



## Legislation Text

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File #: 18-0846, Version: 1

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**Dept/ Agency:** Health and Community Wellness

**Action:** (X) Ratifying (X) Authorizing ( ) Amending

**Type of Service:** Contract with Sub-Recipient

**Purpose:** To provide Ryan White HIV/AIDS related health and support services to the Newark Eligible Metropolitan Area

**Entity Name:** Homefirst Interfaith Housing & Family Services, Inc.

**Entity Address:** 1009 Park Avenue, Plainfield, New Jersey 07060

**Grant Amount:** Not to Exceed \$123,742.00

**Funding Source:** United States Department of Health and Human Services, Health Resources & Services Administration

**Contract Period:** March 1, 2018 through February 28, 2019

**Contract Basis:** ( ) Bid ( ) State Vendor ( ) Prof. Ser. ( ) EUS

(X) Fair & Open ( ) No Reportable Contributions (X) RFP ( ) RFQ

( ) Private Sale (X) Grant (X) Sub-recipient ( ) n/a

**Additional Information:**

Partial Certification of Funds in the amount of \$5,500.00.

Ryan White funds accepted by Resolution 7R5-b (as) adopted on March 27, 2018.

**WHEREAS**, the City of Newark desires to continue to provide Ryan White HIV/AIDS healthcare, supportive and related services to infected and affected residents of the Newark Eligible Metropolitan Area (EMA) which is comprised of Essex, Union, Morris, Sussex and Warren Counties; and

**WHEREAS**, pursuant to Resolution 7R5-b (as) adopted on March 27, 2018, the Municipal Council of the City of Newark authorized the Mayor and the Director of the Department of Health and Community Wellness to apply for funds from the United States Department of Health and Human Services, Health Resources and Services Administration, 5600 Fishers Lane, Rockville, Maryland 20857, pursuant to the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885, for the provision of HIV/AIDS healthcare, supportive and related services to infected individuals and their families in the Newark EMA; and

**WHEREAS**, pursuant to Resolution 7R5-b (as) adopted on March 27, 2018, the Municipal Council authorized the Mayor and the Director of the Department of Health and Community Wellness to accept funds in the amount of two million, five hundred eight-seven thousand, three dollars and zero cents (\$2,587,003.00), from the United States Department of Health and Human Services through the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885; and

**WHEREAS**, the Ryan White HIV/AIDS Treatment Extension Act of 2009 requires that the City of Newark, which is the lead agency for the Newark EMA, provide funding for HIV/AIDS related health and support services for people living with HIV/AIDS in the Newark EMA; and

**WHEREAS**, pursuant to this requirement, the City of Newark established the Newark EMA Ryan White Continuum of Care; and

**WHEREAS**, the City of Newark through the Department of Health and Community Wellness, Division of Health Planning/Ryan White Unit, publicly advertised a Request for Proposals (RFPs) for medical and social services, quality management and other professional services ("Ryan White eligible services") from November 21, 2017 through November 23, 2017, and received forty (40) proposals on December 8, 2017; and

**WHEREAS**, the City's legal notice and RFP for FY2018 Ryan White eligible services shall be filed with Resolution 7R5-b (as) adopted on March 27, 2018, which authorizes the application and acceptance of grant funding for the continued provision of Ryan White eligible services; and

**WHEREAS**, the proposal submitted by Homefirst Interfaith Housing & Family Services, Inc., 1009 Park Avenue, Plainfield, New Jersey 07060, was determined to be advantageous to the City of Newark based on experience and criteria listed in the RFP; and

**WHEREAS**, the Sub-Recipient, Homefirst Interfaith Housing & Family Services, Inc., has demonstrated that they have the expertise to provide HIV related health and support services to meet this requirement; and

**WHEREAS**, the City of Newark, Department of Health and Community Wellness, desires to enter into an agreement with Homefirst Interfaith Housing & Family Services, Inc., 1009 Park Avenue, Plainfield, New Jersey 07060 (hereinafter referred to as "Sub-Recipient") to provide Ryan White eligible services to the Newark EMA, which is more specifically described in the "Scope of Services," attached hereto and made a part hereof, for the period commencing on March 1, 2018 and terminating on February 28, 2019 for an award amount of fifty-five hundred dollars and zero cents (\$5,500.00) and a contract not to exceed one hundred twenty-three thousand, seven hundred forty-two dollars and zero cents (\$123,742.00); and

**WHEREAS**, the Mayor and the Director of the Department of Health and Community Wellness desire to accept additional funds as they may become available from the United States Department of Health and Human Services under the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885; and

**WHEREAS**, the City of Newark, Department of Health and Community Wellness, upon receipt of additional funding, shall file an amending resolution reflecting the final award amount of each Sub-Recipient accompanied with a copy of the Notice to Proceed/Award Letter and Certification of Funds; and

**WHEREAS**, the Federal Health Insurance Portability and Accountability Act (HIPPA) of 1995 requires that all Sub-Recipients complete a formalized Business Associate Agreement to protect clients' health information and ensure the privacy of that information; and

**WHEREAS**, this agreement is being awarded pursuant to the fair and open procedures of State Pay-to-Play Law (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, this agreement is being awarded pursuant to State Local Public Contracts Law, including N.J.S.A. 40A:11-4.1(b)(2) and/or N.J.S.A. 40A:11-5 and/or as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) (where applicable), and the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885; and

**WHEREAS**, the Municipal Council adopted the Contractor Pay-to-Play Reform Ordinance, R.O. 2:4-22C, which forbids the award of a contract to a business entity, as define therein, which has made or solicited political contributions to Newark Municipal candidates, office holders having ultimate responsibility for the award of a contract; candidate committees of the aforementioned candidates; and political or political party committees of the City of Newark or County of Essex; and continuing political committees or political action committees regularly engaged in the support of the City of Newark Municipal or County of Essex elections; and certain other political party or candidate committees, in excess of certain thresholds.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:**

1. The Mayor and/or his designee, the Director of the Department of Health and Community Wellness, are hereby authorized to enter into and execute and agreement with Homefirst Interfaith Housing & Family Services, Inc., 1009 Park Avenue, Plainfield, NJ 07060, for the provision of Ryan White eligible services to the Newark EMA, which is more specifically described in the "Scope of Services" attached hereto and made a part hereof, for the period commencing on March 1, 2018 and terminating on February 28, 2019 for an award amount of fifty-five hundred dollars and zero cents (\$5,500.00) and a contract not to exceed one hundred twenty-three thousand, seven hundred forty-two dollars and zero cents (\$123,742.00).
2. The Mayor and/or his designee, the Director of the Department of Health and Community Wellness, are hereby authorized to accept and expend additional funds as they become available from the United States Department of Health and Human Services, Health Resources and Services Administration, pursuant to the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885, for the period commencing on March 1, 2018 and terminating on February 28, 2019.
3. Attached hereto is a partial Certification of Funds in the amount of fifty-five hundred dollars and zero cents (\$5,500.00) from the Municipal Comptroller of the City of Newark and that the line appropriation of the official budget which shall be charged is Business Unit NW051; Dept. G18; Div./Proj. 2H8N0; A# 72090; Budget Ref. B2018.
4. The City of Newark, Department of Health and Community Wellness shall file an amending resolution upon receipt of the additional funds, which shall state the contract amount for each Sub-Recipient and/or Vendor accompanied with the Notice to Proceed and the Certification of Funds.
5. The Municipal Council of the City of Newark hereby ratifies the use of competitive contracting for processing agreements under the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885, from November 21, 2017 to the date of adoption and authorizes its use in the future.

6. This agreement is hereby ratified from March 1, 2018 through the date of adoption of this authorizing resolution.
7. The Sub-Recipient shall not proceed with the provision of any services beyond the twelve-month period of March 1, 2018 through February 28, 2019 until the issuance of a Notice to Proceed/Award Letter by the Director of the Department of Health and Community Wellness.
8. The Sub-Recipient shall execute and formalize a Business Associate Agreement with the City of Newark to protect clients' health information and ensure the privacy of that information, in accordance with HIPPA (a copy is attached hereto).
9. This agreement was procured and awarded pursuant to the fair and open procedures of the State Pay-to-Play Law (N.J.S.A. 19:44A-20.5), State Local Public Contracts Law, including N.J.S.A. 40A:11-4.1(b)(2) and/or N.J.S.A. 40A:11-5 and/or as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) (where applicable), the Ryan White HIV/AIDS Treatment Extension Act of 2009, Pub. L. 111-87, Oct. 30, 2009, 123 Stat. 2885, and is in compliance with the Contractor Pay-to-Play Reform Ordinance, R.O. 2:4-22C.
10. The legal notice/advertisement and RFP for FY2018 Ryan White eligible services shall be filed with Resolution 7R5-b (as) adopted on March 27, 2018.
11. The Director of the Department of Health and Community Wellness shall file a fully executed copy said agreement with the Office of the City Clerk.

### **STATEMENT**

This resolution ratifies and authorizes the Mayor and/or his designee, the Director of the Department of Health and Community Wellness, to enter into and execute an agreement with Homefirst Interfaith Housing & Family Services, Inc., 1009 Park Avenue, Plainfield, New Jersey 07060, to provide Ryan White eligible services to the Newark EMA for the period commencing on March 1, 2018 and terminating on February 28, 2019, for an award amount of Fifty-Five Hundred Dollars and Zero Cents (\$5,500.00) and a contract not to exceed One Hundred Twenty-Three Thousand, Seven Hundred Forty-Two Dollars and Zero Cents (\$123,742.00).