brands)**, to provide Typewriters, New, Refurbished and Supplies, to the City, at a cost not to exceed \$97,5000.00 for two (2) years, whose bids were received on the advertised due date and determined to be the only responsive responsible bidders, based on line item pricing in accordance with the bid specifications. The term of the contract will be established for a two (2) year term, pursuant to N.J.S.A.40A:11-3(b).
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2014 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5(d)2.
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b)(2), shall be executed before a contractual liability is incurred, each time an order is placed covering the amount of the service. This contract shall not exceed \$97,500.00 for two (2) years.
5. A duly executed copy of the contract shall be forthwith filed in the Office of the City Clerk by the Purchasing Director.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

This contract is awarded to **Johnson Business Products, Inc., Rahway Business Machines and Star Data Products Co.**, to provide Typewriters, New, Refurbished and Supplies, to the City of Newark at a cost not to exceed \$97,500.00 for two (2) years for three (3) vendors.