



City of Newark

City Hall
920 Broad Street
Newark, New Jersey 07102

Legislation Text

File #: 17-0314, **Version:** 1

Dept/ Agency: Administration/Division of Central Purchasing

Action: () Ratifying (X) Authorizing () Amending

Type of Service: Bid Contract(s)

Purpose: To provide window coverings to the City

Description: Blinds, Horizontal and Vertical

Entity Name(s)/Address(s): Ricciardi Brothers, Inc., 1915 Springfield Avenue, Maplewood, New Jersey, 07040

Contract Amount: \$104,000.00

Funding Source: 2017 Budget/Department of Public Works, Division Public Buildings and Department of Public Safety, Division of Police

Account Code Line: NW011-110-1110- 72220-B2017-Public Works/Division of Public Buildings; NW011-190-1902-83850-B2017-Public Safety/Division of Police

Contract Period: To be established for a period not to exceed two (2) years

Contract Basis: (X) Bid () State Vendor () Prof. Ser. () EUS

(X) Fair & Open () No Reportable Contributions () RFP () RFQ

() Private Sale () Grant () Sub-recipient () n/a

Entity Name/Address:

Additional Information:

Advertisement Date: January 31, 2017

Number of Bids Solicited: Nine (9)

Number of Bids Received: One (1)

WHEREAS, on January 31, 2017, the City of Newark through its Supervising Procurement Specialist advertised to solicit bids for contractor(s) to provide Blinds, Horizontal and Vertical, to Public Works/Division of Public Buildings and Public Safety/Division of Police, as per the bid proposal attached hereto; and

WHEREAS, the Division of Central Purchasing also distributed nine (9) bid proposal packages to prospective vendors following the date of advertisement; and

WHEREAS, on February 16, 2017, one (1) bid was received in response to this advertisement; and

WHEREAS, the Manager of Public Buildings, Department of Public Works and the Finance and Grants Section Commander of the Police Division/Department of Public Safety recommends that an award be made to Ricciardi Brothers, Inc., the only responsive and responsible bidder; and

WHEREAS, the Supervising Procurement Specialist concurs with the recommendations from Public Works/Division of Public Buildings and Public Safety/Division of Police that an award be made to Ricciardi Brothers, Inc., the only responsive and responsible bidder, and

WHEREAS, pursuant to N.J.S.A. 40A:11-24, the bidder consented to holding prices bid for

consideration, until such time as an award is made, as the law permits; and

WHEREAS, pursuant to N.J.S.A.19:44A-20.5 et seq., solicitations through public bidding in accordance with N.J.S.A.40A:11-1, et seq., meets the requirements of the fair and open process.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF NEWARK, NEW JERSEY, THAT:

1. The Mayor and/or his designee, the Supervising Procurement Specialist, are hereby authorized to enter into a contract with Ricciardi Brothers, Inc., 1915 Springfield Avenue, Maplewood, New Jersey, 07040, to provide Blinds, Horizontal and Vertical, to the City, whose bid was received on the advertised due date and determined to be the only responsive responsible bidder, in accordance with the bid specifications. The term of the contract will be for a two (2) year term, pursuant to N.J.S.A.40A:11-15.
2. There shall be no amendment or change of this contract without the approval of the Municipal Council by resolution.
3. There shall be no advance payment on this contract in accordance with N.J.S.A. 40A:5-16. Funds for 2017 and subsequent years are contingent upon appropriations; pursuant to N.J.A.C. 5:30-5.5(d).
4. This is an open-ended contract to be used as needed during the term of contract. Thus, for any and all expenditures against this contract, a certification of the availability of sufficient funds, as required by N.J.A.C. 5:30-5.5(b) (2), shall be executed before a contractual liability is incurred each time an order is placed, from account code lines, NW011-110-1110- 72220-B2017-Public Works/Division of Public Buildings and NW011-190-1902-83850-B2017-Public Safety/Division of Police covering the amount of the order. This contract shall not exceed \$104,000.00 for two (2) years.
5. A duly executed copy of the contract shall be forthwith filed in the Office of the City Clerk by the Supervising Procurement Specialist.
6. If required by State Law, the City Clerk shall provide the appropriate notice of the award of this contract, to the State Comptroller no later than 20 business days following such award, in accordance with N.J.S.A. 52:15C-10 and the Notice of the Office of the State Comptroller dated May 7, 2008.

STATEMENT

Resolution to award a contract to Ricciardi Bros, Inc., to provide Blinds, Horizontal and Vertical to the City of Newark, at a cost not to exceed \$104,000.00 for two (2) years.